



MINISTRY OF TOURISM
Project Coordination Unit

KINGDOM OF CAMBODIA
NATION RELIGION KING



ASIAN DEVELOPMENT BANK
ADB Loan No. 3701-CAM (COL)

MINISTRY OF TOURISM

PROJECT COORDINATION UNIT

**SECOND GREATER MEKONG SUBREGION TOURISM
INFRASTRUCTURE FOR INCLUSIVE GROWTH**

ADB LOAN No. 3701-CAM (COL)

QUARTERLY PROGRESS REPORT NO. 7

1st June to 30th September 2020

TABLE OF CONTENTS

1. Introduction and Basic Data
2. Utilization of Funds
3. Project Purpose and Implementation Progress
4. Compliance with Covenants
5. Major Issues and Problems

List of Appendices

- A. Progress Against Annual Workplan and Budget
- B. Overall Project Implementation Progress
- C. Updated Contract Awards Tracking Sheet
- D. Design and Monitoring Framework with Output and Outcome Targets and Progress
- E. Gender Action Plan Monitoring Matrix

ABBREVIATIONS & ACRONYMS

AP	Affected Person
ADB	Asian Development Bank
BRP	Basic Resettlement Plan
BD	Bidding Document
BER	Bid Evaluation Report
BOO	Build-Own-Operate
BOQ	Bill of Quantities
BOT	Build-Operate-Transfer
CDC	Council for the Development of Cambodia
CDP	Capacity Development Plan
CS	Construction Supervisor
DED	Detailed Engineering Design
DMO	Destination Management Organization
DMP	Destination Management Plan
DMF	Design and Monitoring Framework
DOT	Department of Tourism
EIA	Environmental Impact Assessment
EA	Executing Agency
EM	External Monitoring
EMP	Environmental Management Plan
FAM Trip	Familiarization Trip
FS	Feasibility Study
GAP	Gender Action Plan
GCA	Government Contracting Agency
GMS	Greater Mekong Subregion
IA	Implementing Agency
ICB	International Competitive Bidding
IEE	Initial Environmental Examination
IEC	Information, Education and Communication
IEIA	Initial Environmental Impact Assessment
LOC	Law on Concessions
LOA	Letter of Agreement
M&O	Maintenance and Operations
MTF	Mekong Tourism Forum
M&E	Monitoring and Evaluation
MSE	Micro-Small Enterprises
MEF	Ministry of Economy and Finance
MLMUPC	Ministry of Land Management, Urban Planning and Construction
MOT	Ministry of Tourism Cambodia
MPWT	Ministry of Public Works and Transportation
MRF	Materials Recovery Facility
NCB	National Competitive Bidding
NPSC	National Project Steering Committee
NSDP	National Strategic Development Plan
NGOs	Non-governmental Organizations
ODA	Official Development Assistance
OMU	Operations and Maintenance Unit
PAM	Project Administration Manual

ABBREVIATIONS & ACRONYMS (continued)

PCU	Project Coordination Unit
PDPWT	Provincial Department of Public Works and Transportation
PIU	Project Implementation Unit
PMCES	Project Management and Civil Engineering Support
PPMS	Project Performance Monitoring System
PPP	Public-Private Partnership
PRC	Procurement Review Committee
PSA	Poverty and Social Assistance
PWMA	Provincial Wastewater Management Authority
QBS	Quality Base Selection
QPR	Quarterly Progress Report
RGC	Royal Government of Cambodia
RP	Resettlement Plan
SOE	Statement of Expenditure
TOR	Terms of Reference
TIIG	Tourism Infrastructure for Inclusive Growth
TNA	Training Needs assessment
TOR	Terms of Reference

The fiscal year of the Royal Government of Cambodia – 1 January 1 to 31 December

Reference to the months without the year indicates current year.

In this report "\$" refer to US Dollars

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth (TIIG-2)

Project Coordination Unit

Quarterly Progress Report No. 7

1st June to 30th September 2020

A. INTRODUCTION AND BASIC DATA

Table 1: Basic Project Data

ADB Loan Number	3701-CAM (COL)
Project Title	Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth (TIIG)
Executing Agency:	Ministry of Tourism
Implementing Agencies:	Provincial Departments of Kep and Sihanoukville) Ministry of Public Works and Transport (Phnom Penh and Provincial Departments of Kep and Sihanoukville)
Loan Amount	USD 30.00 million
RGC Contribution	USD 0.89 million
Estimated Project Cost	USD 30.89 million
Loan Approval Date	31 August 2018
Loan Signing Date	24 October 2018
Loan Effectiveness Date	25 December 2018
Closing Date	30 June 2024
Project Implementation Period	25/12/2018 – 30/06/2024 (66 months)
Time Elapsed Since Loan Approval	35.71% (25 of 70 months from loan approval date)
Overall Implementation Progress (%) ¹	17.72%
Date of last Review Mission	VC 05 -16 June 2020
ADB “eOps” performance monitoring criteria	“At Risk”

B. UTILIZATION OF PROJECT FUNDS

1. PMU have confirmed that there will be a need for a budget reallocation based on the projected costs of output 1 “Urban-rural Access Infrastructure and Urban Environmental Services Improvements” and detailed cost estimates are still being completed at this time of writing. The total additional cost for output 1 is estimated at \$2 million based on the current preliminary and detailed subproject designs completed thus far. The contingency portion for the Kep landfill is close to be fully utilized. Overall utilization of project funds is summarized in tables 2 and 3 as of 30 September 2020.

Table 2. Utilization of Funds ADB GLFIS (As at 30 September 2020).

Cat. Ref.	Cat. Code	Category Name	Allocation	Contracts	Disb. Total	Undisb. Balance
1	301	WORKS	19,076,000.00	7,064,456.61	1,059,668.49	18,016,331.51
2	1501	EQUIPMENT	1,250,000.00	201,958.40	201,958.40	1,048,041.60
3	2101	CONSULTING SERVICES	2,344,000.00	2,855,682.10	508,112.97	1,835,887.03
4	2701	PROJECT MANAGEMENT	392,000.00	44,604.62	44,604.62	347,395.38
5	2702	CAPACITY BUILDING	1,193,000.00	30,703.62	30,703.62	1,162,296.38
6	2703	RECURRENT COSTS	923,000.00	31,099.76	31,099.76	891,900.24
7	6901	INTEREST CHARGE	796,000.00	-	9,366.81	786,633.19
8	9301	UNALLOCATED	4,026,000.00	-	-	4,026,000.00
99	9901	ADVANCE ACCOUNT-MEF			700,000.00	(700,000.00)
TOTAL			30,000,000.00	10,228,505.11	2,585,514.67	27,414,485.33

Table 3: Disbursements, Contract Awards and RGC Counterpart Contributions

Cumulative to Date	Contract Awards	Disbursement by ADB	RGC In-kind Contribution	Total Project Expenditure
MOT	1,061,792.43	372,526.93		372,526.93
MPWT	9,310,449.41	1,627,133.60		1,627,133.60
Interest	-	9,366.81		9,366.81
Advance account at MEF	-	700,000.00		700,000.00
Total in US Dollars	10,372,241.84	2,709,027.34	-	2,709,027.34
RGC counterpart contributions (MOT)			184,065.00	
RGC counterpart contributions (MPWT)			30,000.00	
RGC counterpart contributions Total			214,065.00	
Total Project Utilization of Funds				2,923,092.34

C. PROJECT PURPOSE AND IMPLEMENTATION PROGRESS

Introduction and Project Scope

2. Status of Project Scope and Implementation Arrangements. As reported in the last two quarters, a minor change of scope is being processed will due to the cancelation of the Preah Sihanouk Seaside Access and Environmental Improvements and Preah Sihanouk-Koh Rong Passenger Pier Improvements.² The cancelation of these subprojects has not affected output 2 and 3 and overall implementation arrangements remain the same. As there are no longer infrastructure subprojects in Preah Sihanouk, there is no requirement for an infrastructure PIU at Preah Sihanouk. MEF, MOT and MPWT have agreed on replacement subprojects which are located in Kep Province and are of similar scope and cost to those planned for Preah Sihanouk. These include the Improvement of Coastal Road from Kep to Angkol Village and the construction of a new pier and basic infrastructure at Koh Tonsai. As of 30 September 2020, ADB has not yet approved the minor change of scope. ADB will provide its approval for these new subprojects once the IEE and BRP and RPs are completed in Q4 2020.

3. Project Outcome and Outputs remain on track and there are no indications that these will not be achieved at this time. The project's Design and Monitoring Framework (DMF) is attached as [Appendix A](#) and the Weighted Progress Indicator is attached as [Appendix B](#).

² MEF Letter dated 16/10/19 to ADB confirming cancelation of six ADB funded projects in Preah Sihanouk, including TIIG-P2 subprojects TIIGP2-CAM-W01 (Preah Sihanouk beachside access improvements) and TIIGP2-CAM-W02 (Preah Sihanouk-Koh Rong passenger pier improvements).

4. **Key Risks** that will impact on the outcome of the project are related to COVID-19 and impact on the global, regional and national tourism industry. The likely scenario for the project's outcome targets is that these targets will be achieved but require additional time to do so; due to lower than expected international tourist numbers visiting the southern coastal corridor. At the output level, progress and targets for output 1 have not so far affected by COVID-19 and implementation of the works are expected to continue uninterrupted. Risks for output 1 are those relating to environmental and social safeguards and the delays in statutory ADB and MOE approvals. For the Kep landfill construction subproject an updated Due Diligence Report (DDR) was completed in December 2019 and the updated IEE and EMP was completed in May 2020. Involuntary resettlement impacts include households and properties at Koh Tonsay and within the alignment of the Kep Coastal Road to Angkol beach. The Basic Resettlement Plan (BRP) for the Kep Coastal Road subproject has been recently prepared and approved by the General Department of Resettlement (GDR) including mitigation measures for minor social impacts through adjustments to the Detailed Engineering Design (DED). A BRP was also prepared for Koh Tonsay Pier and the 750-meter pathway where 7 families will experience minor resettlement impacts.

5. **Other Developments** that have set back the implementation schedule for output 1, is the cancellation of subprojects in Preah Sihanouk. However, the cancellation of these subprojects occurred early in the life of the project, delays are not expected to be significant as detailed design had not yet commenced. The project's "at risk" rating is attributed to implementation delays of Output 1 due to the prolonged period for issuing the environmental license for the Kep Landfill improvement contract which was scheduled for December 2019. The official cancellation of two subprojects in Preah Sihanouk Province caused the loss of several months for the identification of replacement subprojects in Kep. The new subprojects included the improvement of the Coastal Road and infrastructure improvements at Koh Tonsai. Detailed Design on the Coastal Road subproject was delayed until early June due to the need for clarification with road improvement works planned by the Provincial Government. This delayed the commencement of the topographic surveys and DED for the Coastal Road which was completed at end of August 2020. The DED for Koh Tonsay is 90% completed as of 30 September and it is scheduled for completion by mid-October 2020.

Implementation Progress

Table 4: Summary of Implementation Progress

Item	Assigned Weight %	Weighted Progress %	Calculated Progress %
Total Implementation Progress	100		28.66
Output 1: Infrastructure	61.00	17.39	28.52
Output 2: ASEAN Tourism Standards	13.00	3.40	26.15
Output 3: DMOs	17.00	1.82	10.71
Project Management Activities	9.00	6.05	67.17

6. **Output 1: Urban-rural Access Infrastructure and Urban Environmental Services Improvements** Overall progress for this subproject is estimated at 28.52% and overall contribution is 61% of the total work to be completed by the project.

7. **Kep Solid Waste Management Improvements.** The Construction contract for the Kep Landfill was signed on 07 May 2020 with MTA Construction Co. Ltd. with the start date of 24 May 2020. As of 30th September, the contractor has achieved progress of 23.63% which is well above the planned S Curve which indicated progress of 5%. The Leachate Treatment Plant design included in the contract was

designed to serve only landfill cell No.1. Consequently, PMU has approved the recruitment of an International Treatment Specialist to design a complete leachate treatment plant with the capacity to treat leachate from all four landfill cells. The specialist submitted the proposed new design in a report on 24 August 2020. PMCES is now working on the preparation of the detailed drawings and the revision of the BOQ for the new leachate treatment plant. It is expected that the subproject cost will increase significantly due to the additional works required to build the required leachate treatment system.

8. Koh Tonsay Pier and Tourist Infrastructure. The detailed design of the project registered significant progresses during the reporting period: (i) the topographical survey and bathymetric survey were completed in June 2020; (ii) a meteo-marine study was completed in August to define the expected wave action and storm sea water surges needed to provide for the safe design of the pier and its appurtenances (iii) the design of the pier structure the terminal building and the beach facilities (inclusive of water treatment and disposal units) (iv) the walkway was designed and the related social impacts were evaluated and included in the related BRP and; (v) the water supply system design was completed. The missing components to complete the overall design are (i) the design of electrical power station and distribution system due to the non-availability of the selected national engineer to complete this work and (ii) the preparation of BOQ and Bidding documents. The procurement will be carried out using ADB's Limited Competitive Bidding (LCB) procedures for small civil construction projects.

9. Kep Coastal Road Development and Associated Tourism Infrastructure. The draft DED and Bid Documents for the Kep Coastal Road subproject were submitted to the PMU on 28 August 2020. PMU and MEF reviewed the drafts and made adjustments to the Bid documents which were submitted to ADB on 20 September 2020. ADB issued the NOL for PMU to advertise on 23 September 2020 and the deadline for submission of bids is on 10 November 2020. The requirements for the ADB approval of the contract award are as follows; (i) ADB approval of the minor change of scope, (ii) approval of the Detailed Resettlement Plan (DRP) (iii) issuance of Construction License by MOE (subject to the approval of the EMP and Environmental Management Protection Contract with MPWT (the draft has already been submitted to MOE); (iv) IESIA study to be approved by MOE of the Koh Tonsay Pier was undertaken in August , but the entire process for the release of the Construction license by MOE will be completed within February 2021; (v) ADB approval of the proposed contract award by the Bid Evaluation Committee (BEC); (vi) ADB approval of the updated IEE and of the EMP incorporating the MOE requirements and; (vii) certification of completed compensation to affected landowners and households. All above requirements, apart from (vii) appear feasible for completion by 31 December 2020 (see details in Table 9 below).

10. Challenges. In addition to the modifications and adjustments for the DED for the Kep landfill, the main challenge is related to the time to complete environmental IEE, the IESIA and Construction license for Koh Tonsay In addition to the modifications and adjustments for the DED for the Kep landfill, the main challenge is related to the time to complete environmental the IEE and social safeguards due diligence which is described in the sections below.

11. Solutions and Progress

Continued effort on the part of PMCES environmental consultants are put in place to complete the updated IEE, the BRPs and DRPs as required. In addition, MEF is carrying out management actions for close follow up and coordination of DGR activities in order to achieve the completion of the Land acquisition and compensations to the affected household and landowners in the shortest time possible.

12. Output 2: Capacity to Implement ASEAN Tourism Standards Strengthening. Progress for this output is estimated at 26.15% and overall contribution is 13.00% of the total work to be completed by

the project. Good progress is being made under this output by the NATSS, PCU, PIUs and relevant departments in MOT.

Table 5: Status of ATS Standards

Standard	Green Hotel Standard	Clean City Standard	Public Toilet Standard	Homestay Standard	CBT Standard
Responsible Agency	Tourism industry Mgt Dept.	Clean City Assessment Dept.		Products Development Dept.	
ASEAN Standards Translated to from English to Khmer	Yes	Yes	Yes	Yes	Yes
ASEAN Standards Adaption to Cambodia context	Yes	Yes	Yes	Yes	Yes
Adapted Cambodian ASEAN Standards Translated to English	Yes	Progress	80%	Yes	Yes
Approval of adapted ASEAN standards for Cambodia (Kh)	Approved	Approved	Approved	Approved	Approved
Establishment of National and provincial certification bodies	Progress	Established	Established	Established	Established
Procure equipment for certification bodies	Progress	Progress	Progress	Progress	Progress
Review, updating and preparation of national guidelines and manuals for certification processes	60%	80%	40%	70%	70%

13. Progress. During July- September to the NATSS made considerable progress and completed the following activities:

- ASEAN Tourism Standard Adapted and Translation: The NATSS consultant worked closely with all concerned departments to translate the standards into English Version. Clean City and Public Toilet standards are still being translated and will be completed in Q4 2020.
- Procuring Equipment for Certification Bodies: As of 30th September, three provinces have submitted their requests for equipment to support their offices and programs.
- Establishment of National and Provincial Certification Bodies: Two certification bodies were established at national level including: (i) the National Tourism Development Committee (for CBT and Homestay) and (ii) the National Clean City Assessment Committee (for Clean City and Public Toilet Standards). In addition, the provincial assessment committee also established mechanisms to align with the national level certification bodies. A meeting to verify these arrangements will be held in November. The Green Hotel Standard assessment committee is in the pipeline and PCU is now seeking approval from MOT decision makers.
- Review, Updating and Preparation of National Guidelines and Manuals for Certification Processes: The NATSS has been working closely with the concerned standards departments to create the guideline and manuals for the certification bodies. The progress to date is (i) the Green Hotel Standard 60% (ii) the Clean City Standards is 80% complete (iii) the Public Toilet Standard is 40% complete and (iv) the Home Stay and CBT standards is now 70% completed.

- Capacity Building for Certification Body will be conducted following by the completion of the Guidelines and Manual of each standard.

14. **Challenges and Solutions.** There are no challenges for this output 2 at this time.

15. **Output 3: Institutional Arrangements for Tourism Destination Management and Infrastructure O&M Strengthening.** Progress for this output is estimated at 10.71% and overall contribution is 17.00% of the total work to be completed by the project. Good progress has been made in the September quarter 2020 and described below under the relevant headings.

16. Developing Destination Management Plans (DMPs).³ The DMPs 2019-2023 are completed excepted for Preah Sihanoukville. However, due to the prevailing COVID-19 pandemic, the Minister of Tourism advised DMOs to revisit the 2019-2023 tourism plans for all 25 cities-provinces of Cambodia to adjust the targets for the number of tourist arrivals and develop strategies to response the economic impacts of the pandemic. The PCU will collaborate closely with MOT's Planning Development Department to coordinate this significant task.

17. The PCU had assigned the national tourism specialist to consolidate the activities of tourism development plans 2019-2023 of all four target provinces. The purpose is to review DMPs activities is to prioritise those activities that can support COVID economic relief and recovery commencing Q1 2021 to 31 December 2023. The overarching aim will be to provide an effective marketing and branding campaign aimed to attract the domestic tourism sector to the 4Kprovinces and the coastal zone as single destination.⁴ The aim is to increase tourists' recipes so that local people can accrue income and relief from the economic hardships caused by COVID. The ITS/CTL has submitted revised budget notes to reallocate funds to priority areas that will directly support COVID relief and recovery. The PCU will need to agree on the priority activities, consult with DMOs and acquire their input, and PCU will modify the project's procurement plan accordingly by the end of November and before the 2021 workplan is completed and approved.

18. Angkol Tourism Development Plan:⁵ The Angkol Tourism Development Plan was conceptualized on March 2020, and the first draft of plan was produced, and the first consultations were held with tourism working groups in Kep. The next step will be to the review inputs and incorporate these into the plan as well as undertake further detailed studies and analyse the results. This model to create functional DMO-TWGs in the southern coastal provinces can be replicated in other tourist hubs and centers throughout Cambodia to create a sustainable national DMO model which can be successfully replicated. The national tourism specialist will continue to support PCU lead the process and who will hold a second consultation workshop next quarter.

19. The Phnom Penh Impact Hub (PPIH) has the program bases on the contract agreement to support start-up entrepreneurs in the tourism sector. Many early-stage entrepreneurs struggle to transition into fully functioning SMEs and MSEs and fully participate and contribute to the larger economy. PPIH provides a structured program through tailored and intensive peer learning support through the formation of sector specific teams and also a larger group that participate through online learning. PPIH have recruited a diverse pool of 27 mentors from the tourism, business and IT sectors. IHPP is now supporting 11 teams with 7 teams operating in the southern coastal zone. Each team represents one MSE and there are 49 teams that are accessing support through PPIH mentoring portal that will commence on 21 October 2020. PCU and Sihanoukville PIUs also organized two trainings on

³ Work plan reference 3.2.1.1-a "Through the DMO mechanism and in consultation with other stakeholders, draft new/updated DMPs, including actions plans, identification of roles and responsibilities of public and private sectors and resource requirements and sources" and 3.2.1.1-c "Translate and disseminate DMPs to all members and online".

⁴ "4K provinces" refers to Kep, Kampot, Kampong Som (Sihanoukville) and Koh Kong

⁵ Work plan reference 3.2.1.1-b "Angkol Tourism Development Plan for Kep"

housekeeping, front office management and food and beverage service to improve the quality of service for SME related tourism businesses during the September quarter.

20. Branding and Promotion.⁶ Preah Sihanouk DMO in consultation with PIU began organizing a video for tourism promotion of Preah Sihanouk Province in late March, however the activity was delay due to COVID-19. The DMO plans to start filming again next quarter and the video is expected to be release by the end of 2020. Keo is following a similar time frame. The PCU had developed TOR for branding and video promotion for coastal zone however, the only resources available under the current procurement plan are resource persons with very limited budget allocations and are not appropriate or effective for a +\$70,000 Marketing and Branding promotional package. This need to be delivered by a qualified and experienced Marketing and Branding agency with the resources to implement a coordinated program for the southern coastal zone and for each province. The ITS/ITL is completing market research and re-writing the TOR which will be included in an EIO to enable the PCU to receive RFPs from local agencies to implement the Marketing and Branding intervention. This initiative is actively supported by H.E Thong Rathasak, project manager and the ITS/CTL will act as the focal point for this initiative.

21. Preah Sihanouk PIU has prepare a proposal for installation of billboards and directional sign boards for tourist sites in Preah Sihanouk Province.

22. Kep and Preah Sihanouk PIUs has rolled out tourism awareness activities after the government announcement the improving situation for COVID-19 in Cambodia. During the period the PIUs had organized two awareness seminars on COVID-19 prevention and tourist safety.

23. Challenges

- (i) For this project, there are only two PIUs established for Kep and Sihanoukville. Kampot and Koh Kong has not been allocated administration and coordination staff under the project budget and PCU is experiencing difficulty for effective project implementation for those two provinces. This is especially the case for output 3. This was raised during inception, however PCU finance department assured stakeholders that PCU could provide the required for both Kampot and Koh Kong. While Kampot has been a strong performer under TIIG-1, Koh Kong PIU and DOT has struggled even with TIIG-1 support.
- (ii) The Preah Sihanoukville PIU's capacity to implement project activities and its agreed work plan remains very limited. The PCU has provided multiple trainings and onsite support to the PIU over the past 12 months to strengthen and build capacity for project management. Part of the problem is the high turnover PIU staff and the additional task of the of DOT/PIU director as he is focal point of COVID-19 response including the safety of incoming visitors via the Sihanouk airport.
- (iii) The COVID-19 Pandemic has caused a significant disruption to implementation in the provinces for output 3, due to government social distancing restrictions cancelation of larger consultation meetings. The situation in Cambodia and the 4K provinces is stable, and consultation meetings in the provinces will resume in Q4.

24. Solutions

- (i) Based on the implementation experience from March 2019, and the weaknesses at Kampot and Koh Kong to implement OP 3 under TIIG-2, the PCU is supportive to reallocate project funds under grant management to support Kampot and Koh Kong continue their PIUs established under TIIG-1. The savings from the cancelation of the infrastructure PIU can be made available for this purpose.

⁶ Work plan reference 3.4.2.2 "DMOs conduct promotion campaigns using print and on-line media (websites, social media) and familiarization programs for tour operators and the media"

- (ii) Increase the time for the National Tourism Specialist which is capped at 112 days per month to provide on the job training and implementation support for Preah Sihanouk PIU. PCU is planning more refresher training on overall project management for Preah Sihanouk PIU director and staffs.
- (iii) Immediately translate DMPs to English language so that the ITS/CTL and other English-speaking stakeholders can understand and provide support for DMP activity plans.

25. Project Management Activities. Progress for project management activities is estimated at 67.17% and the overall contribution of this output to the total work completed under the project is 9.00%. Project management activities related to support for output 1, 2 and 3 and support to facilitate safeguards activities.

26. Challenges and Solutions. There are no challenges for project management activities at this time. The status of cumulative workplan progress is contained in [Appendix C](#).

Social Safeguards: Gender, Involuntary Resettlement and Grievance Address Mechanism

27. Social Safeguards, Gender Action Plan. The project is categorized as Effective Gender Mainstreaming (EGM) and there are 23 targets and 9 activities. The project will be evaluated as successful if 80% (17 out of 23) of targets and 80% (8 out of 11) of activities are completed.⁷ The project achieved and additional 2 targets during the September quarter and made progress for the achievement of actions which are now ongoing. Tables 6 and 7 below illustrate the movement in the achievement of gender indicators.

Status of GAP Actions and Targets

Table 6. Status of GAP Actions and Targets 30 June 2020

Actions-Targets	Achieved	On-going	Not yet achieved
9 Actions	2 (22%)	2 (22%)	5 (56 %)
23 Targets	3 (13%)	2 (9%)	18 (78 %)

Table 7. Status of GAP Actions and Targets 30 September 2020

Actions Targets	Achieved	On-going	Not Yet Achieved	No longer Relevant
9 Actions	2 (22%)	4 (45%)	3 (33%)	0
23 Targets	6 (26%)	1 (4%)	14 (62%)	2 (8%)

28. A review of the indicators has found that two targets are no longer relevant as the project design does not include construction of markets indicated in the GAP monitoring table. Target No. 5: All women vendors return to improved market space after construction (2017 baseline: ~80%) and Target No. 6: At least 80% of newly constructed shop owners/operators are women are no longer relevant and are likely to be relevant. There are also two targets that are not yet achieved and are off-track Target 14: Women hold 20% of project director and deputy director positions (2017 baseline: 0%) and Women comprise at least 35% of total DMO membership (2017 baseline 30%) will require higher level interventions to achieve these targets.

29. Challenges and Solutions: There are number of targets which have commenced but not achieved and which could easily be achieved with more effort and support from the NGS. These include the design and dissemination of IEC materials for beneficiaries and stakeholders, collection of female workers data from the Kep contractor, collecting data from Impact hub on the progress of

⁷ New ADB Gender targets introduced in Q4 2019, now set the minimum at 80% for both targets and actions for the project to achieve a successful rating.

tourism business start-ups under their program, information on the training provided to the Kep landfill contractors in respect to the provision of gender-responsive HIV/AIDS, STI, human trafficking, and child labor exploitation prevention information to all workers, the composition of the national steering committee and other data that should be easily collected and activities easily completed.⁸ Similarly the formation and operational procedures for the Technical working groups for effective gender mainstreaming has taken more than 6 months to establish and there is little evidence that these groups will be sustainable over the longer term. The Gender Action Plan Monitoring Table is attached as Appendix D.

30. Involuntary Resettlement.⁹ BPR reports were prepared in draft for both Koh Tonsay Pier and the Coastal Road and both reports have been reviewed by GDR and ADB. Revision and incorporation of ADB and GDR comments was carried out by the PMCES resettlement specialist with the support of the International Safeguard Specialist, Mr. Tran Quy Suu (provided by ADB). The approval of the final version of the BPR is expected to be issued by ADB in October 2020.

Table 8: Actual Schedule and Planned of Detailed Resettlement Plan¹⁰

No.	Activity Description	Agency	Target Date	Status
1	Submit preliminary drawings with COI measurements at each chainage and request formally to GDR to establish IRC to commence DMS and RCS	MPWT	10 July 2020	Completed 28 August 2020
2	Establish IRC, IRC-WG, PRSC, PRSC-WG and PGRC	MEF/IRC/GDR/Provincial Governor	15 July 2020	Not known
3	Demarcate the corridor of impact (COI)	PMCES/ MPWT	16 July 2020	Revised target date 10 October 2020
4	Conduct joint transact walk on the alignment to screen the IR impacts and advise on design changes	IRC-WG/ PMCES/MPWT and local authorities	17 July 2020	12-13 October 2020 *
5	Prepare draft RP and submit to ADB	PMCES/MPWT/GDR	10 August 2020	10 October 2020
6	Conduct consultations prior to DMS	IRC-WG/PRSC-WG/PMCES/MPWT and local authorities	11 August 2020	10 November
7	Conduct DMS	IRC-WG/PRSC-WG/PMCES/MPWT	14 August 2020	12 November
8	Prepare draft DRP	PMCES/MPWT/GDR	15 September 2020	30 November
9	Submit draft DRP to ADB	PMCES/MPWT/GDR	15 November 2020	10 December
10	ADB's No Objection to DRP	ADB	8 December 2020	10 January 2021
11	Budget approval	IRC/MEF	31 January 2021	28 February 2021
12	Compensation paid	IRC-WG/PRSC-WG	28 February 2021	31 March 2021
13	Handover of land to MPWT	GDR	31 March 2021	30 April 2021

⁸ The update of this version of the GAP monitoring table and entries for this section was undertaken by the ITS/CTL as the NGS does not have the capacity to complete the GAP monitoring table, analyze the data and provide entries in English language that are comprehensible.

⁹ This section adapted from Aide Memoire 05-16 June 2020

¹⁰ The revised target dates are based on a best estimate of the ICE/CTL who could not receive verification from local safeguards consultants' dates by the time of this writing.

Table 9: Summary of the Completion of Resettlement Activities (August to September 2020)

Month	Activities to be accomplished by Settlement Specialist	Status of completion	
		Koh Tunsay	Coastal Road
July 2020	• Conducted Public consultations with people and local authorities,	100%	100%
	• Establishment of PGRM, PRSC, PRSC-WG & IRC-WG	100%	100%
	• Conducted IOL-SES,	100%	100%
	• IOL-SES Data processing, conduct replacement cost study.	95%	30%
	• Draft Basic Resettlement Plan (BRP)	80%	10%
August 2020	• Draft Basic Resettlement Plan (BRP)	90%	75%
	• IOL-SES Data processing	100%	95%
	• Addressed Comments on BRP from GDR & ADB	95%	85%
September 2020	• Conducted FGD with AHs for supporting information in BRP preparation	N.A	100%
	• Addressed Comments on BRP from GDR & ADB	99%	95%

31. Grievance Redress Mechanism.

The ADB virtual review Mission reminded the EA that a project-specific grievance redress mechanism needs to be established and records should be maintained. SMR should include section on the status of the GRM, report on its functionality, including recording any incoming complaints, and their resolution. No updates from PMCES resettlement specialists were provided during this reporting period.

Environmental Safeguards

32. Environmental Safeguards, Environmental Management Plan. The National Environmental Specialist has accomplished the following activities during this reporting period: (i) prepared the IEE for the new Coastal Road and Koh Tonsay Pier based on the information in the preliminary design and the IEE approved by ADB on 11 September 2020, (ii) prepared the EMP for the Coastal Road in conformance with Cambodia environmental legislation and submitted to MOE for approval for the Environmental Protection Contract and the Construction License; (iii) prepared the TOR for the IESIA study of the Koh Tonsay Pier which was submitted to MOE on 26 August; (iv) conducted site inspections at the Kep Landfill Improvement Construction Site to verify compliance with the subproject's EMP; (v) prepared and submitted the Semi-Annual Safeguard and Environmental Monitoring Report on 4 September. However, the report was not submitted in the format acceptable to ADB and revision was requested. The revised safeguard portion of the report was resubmitted however the environmental portion was not and resubmitted during the reporting period.

33. Good Governance. The contracts for supply of consultants, goods and civil works contain ADB's Code of Ethical Conduct and specific contract clauses dealing with corruption and transparency. PCU/MOT will provide a Complaints Handling Mechanism which has been uploaded to the project's website once the website comes online. Contract awards will be uploaded for disclosure and along with procurement opportunities will be posted on the project's website.

34. Project Performance Monitoring System (PPMS) and M&E. The PPMS was accepted by PCU/MOT and submitted to ADB on 21 December 2019. As reported in the June QPR, the PCU and PIUs M&E and gender focal points require further M&E training to ensure that project supported activities are captured in the project's M&E tracking tool which is the basis for monitor and reporting against DMF and GAP targets. The project's M&E system requires strengthening and PCU will work with the incoming NMES specialist to provide additional capacity building for M&E.

35. Project Implementation Schedule. The MOT and MPWT has readjusted the original five-year implementation schedule so that project years now align with calendar years as the project became effective on 25 December 2018. The EA is likely to adjust the existing implementation schedule in Q4 2020 as the timeline for output 1 replacement sub-components in Kep needs to be extended and confirmed. Also, the PCU will prioritise those activities COVID-19 that will provide immediate support to those businesses and MSME in the 4k provinces as a part of drafting the 2021 workplan.

36. Project Implementation Arrangements have been implemented in accordance with the PAM and these arrangements are functional and satisfactory. MOT and MPWT have established the PCU, infrastructure and tourism PMUs and PIUs. In late December 2020, MOT and PIUs hired external staff to supplement PCU, and PIU government counterpart staff. There are no issues in respect to funding project offices, facilities or utilities.

37. The EA's Internal Operations are functioning well and there are no issues that are impacting on implementation arrangements or project progress at this stage.

Assessment of Progress for Each Project Activity

38. MOT Recruitment of Consultants and Performance The project is experiencing difficulty with the National Gender Specialist who has consumed 50% of the time allocated with diminishing monthly results. The specialist is still unable to provide the required entries for the gender section of this report or to satisfactorily complete the GAP monitoring table. This is despite significant support from ITS/CTL and NTS and other PCU staff. The ITS/CTL has completed the GAP monitoring table with supporting data from PMCES ICE/CTL for this reporting period. PCU also made progress on the recruitment of a replacement NM&E and NPS specialist with completion of the PRC report recommending first ranked candidates for ADB's NOL. Providing negotiations are successful both consultants will be mobilized during the December quarter.

39. MPWT PMCES Consultants. During the June quarter 2020, the PMCES recruited and mobilized the following experts; International experts (Renardet) (i) water treatment expert (ii) road design engineer (iii) hydraulic engineer (iv) structural engineer (v) maritime works engineer (vi) contracts expert. National experts (SBK); (vii) structural design engineer (viii) electrical engineer (ix) road engineer and (x) architect. On 20 April 2020 the PMCES main Contract (PMU/ MPWT/ TIIGP2/C01) was modified by the Variation Order in order to improve the Kep landfill and to include the activities related to the new subprojects included in TIIGP2 as replacement of the cancelled subprojects in Sihanoukville). The following table shows the involvement of the PMCES experts included in the main Contract and in the CVO-1. Performance of PMCES team leader is considered highly satisfactory and PMCES consultants rated as satisfactory.

Table 10: PMCES Consultants List

Project	Expert	Period	Activity Performed
Kep Landfill	Intern. Water Treatment Expert	July	Review Original Design of leachate treatment plant
Kep Landfill	Intern. Water Treatment Expert	August	Design report of improved Leachate treatment
Coastal Road	Various International experts under Lump Sum basis in VO1: road engineer, hydraulic engineer, structural engineer, Bid docs, exp) Surveyors (SBK subcontract)	July-August	Topographical survey along alignment; Detailed design, Contract drawings, Bid Documents
Coastal Road	National Resettlement Specialist (part of PMCES team under main Contract)	Jul- Aug- Sept	Socio economic surveys, IOL, draft BRP along Costal Road
Coastal Road	National Environmental Specialist (part of PMCES team under main Contract)	Jul- Aug- Sept	Draft IEE of the new subproject, draft EMP according to Cambodian legislation submitted to MOE
Koh Tonsay Pier	Intern meteomarine Expert (under Lump Sum basis as per VO1)	July-August	Meoeo-marine study Report for design of pier and protection dike
Koh Tonsay Pier	Various national experts under Lump Sum basis: surveyors, architect, structure engineer, road engineer.	July- August- September	Topographic survey and bathymetric survey; design of terminal building, tourist facilities, walkway design;
Koh Tonsay Pier	National Resettlement Specialist (part of PMCES team under main Contract)	Jul- Aug- Sept	Socio economic surveys, IOL, draft BRP of walkway
Koh Tonsay Pie	National Environmental Specialist (part of PMCES team under main Contract)	Jul- Aug- Sept	Draft IEE of the new subproject; draft of TOR of the IESIA according to Cambodian legislation submitted to MOE

40. Procurement of Goods and Works. There has been no procurement of goods and works by PCU or PMU this quarter.

41. Performance of Contractors and Suppliers. The performance of the MTA Contractor of Kep Landfill is generally quite good in term of production quantity and safety at the site. The construction progress recorded at 30 September was twice the planned accomplishment percentage for the same date. The performance is less timely and accurate for the preparation of Monthly Reports, CEMPS and Schedule of Construction Activities. A summary of Major Contract Awards is contained in Appendix E.

D. Compliance with Covenants

42. The Borrower's Compliance with Loan Covenants. The MEF is fully compliant with Loan Covenants.

44. The Borrowers Compliance with Financial Loan Covenants. The MEF and MOT are fully compliant with Financial Loan Covenants.

43. The Borrowers Compliance with Project Specific Loan Covenants. The EA is fully compliant with implementing the project in accordance with the arrangements specified in the Loan Agreement and in the PAM sections VII Safeguards and VIII Gender and Social Dimensions. Further, MOT and MPWT has provided counterpart funding, office facilities, equipment and established project coordination unit (PCU) and project implementation units (PIU) in Kep and Preah Sihanouk to effectively execute the project. The National Project Steering Committee (NPSC) for oversight of the project has been formally appointed. All procurement undertaken by the project is being executed in compliance with ADB procedures for goods, civil works and consulting services. The GAP is being implemented and monitored and DMF indicators have been integrated into the project's 2020 work plan. The Status of Loan Covenants is attached as Appendix F.

E. Major Issues and Problems

44. There are no major issues affecting or likely to affect implementation progress, compliance with covenants, achievement of project outputs and outcome, or issues related to financial audits or procurement.

Time-Bound Action Plan From AM

(Agreed on 15 June 2020)

Action	Date	Responsible Entity
Submission of the 2019 audited project financial statement.	30 June 2020	MOT/MPWT/MEF
Issuance of the request for expression of interest for the national procurement specialist and national monitoring and evaluation consultant.	3 July 2020	MOT
Submission of the draft basic resettlement plans (BRPs) for the new two civil works subprojects to GDR (based on the basic design) including preliminary drawings with COI measurements at each chainage and request formally to GDR to establish IRC to commence DMS and RCS.	10 July 2020	MPWT
Submission of draft IEE for the two new subprojects to ADB based on the basic designs (to facilitate the change in project scope).	10 July 2020	MPWT
Submission of the first semi-annual safeguards monitoring report.	15 July 2020	MPWT
Provision of comments on draft IEE.	17 July 2020	ADB
Issuance of ADB's clearance on draft IEE	30 July 2020	ADB
Completion of DED for Kep Coastal Road Development and Associated Tourism Infrastructure and Koh Tonsai Pier and Tourist Infrastructure.	31 July 2020	PMCES
Submission of GDR-cleared draft RPs and IEE to ADB to facilitate the minor change in project.	10 August 2020	MPWT/MOT
Issuance of approval of the minor change in scope (inclusion of Kep Coastal Road Development and Associated Tourism Infrastructure and Koh Tonsai Pier and Tourist Infrastructure)	24 August 2020	ADB
Completion of DED for Kep Coastal Road Development and Associated Tourism Infrastructure and Koh Tonsai Pier and Tourist Infrastructure.	31 July 2020	PMCES
Submission of draft Environmental and Social Impact Assessment (ESIA) for Koh Tonsai Pier and Tourist Infrastructure to MOE.	15 August 2020	MPWT

Action	Date	Responsible Entity
Submission of draft Environmental Protection Contract (EPC) for the Kep Coastal Road Development and Associated Tourism Infrastructure to MOE.	15 August 2020	MPWT
The operational of the land acquisition and involuntary resettlement Grievance Redress Mechanism.	20 August 2020	GDR
Issuance of Invitation for Bids for Koh Tonsai Pier and Tourist Infrastructure and Kep Coastal Road Development and Associated Tourism Infrastructure to ADB.	27 August 2020	MPWT
Submission of draft DRP for the Kep Coastal Road Development and Associated Tourism Infrastructure to ADB.	15 November 2020	MPWT/GDR
Submission of Bid evaluation reports for the two new civil works contracts (Kep Coastal Road Development and Associated Tourism Infrastructure and Koh Tonsai Pier and Tourist Infrastructure).	15 November 2020	MPWT
Approval of the BERs for the Kep Coastal Road Development and Associated Tourism Infrastructure and Koh Tonsai Pier and Tourist Infrastructure.	30 November 2020	ADB
Issuance of ADB's approval for draft DRP for the Kep Coastal Road Development and Associated Tourism Infrastructure.	8 December 2020	ADB
Submission of draft DRP for the Koh Tonsai Pier and Tourist Infrastructure.	15 December 2020	MPWT/GDR
Issuance of Approval for draft DRP for the Koh Tonsai Pier and Tourist Infrastructure.	30 December 2020	ADB
Approval of Environmental Protection Contract (EPC) for the Kep Coastal Road Development and Associated Tourism Infrastructure.	1 December 2020	MOE
Contract signing for the Kep Coastal Road Development and Associated Tourism Infrastructure	25 December 2020	MPWT/contractor
Approval of ESIA by MOE for Koh Tonsai Pier and Tourist Infrastructure	28 February 2021 2021	MOE
Contract signing of the Koh Tonsai Pier and Tourist Infrastructure.	7 March 2021	MPWT

APPENDIX A

DESIGN AND MONITORING FRAME WORK

DESIGN AND MONITORING FRAMEWORK

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project (3701-CAM)

As of 30 September 2020

Impacts the Project is Aligned with: Sustainable, inclusive, and more balanced tourism development achieved. (ASEAN Secretariat. ASEAN Tourism Strategic Plan 2015–2025. Jakarta.)	
---	--

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 September 2020	Results Since Previous Reporting Period
Outcome: Tourism competitiveness of secondary towns in Cambodia	By 2025					
	a. Cambodia of ASEAN international visitor arrivals increased (2016 baseline)	4.3% 5,012,000	4.5% 7,976,000	a-c. Government tourism statistics reports and project completion report	To be surveyed in and March 2024	Re-surveyed in June 2020, MTR and April 2024
	b. Annual international visitor arrivals in project areas increased	0.458 m	0.731 m		To be surveyed in April 2022 and 2024	Re-surveyed in June 2020, MTR and April 2024
	c. Aggregate annual visitor expenditure in project areas increased	0.318 m	0.186 m		To be surveyed in April 2020 and March 2024	Re-surveyed in June 2020, MTR and April 2024
d. Women comprise at least 55% of tourism workers in project areas	54% 533,628	55%	To be surveyed in April 2022 and March 2024		Re-surveyed in June 2020, MTR and April 2024	
Outputs	By 2024:					
1. Urban-rural access infrastructure and urban environmental services improved	1a. 10.4 km of access roads to tourist sites improved (Kep 3 km, SHV-7.4 km)	0	10.4 km	1a-f. Project progress reports and project completion report	Draft basic design completed on 29 January 2020	Preliminary site investigation of existing coastal road improvements 14 kms in length from the existing Kep-Koh Tonsai pier (mainland) was completed from 20 October to 11 November 2019 and revised in January to June 2020.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 September 2020	Results Since Previous Reporting Period
	1b. 2 ferry ports constructed	0	2		Draft basic design completed on 29 January 2020 for Koh Tonsai Tourist Pier	Preliminary site investigations were conducted to inspect the existing Kep-Koh Tonsai pier (mainland) and site for a new pier at Koh Tonsai was also completed from 20 October to 11 November 2019 and revised in January to June 2020.
	1c. 15 m3/day wastewater treatment capacity constructed	0 m3/day	13.70 m3/day		New design for 4 leachate treatment ponds. Capacity treatment from 110 m3/day for cell No.1 to 350 m3/day for all four cells by the year 2036.	To be verified from an examination of the Kep landfill detailed designs
	1d. Flood protection and drainage constructed for 0.5-hectare catchment	0 ha	0.5 ha		To be implemented	To be verified once pier and tourist facilities are agreed and preliminary designs are completed.
	1e. Solid waste management services improved for 1,460 households and 147 businesses	822 147	1,460 147		To be implemented	No. of homes will be re-surveyed at time of MTR.
	1 f. At least 50% of people consulted to optimize project infrastructure design inclusiveness and gender responsiveness are women (2017 baseline: 0)	0	50%		Koh Tonsay consultation meeting on 28 May 2020. 34 participants attending the meeting (F21/61.76%) For the Kep landfill consultation meeting. 82 participants (F37/45.12%) Cumulative total is 116 participants (F58/50%)	Consultation meeting held with provincial and district officials and local communities at Kep, Koh Tonsai and Angkol Beach to discuss in principle support for subprojects at these locations.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 September 2020	Results Since Previous Reporting Period
2. Capacity to implement ASEAN tourism standards strengthened	2a. 1 national ASEAN tourism standard assessment frameworks and certification boards established with at least 30% women board members	0	1	2a-d. Project progress reports and project completion report	4 certification boards established for Clean City, Homestay, CBTs and Public Toilet Standards	All four boards established
	2b. 43 hotels in target provinces ASEAN Green Hotel Standard certified (Total hotels is 86 as of 2016)	16 (18.6%)	43 (50%)		To be implemented	NATSS has advised certification could commence in late 2020 early 2021.
	2c. 35 homestays ASEAN Homestay Standard certified (Total 47 in 2016)	15 (32%)	35 (74%)		To be implemented	NATSS has advised certification could commence in late 2020 early 2021.
	2d. At least 3 towns ASEAN Clean City Standard certified including Kampot and SHV (Baseline, Kep)	1	3		To be implemented	NATSS has advised certification could commence in late 2020 early 2021.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 September 2020	Results Since Previous Reporting Period
3. Institutional capacity for tourism destination management and infrastructure O&M strengthened	3a. 60 public works and tourism site managers (at least 30% women) reporting increased knowledge on developing and implementing tourism management and infrastructure O&M plans (Kep and Sihanouk)	0	60	3a-e. Project progress reports and project completion report	To be implemented	To be implemented
	3b. 5 destination management plans implemented (Baseline - Kep and National DMO)	2	5		3 existing DMPs in Kep, Kampot and Koh Kong for the period 2014-2018 being updated to cover 2019-2023.	3 existing DMPs in Kep, Kampot and Koh Kong for the period 2019-2023 have been updated and in the process of translating to English
	3c. At least 2,000 residents and tourism workers (50% women) participated in destination management training and awareness-raising activities Kep and Preah Sihanouk	0	2,000		(i) Capacity building for tourism stakeholder as to the legal requirements to operate tourism business (ii) The Safety needs for Boat and ferry operator from Mainland of SHV to Koh Rong Cumulative 114 participants (F32/28%).	No change. Programs will be rolled out throughout 2020
	3d. At least 500 entrepreneurs (60% women) received SME support services (2017 baseline:0)	0			Phnom Penh Impact Hub Tourism Incubator has completed the selection process and of the 11 teams comprising of 32 individuals (F5/16%).	

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 September 2020	Results Since Previous Reporting Period
	3e. 1 internet-based tourism knowledge repositories developed (2017 baseline)	0	1		Project website has been established. Additional websites will be identified to disseminate tourist data and information.	ATS, QPRs and safeguards reports uploaded to project website

APPENDIX B

WEIGHTED PROGRESS INDICATOR

SECOND TOURISM INFRASTRUCTURE FOR INCLUSIVE GROWTH PROJECT

ADB LOAN No. 3701-CAM (COL)

Percentage of Project Progress by Weighted Activity as of 30 Sep 2020

ACTIVITY		Assigned Weight (a)	Actual Progress (b)	Weighted Progress (a) x (b)
1	Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved			
1.1	Prepare detailed civil works design and bidding documents	10.00%	95.00%	9.50%
1.2	Safeguards document approval (IEE & RP)	2.00%	80.00%	1.60%
1.3	Complete land acquisition and resettlement if necessary	1.00%	70.00%	0.70%
1.4	Civil works procurement	5.00%	35.00%	1.75%
1.5	Civil works completed, and equipment supplied	43.00%	8.94%	3.84%
	Total Output 1: Overall Progress: 28.52%	61.00%		17.39%
2	Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened.			
2.1	Adaptation of ATS to National context	2.00%	100.00%	2.00%
2.2	Establishment of certification bodies and processes	2.00%	70.00%	1.40%
2.3	Assessor training (Design and implementation)	2.00%	0.00%	0.00%
2.4	ATS promotion activities and online resource center	2.00%	0.00%	0.00%
2.5	Implement ATS and ATS Awards	5.00%	0.00%	0.00%
	Total Output 2: Overall Progress: 26.15%	13.00%		3.40%
3	Output 3: Institutional Capacity for Tourism Destination Management and Infrastructure O&M Strengthened.			
3.1	DMO Institutional Strengthening	1.00%	22.00%	0.22%
3.2	Destination management plan prepared	1.00%	56.00%	0.56%
3.3	Policy, regulation and master plan support	3.00%	0.00%	0.00%
3.4	Destination marketing and promotion support	2.00%	25.00%	0.50%
3.5	Heritage interpretation support	2.00%	2.00%	0.04%
3.6	Tourism related SME development	2.00%	15.00%	0.30%
3.7	Information and education programs	1.00%	10.00%	0.10%
3.8	Establish and maintain internet based tourism knowledge repositories	1.00%	10.00%	0.10%
3.9	Develop infrastructure O&M plans with sustainable finance mechanisms	1.00%	0.00%	0.00%
3.10	Facilitate public-private partnership for operation and maintenance	1.00%	0.00%	0.00%
3.11	Infrastructure O&M training	2.00%	0.00%	0.00%
	Total Output 3: Overall Progress: 10.71%	17.00%		1.82%
B	Management Activities			
1	Establish project supervision and management structure	1.00%	100.00%	1.00%
2	Mobilize consultants and procure PCU/PIU equipment	1.00%	92.00%	0.92%
3	Establish financial management arrangements	1.00%	100.00%	1.00%
4	Financial management and procurement training	1.00%	67.50%	0.68%
5	Finalize monitoring arrangements and establish the project web-site	1.00%	95.00%	0.95%
6	Conduct project planning, monitoring, evaluation and reporting	2.00%	35.00%	0.70%
7	Implementation of environmental, social safeguards and the gender action plan	2.00%	40.00%	0.80%
	Total Management: Overall Progress: 67.17%	9.00%		6.05%
Total		100.00%		28.66%

APPENDIX C

WORKPLAN

Ministry of Tourism
Project Coordination Unit

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project GMSTIIG-P2

ADB Loan No. 3701-CAM (COL)

Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened

Activity Code	Activity - Sub Activity	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Quantitatively Targets 2020			Cumulative Total	
						No.	Activity	No.	Activity	Percentage Achieved	No	Percentage Achieved
2.1	National ASEAN Tourism Standards adaptation											
2.1.1	Translation											
2.1.1.1	Translate ASEAN Tourism Standards into Khmer language	Q1-Q2	National	PCU ATSS	0	5	ASEAN Tourism Standards (ATS) are available in Khmer language	5	ASEAN Tourism Standards are available in Khmer language	100%	5	100%
2.1.2	Adaptation											
2.1.2.1	Adapt ASEAN Tourism Standards to Cambodian context	Q1-Q2	National	PCU ATSS	0	5	ASEAN Tourism Standards are adapted to national context	5	ASEAN Tourism Standards are adapted to national context	100%	5	100%
2.1.2.1	Translate Adapted ASEAN Tourism Standards to English	Q1-Q2	National	PCU ATSS	0	5	ASEAN Tourism Standards are adapted to national context	5	ASEAN Tourism Standards are translated to English	0%	0	0%
2.1.2.2	Meetings with public and private stakeholders, and ASEAN Secretariat and lead-countries as needed	Q1-Q4	National	PCU ATSS	0	5	Meetings	5	Meetings	0%	0	0%
2.1.3	Approval											
2.1.3.1	Facilitate official approval of adapted standards	Q1-Q2	National	PCU ATSS	0	5	Approvals of adapted ATS ASEAN Tourism Standards	3	Approvals of adapted ATS ASEAN Tourism Standards	60%	3	60%
2.2	Establishment of certification bodies and processes											
2.2.1	Establishment of national and provincial certification bodies											
2.2.1.1	Organize meetings related to formation of national and provincial certification bodies	Q1-Q3	National Coastal zone	PCU ATSS	20,000	5	ATS National and provincial certification bodies are formally established	5	ATS National and provincial certification bodies are formally established	0%		0%
2.2.1.2	Procure equipment for certification bodies	Q1-Q3	National Coastal zone	PCU NPS	20,000	5	Packages	5	Packages	0%		0%
2.2.2	Review, updating and preparation of national guidelines and manuals for certification processes											
2.2.2.1	Organize meetings to review existing and develop approaches for new guidelines and manuals and to develop and agree on sustainable financing mechanisms for ongoing assessment and certification	Q1-Q4	National	PCU ATSS	8,000	5	ATS guidelines, manuals and assessment tools for certification published. Sustainable financing mechanisms established	5	ATS guidelines, manuals and assessment tools for certification published. Sustainable financing mechanisms established	0%		0%
2.2.2.2	Prepare and facilitate approval of guidelines and manuals	Q1-Q4	National	PCU NCBs	5,000	5	ATS guidelines and manuals approved	5	ATS guidelines and manuals approved	0%		0%
2.2.2.3	Create paper-based and/or online assessment and reporting tools	Q1-Q4	National	NCB ATSS	5,000	5	Sets of assessment and reporting tools	5	Sets of assessment and reporting tools	0%		0%
2.2.2.4	Publish (in print and online) guidelines and manuals	Q4	National	PCU ATSS	8,000	5	Sets of guidelines and manuals	5	Sets of guidelines and manuals	0%		0%
2.2.3	Capacity building for certification bodies											
2.2.3.1	Design training program on certification processes for national and provincial certification bodies	Q4	National	NCB ATSS	5,000	5	Certification bodies managing processes for all selected ATS	5	Certification bodies effectively managing processes for all selected ATS	0%		0%
2.2.3.2 a	Conduct training on certification processes for national and provincial certification bodies	Q2-Q4	National	ATSS	9,000	5	Sets of training modules for certification bodies	5	Sets of training modules for certification bodies	0%		0%
2.2.3.2 b	Conduct training on certification processes for national and provincial certification bodies	Q2-Q4	National	ATSS	9,000	5	Sets of training modules for certification bodies	5	Sets of training modules for certification bodies	0%		0%
2.3	Assessor training											
2.3.1	Training program design											
2.3.1.1	Design comprehensive standard-specific training packages for (i) national and provincial master trainers	Q4	National	NCB ATSS	8,000	5	Comprehensive training packages developed	5	Comprehensive training packages developed	0%		0%
2.3.1.1	Design comprehensive standard-specific training packages for national and provincial Masters assessors	Q4	National	NCB ATSS	0	5	Comprehensive training packages developed	5	Comprehensive training packages developed	0%		0%
2.3.2	Training program implementation											
2.3.1.1 a	Conduct training for national and provincial master trainers		National	NCB ATSS	8,000	5	Comprehensive training packages developed	5	Comprehensive training packages developed	0%		0%
2.3.1.1 b	Conduct training for national for national and provincial Masters assessors		National	NCB ATSS	0	5	Comprehensive training packages developed	5	Comprehensive training packages developed	0%		0%
2.3.2.1	Training provincial stakeholders (beneficiaries Green Hotel Standard and Clean City Stanadard	2021	National	NCB ATSS	18,000	5	Groups of national and provincial master training established and trained for ATS	5	Groups of national master training established and trained for ATS	0%		0%
2.3.2.2	Training provincial stakeholders Home Stay CBT & public Toilet Standard	2021	National & Coastal Zone	NCB ATSS	22,000	5	National and provincial trainers are trained for all selected ATS	0	National and provincial trainers are trained for all selected ATS	0%		0%
2.3.2.3	Onsite and ongoing assessment of implemetation of standards	2021	National & Coastal Zone	NCB ATSS	30,000	5	National and provincial assessors can implement assessments	0	National and provincial assessors can implement assessments	0%		0%
2.4	ASEAN Tourism Standards promotion											
2.4.1	Preparation of promotional materials											
2.4.1.1	Produce print and electronic promotional materials for selected ASEAN Tourism Standards targeting public sector, private sector and communities	2021	National	NCB ATSS PCU	15,000	5	Sets of ATS promotional materials prepared and disseminated to the public	0	Sets of ATS promotional materials prepared and disseminated to the public	0%		0%

Activity Code	Activity - Sub Activity	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Quantitively Targets 2020			Cumulative Total	
						No.	Activity	No.	Activity	Percentage Achieved	No	Percentage Achieved
2.4.2	Promotional activities											
2.4.2.1	Conduct promotional activities targeting national and/or provincial authorities, tourism business associations and other service provider networks	2021	National Coastal Zone	NCB ATSS PCU, PIUs	15,000	20	Public, private sector and communities promotional programs or events	0	Public, private sector and communities promotional programs or events	0%		0%
2.4.3	Establishment of an online resource center											
2.4.3.1	Establish an ASEAN Tourism Standards website containing general information about the standards, promotional materials, downloadable versions of the adapted standards and detailed, step-by-step instructions about how to apply for certification, in Khmer and English	Q3-Q4	National	NCB ATSS PCU, PIUs	10,000	1	ASEAN Tourism Standards website established and populated with relevant content in Khmer and English	0	ASEAN Tourism Standards website established and populated with relevant content in Khmer and English	0%		0%
2.5	Implement ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards											
2.5.1	Preparation of detailed implementation plans											
2.5.1.1	Support DMOs and other relevant authorities to jointly prepare implementation plans for ASEAN Tourism standards, identifying for each activity required public and private sector investment (ASEAN Clean City Standard and ASEAN Public	2021	National & Coastal Zone	DMOs, NCB ATSS, PCU, PIUs	10,000	5	Detailed plans for the implementation of selected ATS in specific tourism destinations and sites	0	Detailed plans for the implementation of selected ATS in specific tourism destinations and sites	0%		0%
2.5.2	Implementation support											
2.5.2.1	Support to relevant government departments to implement actions identified in the plans requiring public sector investment, including assessing service providers	2021	National & Coastal Zone	DMOs, NCB ATSS, PCU, PIUs	100,000	0	Public inputs included in implementation plans	0	Public inputs included in implementation plans	0%		0%
2.5.2.2	Equipment for actions identified in the plans requiring public sector investment	2021	National & Coastal Zone	DMOs, NCB ATSS, NPS	400,000	7	Equipment packages	0	Equipment packages	0%		0%
2.5.2.3	Support the running of the biennial ASEAN Sustainable Tourism Awards	2021	National & Coastal Zone	NCB ATSS, PCU, PIUs	25,000	0	Biannual ATS awards organized	0	Biannual ATS awards organized	0%		0%

Ministry of Tourism

Project Coordination Unit

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project_GMSTIIGP2

ADB Loan No. 3701-CAM (COL)

Output 3: Institutional Capacity for Tourism Destination Management and Infrastructure O&M Strengthened

Activity Budget Code	Activities - Sub-activities	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Proc Method	Output Targets 2019-2024		Quantitative Targets 2020			Cumulative Total	
							No.	Activity	No.	Activity	Percentage Achieved	No	Percentage Achieved
3.1	Destination Management Organization Institutional Strengthening												
3.1.1	Establishment of DMOs												
3.1.1.1-a	Organize meetings with public and private sector stakeholders to form (or reinvigorate existing) destination management organizations (DMOs), establish taskforces and DMO secretariats as needed	Q1	National/Coastal Coastal Zone	DMOs, PCU, PIUs	35,000	SOE	5	DMOs and TWGs established, operational, equipped and sustainably financed	3	DMOs and taskforces established, operational, equipped and sustainably financed	0%	1	20%
3.1.1.1-b	DMO Coastal Zone bi-annual planning and review meetings	Q2-Q4	Coastal Zone	Coastal DMO - PCU		SOE	8	Coastal DMO management meetings	2	Coastal DMO management meeting	0%	0	0%
3.1.1.1-c	DMO DMP four monthly review meetings	Q1-Q4	Coastal Zone	DOTs Coastal DMOs		SOE	58	DMO management meetings	8	DMO management meetings	0%	2	3%
3.1.1.1-d	TWG quarterly meetings	Q1-Q4	Coastal Zone	All Coastal DMOs TWGs- PIUs		SOE	66	TWG Meetings	12	TWG Meetings	0%	2	3%
3.1.1.2	Procure equipment for DMO & TWGs	Q2-Q3	Coastal Zone	PCU, NPS	15,000	SFG	5	Packages procured and delivered	4	Packages procured and delivered	0%	0	0%
3.1.2	Capacity building of DMO members												
3.1.2.1	Conduct training for DMO members on destination management international good practice	Q3-Q4	Coastal Zone	RUPP & PCU	25,000	SOE	4	Annual combined training for DMO-TWG members	1	Combined training for DMO-TWG members	0%	-	-
3.2	Destination Management Plan Preparation												
3.2.1	Review and updating of existing and prepare new DMPs												
3.2.1.1-a	Through the DMO mechanism and in consultation with other stakeholders, draft new/updated DMPs, including actions plans, identification of roles and responsibilities of public and private sectors and resource requirements and sources	Q1-Q2	Coastal Zone	DMO, TWGs, PCU, PIUs, RUPP	42,000	SOE RP	8	Destination Management Plans	1	Updated DMP SHV	50%	3	38%
3.2.1.1-b	Angkor Tourism Development Plan for Kep	Q1- Q4	Kep	DMO, TWGs, PCU, PIUs,	0	SOE	4	Planning and consultation meetings for Angkor Tourism Development Plan	4	Planning and consultation meetings. Angkor Tourism Development Plan	0%	0	0%
3.2.1.1-c	Translate and disseminate DMPs to all members and online	Q2	Coastal Zone	DMO, TWGs, PCU, PIUs, RUPP	0	SOE	8	DMPs translated and disseminated 2019-2023	4	DMPs translated and disseminated (2019-2023)	0%	0	0%
3.3	Policy, Regulation and Master Planning Support												
3.3.1	Policy intervention												
3.3.1.1-a	Support DMO policy task force meetings and research to identify policy issues affecting the tourism industry	Q3-Q4	Coastal Zone	PCU - RUPP - RP	25,000	SOE RP	4	DMO policy/research meetings	4	DMO policy/research meetings	0%	-	-
3.3.1.1-b	DMO-TWGs prepare proposals to relevant authorities for policy change	2021	Coastal Zone	DMO TWGs RUPP	0	SOE RP	4	DMO policy proposals	0	DMO policy proposals	0%	-	-
3.3.2	Industry standards and regulations												
3.3.2.1-a	DMO alignment and with technical support from international tourism standards and certification systems,	Q3-Q4	National	DMO-NATSS	30,000	SOE	4	Combined meetings to agree and develop national tourism industry standards	1	Combined meeting to agree and develop national tourism industry standards	0%	-	-
3.3.2.1-b	Translate, print and distribute national tourism industry standards (for specific types of tourism activities and services not covered by the ASEAN Tourism Standards)	Q3-Q4	National	DMO-NATSS	30,000	SOE RP	4	4 standards	1	Standard	0%	-	-
3.3.2.2	Through DMO draft, review, finalize, translate, print and disseminate national and provincial tourism industry regulations for specific tourism activities and services in line with ASEAN and national tourism standards	Q3-Q4	National	DMO-NATSS	45,000	SOE, RP	4	DMO provincial regulations	1	DMO provincial regulations for Kampot	0%	-	-
3.3.3	Master planning												
3.3.3.1-a	Through the DMO mechanisms, review existing national tourism strategic development plans, prepare updated/new, approve, translate, print and disseminate tourism master plans for Draft National Tourism Strategy 2021-2030	Q1-Q4	National	MOT, DMO, (RUPP & Donor)	100,000	SOE RP	1	Draft National Tourism Strategy and 2021-2030 disseminated for stakeholder review and comment	1	National Tourism Strategy and 2021-2030 disseminated for stakeholder review and comment	0%	-	-
3.3.3.1-b	Through the DMO mechanisms, review existing national tourism strategic development plans, prepare updated/new, approve, translate, print and disseminate tourism master plans for Final National Tourism Strategy 2020-2030	2021	National	MOT, DMO, (RUPP Donor)	0	SOE	1	Final National Tourism Strategy and 2021-2030 approved and disseminated	0	National Tourism Strategy and 2020-2030 approved and disseminated	0%	-	-
3.4	Destination Marketing and Promotion Support												
3.4.1	Market research												
3.4.1.1	Through the DMO structure, conduct destination-specific market research and analysis, including collection and analysis of destination-specific tourism statistical data, and disseminate results to DMO members and other industry stakeholders	Q2-Q4	Coastal Zone	RUPP - Market Research Specialist	25,000	SOE RP	2	DMO Market research report	1	DMO Market research report for Coastal zone which will include DMO destination marketing plans	0%	-	-
3.4.2	Branding and promotion												
3.4.2.1-a	DMOs create/update destination branding	Q4	Coastal Zone	Branding Specialist	15,000	SOE RP	5	Destination brands	5	Destination brands	0%	-	0%
3.4.2.1-b	Provincial branding and promotional materials	Q4	Coastal Zone	Branding Specialist	0		5	Comprehensive sets of promotional materials	5	Comprehensive sets of promotional materials	0%	-	0%
3.4.2.1-c	Provincial brand awareness is integrated into DMPs and disseminated	Q4	Coastal Zone	DMOs-TWGs	0		5	Marketing and branding details and targets are contained in DMPs	0	Marketing and branding details and targets are contained in DMPs	0%	-	0%
3.4.2.2	DMOs conduct promotion campaigns using print and online media (websites, social media) and familiarization programs for tour operators and the media	Q4	Coastal Zone	DMO-TWGs, MTCO, PATA, CATA	70,000	SOE RP	16	Annual promotional programs	4	Annual promotional programs	0%	-	0%
3.4.3	Tourism forums and trade events												
3.4.3.1	DMOs facilitate participation in relevant tourism forums and trade events	Q4	Coastal Zone	DMO, TWGs, MOT	35,000	Resource Person	20	DMO delegations participate tourism forums and trade events	4	DMO, TWG & DOT delegations participate tourism forums and trade	0%	4	20%
3.4.3.2	DMOs organize and host tourism forums and trade events in the target destinations	Q4	Coastal Zone	DMO, TWGs, MOT	50,000	SOE	4	DMOs tourism forums and trade events	1	DMOs tourism forums and trade events	0%	1	25%
3.4.4	Training												

Activity Budget Code	Activities - Sub-activities	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Proc Method	Output Targets 2019-2024		Quantitative Targets 2020			Cumulative Total	
							No.	Activity	No.	Activity	Percentage Achieved	No	Percentage Achieved
3.4.4.1	Organize training for MOT and DOT staff on the collection, analysis, presentation and dissemination of tourism statistical data for destinations	Q3-Q4	National	RUPP/MOT Statistics Dept	0	SOE	10	Trainings for destination market research and analysis	5	Trainings for destination market research and analysis	0%	-	-
3.4.4.2	Training for MOT and DOT marketing staff on the production of print and electronic promotional materials	Q3-Q4	National	RUPP/MOT Statistics Dept	15,000	SOE	16	Training for content production for websites	4	Training for content production for websites	0%	-	-
3.5	Heritage Interpretation Support												
3.5.1	Heritage interpretation planning												
3.5.1.1	Prepare focused destination cultural and/or natural heritage interpretation plans, including opportunities for public-private partnerships for the delivery of interpretation programs, for Kep town, Kep Archipelago, Sihanoukville Town and Koh Rong	Q3-Q4	Coastal Zone	PCU - PIU	30,000	SOE RP	4	Destination heritage/cultural/natural interpretation plans prepared	1	Destination heritage/cultural/natural interpretation plans prepared	0%	-	-
3.5.2	Implementation of heritage interpretation programs												
3.5.2.1	DMO-TWGs Implement interpretation activities identified in the cultural and/or natural heritage interpretation plan	2021-2023	Coastal Zone	PCU - PIU	70,000	SOE	4	Implementation of heritage/cultural/natural interpretation activities packages	1	Implementation of heritage/cultural/natural interpretation activities packages	0%	-	-
3.5.2.2	Procure and install equipment for cultural and/or natural heritage interpretation	2021-2023	Coastal Zone	PCU NPS	100,000	SFG, SOE	4	Equipment packages	1	Equipment packages	0%	-	-
3.6	Tourism-related MSE development												
3.6.1	Support SMEs to implement DMP actions												
3.6.1.1-a	<u>Support for DMO-endorsed MSE development activities identified in DMPs</u> , including: (i) business planning, management and marketing training; (ii) hospitality services training; (iii) support for product diversification, quality and safety enhancement; and (iv) support for public-private tourism marketing and business networking.	Q2-Q4	Kep SHV	DMOs-TWGs, MSE business and Training Specialist, CJCC	80,000	SOE, RPs	500	MSE Participants representatives attend training programs, courses, seminars and networking events	125	MSE Participants representatives attend training programs, courses, seminars and networking events	0%	-	-
3.6.1.1-b	Materials for product product diversification, quality and safety enhancement	2021	Kep SHV	PCU NPS	20,000	SOE	1	Package procured	1	Package procured	0%	-	-
3.7	Information and education campaigns												
3.7.1	Information and education campaigns												
3.7.1.1	Support DMOs to develop and implement, with local partners as appropriate, IECs targeting community residents on: (i) HIV/AIDS prevention; (ii) boat safety; (iii) child safe tourism and anti-human trafficking; and (iv) solid waste management at tourist sites.	Q2-Q4	Coastal Zone	PIUs & Provincial Gov Departments	40,000	SOE	64	Seminars and awareness programs	16	Training events/programs, courses and seminars	0%	-	-
3.8	Establish and Maintain Internet-based Tourism Knowledge Repositories												
3.8.1	Establish and maintain internet-based DMO tourism knowledge repositories												
3.8.1.1	DMO-TWGs establish and regularly update website for the publication of information relevant to DMO members and other tourism stakeholders	Q4	Provincial	DOT Websites	10,000	SOE	64	Quarterly website updates	16	Quarterly website updates	0%	-	-
3.9	Develop infrastructure O&M plans with sustainable finance mechanisms												
3.9.1	Preparation of O&M Plans												
3.9.1.1	Prepare operation and maintenance (O&M) plans for all infrastructure included in Output 1 subprojects	Q1 2022	KEP	MPWT Infrastructure O&M and PPP consultants	24,000	SOE	4	Infrastructure plans (Roads, Piers, Pathways and public spaces and, tourist facilities)	0	Infrastructure plans (Roads, Piers, Pathways and public spaces and, tourist facilities)	0%	0	0
3.10	Facilitate Public-Private Partnerships for operations and maintenance												
3.10.1	Public-Private Partnership (PPP) Facilitation												
3.10.1.1	Preparation of feasibility studies for private operation of public tourist facilities and ancillary services	Q1 2022	PHN, Kep	MPWT Infrastructure O&M and PPP	6,000	SEO	2	Feasibility studies	0	Feasibility studies	0%	0	0
3.10.1.2	Procurement of PPP contracts (tendering and contracting)	Q1 2020	PHN, Kep	MPWT Infrastructure O&M and PPP	9,000	SOE	0	PPPs contracts	0	PPPs contracts	0%	0	0
3.11	Infrastructure O&M training												
3.11.1	Solid waste management (Kep Landfill)												
3.11.1.1	Practical training on general managed landfill and sanitary landfill features and lifetime operation,	Commencing Q1 2023	KEP	MPWT, MCE, Landfill Operator	10,000	SOE	4	Technical training courses	0	Technical training courses	0%		
3.11.1.2	Site visit to successful sanitary/managed landfill and septage treatment facility in Southeast Asia	Commencing Q1 2023	BKK	MPWT	15,000	SOE	1	International site visit for key operator staff and head of DPWT	0	International site visit for key operator staff and head of DPWT	0%		
3.11.1.3	6-monthly refresher and follow up courses for first 3 years of operation	Commencing Q1 2023	KEP	MPWT	20,000	SOE	6	Refresher courses	0	Refresher courses	0%		
3.11.1.4	Support PDPWT staff to pursue post-graduate degree in solid waste management	NA	KEP	MPWT	NBA		0		0		0%		
3.11.1.5	Training in O&M of septage treatment facility,	Commencing Q1 2023	KEP	MPWT	10,000	SOE	4	Training courses	0	Training courses	0%		
3.11.2	Keop walking paths												
3.11.2.1	Training on regular concrete drain/wingwall cleaning and control of discharge into drains Kep	Commencing Q1 2023	KEP	MPWT	5,000	SOE	4	Training courses	0	Training courses	0%		
3.11.3	Pier management (Kep Koh Tonsai)												
3.11.3.1	Pier management training,	Commencing Q1 2023	KEP	MPWT	20,000	SOE	4	Training courses	0	Training courses	0%		

APPENDIX D

GENDER ACTION PLAN MONITORING TABLE

GENDER ACTION PLAN IMPLEMENTATION STATUS

As of 30 September 2020

Actions Targets	Achieved	On-going	Not Yet Achieved	No longer Relevant
9 Actions	2	4	3	0
23 Targets	6	1	14	2

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 30 September 2019)	Issues and Challenges
Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved.		
<p>Target 1: Two consultations held during detailed design of each infrastructure subproject to optimize inclusiveness, gender responsiveness, and employment opportunities during and after construction. <u>Achieved</u></p>	<p>For Koh Tonsai, PCU organized one consultation meeting with residence at Koh Tonsay on 28 May 2020</p> <p>For the Kep landfill subproject DoPWT held one consultation with residence and local authorities.</p>	No issues
<p>Target 2: At least 50% of people consulted are women. <u>Achieved</u></p>	<p>Koh Tonsay consultation meeting on 28 May 2020. 34 participants attending the meeting (F21/61.76%)</p> <p>For the Kep landfill consultation meeting. 82 participants (F37/45.12%)</p> <p>Cumulative total is 116 participants (F58/50%)</p>	No issues
Promote women's economic employment and safety		
<p>Target 3: At least 500 entrepreneurs (60% women) receive SME support services (2017 baseline:0) <u>Ongoing</u></p>	<p>Phnom Penh Impact Hub Tourism Incubator has completed the selection process and of the 11 teams comprising of 32 individuals (F5/16%).</p>	<p>There is a need to change SME to MSE as the target is too high for the project to be successful. The definition of Small and Medium Enterprises in Cambodia is +50 for small and +500 for medium sized enterprises. MSE is achievable (micro is defined as 10 or less) and will allow the project to provide knowledge to homestay, CBTs, women led MSEs and other DMO supported businesses that contribute to provincial DMPs. ADB</p>

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 30 September 2019)	Issues and Challenges
		suggests that this target can be reassessed at the time of the mid-term review.
Target 4: At least 10% of unskilled workers hired for works construction are local women (2017 baseline: ~10%). <u>Achieved</u>	For Kep landfill 5,114 working days for both men and women (F1,574/31%)	
Activity 1: Contractors ensure separate access to water and sanitation facilities for women and men in construction sites and separate quarters, as well as suitable worker safety training, equipment, and clothing. Ongoing	Kep landfill subproject: MTA company has provided separated toilet with hygiene stations and supplies including soap, towels hand, and facilities such as: separate toilets for men and women, a clean kitchen and safety sign boards and infographics for workers.	MTA will implement one more training for worker hygiene. Contractors for Koh Tonsay and the Coastal Road sub-projects will be required to provide the same facilities for their workforces.
Activity 2: Contractors provide gender-responsive HIV/AIDS, STI, human trafficking, and child labor exploitation prevention information to all workers. Ongoing	On 3 - 4 March 2020 a workshop was held with MAT contractor staff: 35 participants (F15/43%). ¹	Contractors for Koh Tonsay and the Coastal Road sub-projects will be required to provide the same facilities for their workforces.
Improve gender design features of tourism facilities to support economic empowerment.		
Target 5: All women vendors return to improved market space after construction (2017 baseline: ~80%) No longer relevant	No market spaces are contemplated under current infrastructure subprojects	This indicator is no longer irrelevant
Target 6: At least 80% of newly constructed shop owners/operators are women. No longer relevant	No new shop/vendor spaces spaces are contemplated under current infrastructure subprojects	This indicator is no longer irrelevant
Activity 3: Infrastructure subproject gender design features include suitable road shoulders, access for people with disabilities, public lighting, separate male and female toilets, lockable kiosks, road safety instruction, and others identified during consultations. Not yet achieved	These gender design features are required for road, pier and tourism facilities. No applicable for Kep landfill.	Useful information source. Claire Angeline ADB, GAD in ADB Infrastructure Projects ²
Activity 4: Infrastructure user charges (e.g. market stall rent and waste collection fees) are affordable to male and female users. Not yet achieved	To be implemented	
Ensure women's equal participation in gender-sensitive IEC programs to mitigate tourism's social risks.		
Target 7: 50% of IEC facilitators trained by the project are women.	PCU has established Technical working groups for effective gender mainstreaming (TWGEGM)	The content and list of gender specific IEC materials has not yet been produced and

¹ Details of this workshop and the topics covered have not been provided by NGS at this time.

² Supplied to ICE/CTL on 31 Oct 2020

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 30 September 2019)	Issues and Challenges
Not yet achieved	<p>in 4K. Members are from 4 provincial departments and are led by DOT/PIUs.</p> <p>PCU has established the roles and responsibilities for (TWGEGM) at consultation workshop held on 25 August 2020 (38 participants F30=79%). It is assumed that TWGEGM members which are predominantly female will circulate and disseminate Gender specific IEC materials relating to the GAP to relevant stakeholders including civil works contractors.</p>	these materials will need to be completed quickly so that stakeholders are well informed and educated for GAP and GAD dimensions. Training for IEC production and dissemination and training has not been provided to TWGEGM members as of 30 September 2020
<p>Target 8: At least 50% of people reached by gender-sensitive IEC campaigns are women (2017 baseline: 30% women). Not yet achieved</p>	No progress made in this area to date	NGS will need to apply effort to this target
<p>Activity 5: IEC materials are gender-sensitive (i.e. without gender bias/stereotypes) and published for each topic covered, e.g. (i) traffic and boating safety, (ii) HIV/AIDS prevention, (iii) human trafficking prevention and (iv) solid waste management. Not yet achieved</p>	No progress made in this area to date	NGS will need to apply effort to this target
Output 2: Capacity to implement ASEAN Tourism Standards strengthened		
Promote women's leadership.		
<p>Target 9: At least 30% of ASEAN tourism standards certification board members and assessors are women (2017 baseline: 0). <u>Not yet achieved</u></p>	To be implemented	NGS will need to ensure that ATSS understands this requirement so relevant departments can elect the appropriate number of females to standards boards and trained as assessors.
<p>Target 10: At least 35% of ASEAN tourism standards trainers are women (2017 baseline: 0) <u>Not yet achieved</u></p>	To be implemented	NGS will need to ensure that ATSS understands this requirement so relevant departments can elect the appropriate number of females as trainers.
<p>Target 11: At least 45% of ASEAN tourism awards selection panel members are women (2017 baseline: 0). <u>Not yet achieved</u></p>	To be implemented	NGS will need to ensure that ATSS understands this requirement so relevant departments can elect the appropriate number of females as trainers.
Promote equal access to ASEAN tourism standards training and information		

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 30 September 2019)	Issues and Challenges
Activity 6: ASEAN tourism standards manuals translated to Khmer language. <u>Achieved</u>	All five standards have been translated to Khmer including Green Hotel, Clean City and Homestay standards, CBT and Public Toilet Standards	
Target 12: At least 40% of participants in ASEAN tourism standards training for businesses are women. <u>Not yet achieved</u>	To be implemented	NGS and TWGEGM will need to ensure that ATSS, PCU and PIUs understand this requirement to ensure at least 40% of participants in ASEAN tourism standards training for businesses are women.
Output 3: Institutional arrangements for tourism destination management and infrastructure O&M strengthened		
Promote gender balanced project management.		
Target 13: Women comprise at least 2 of the project's steering committee members (2017 baseline: 2 women) <u>Not yet achieved</u>	Steering committee appointed and number of female memberships to be verified.	PCU and NGS will confirm the names, positions and gender of PSC members so that this target can be assessed (overdue since March 2020)
Target 14: Women hold 20% of project director and deputy director positions (2017 baseline: 0%). <u>Not yet achieved and Off Track</u>	Information provided by NGS was not clear and unable to be assessed.	This target is off-track. MOT and MPWT will need to address this imbalance and ensure director and deputy director positions are held by women
Target 15: At least 30% of overall PCU and PIU staff positions are held by women (2017 baseline: 26%). <u>Achieved</u>	13 women of 41 staff currently engaged. Women hold 32% of overall PCU and PIU staff positions.	This data needs to be verified in December 2020 QPR as staff positions at PCU and PIU have changed since March 2020
Target 16: At least 30% of PCU and PIU staff that attend technical and project management training are women. <u>Achieved</u>	From March 2019 to March 2020, total participants 177 (F98/55%), attended Project Planning and Management, Training & Capacity Building, Awareness Raising and Other Project Supported Events.	This data needs to be verified by NGS as there have been no updates since March 2020.
Promote women's representation in destination management and infrastructure O&M entities.		
Target 17: DMO managers comprise at least 30% women (2017 baseline ~30%). <u>Not yet achieved - Off-track</u>	No progress on this target to date Off Track	This target is off-track. Gender of DMO managers to be confirmed and action to support DMOs to be determined by MOT
Target 18: Women comprise at least 35% of total DMO membership (2017 baseline 30%) <u>Not yet achieved - Off-track</u>	No progress on this target to date	This target is off-track. Membership of DMOs to be confirmed and action to support DMOs to be determined by MOT
Target 19: At least 30% of public works and tourism site managers (60 Cambodian) are women, with skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&M (2017 baseline: 0) <u>Not yet achieved</u>	To be implemented	

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 30 September 2019)	Issues and Challenges
Target 20: Community tourism groups involving women and youth (at least 40% women and girl's membership) are established or strengthened in all sites with community-managed tourist attractions. <u>Not yet achieved</u>	To be implemented	
Target 21: At least 50% of participants in tourism-related service training are women (2017 baseline: ~70%). <u>Not yet achieved</u>	PCU NTS has provided training for tourism related services.	NGS has not reported the number of participants for these trainings provided during Q3 2020
Improve gender mainstreaming capacity to implement and monitor the GAP and report gender impacts.		
Target 22: 50% of 8 gender focal persons appointed to PCUs, PMUs, and PIUs are men. <u>Achieved</u>	<p>Tourism PCU/PMU/PIUs and Tourism PIUs have appointed GFPs</p> <p>PCU/PMU and Tourism PIUs have appointed GFPs. MOT-PCU appointed: 2 females GFPs. DOT PIUs: 10 females and 5 male GFPs MPWT-PMU: 1 Female GFP IPMU: 2 Females and 10 GFPs</p> <p>Total 28 (M 15/54%)</p>	
Activity 7: Gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities. <u>Ongoing</u>	25 August 2020 PCU have organized a "Consultation on the Roles and Responsibilities" for TWGEGM.	No specific training has been provided to project supervision, management, and coordination entities at this time and this needs to be prioritized by NGS
Activity 8: GAP targets and actions are reflected in annual project work plans and reported in quarterly progress reports. <u>Ongoing</u>	Achieved for Quarterly Progress Reports. Not achieved for annual workplans	NGS will need to work with TWGEGM. And PCU to ensure gender targets are included in the 2021 annual work plans and individual PIU activities.
Activity 9: PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits. <u>Achieved</u>	Achieved	
Target 23: At least 3 human impact stories on GAP implementation, including women's understanding of, and satisfaction with project design, and improved economic opportunities are documented for publication. <u>Not yet achieved</u>	To be implemented	

APPENDIX E

MAJOR CONTRACTS

STATUS OF MAJOR CONTRACTS

As of 30 September 2020

No.	Package	Description	Estimated Value (s\$m)	Method	Date Advertised	Date Awarded	Contract Amount (\$ m)
1	TIIGP2-CAM-W01	Kep Coastal Road Subproject	11.00	ICB	Q4 2020		
2	TIIGP2-CAM-W02	Koh Tonsai Pier Subproject	1.20	NCB	Q4 2020		
3	TIIGP2-CAM-W03	Kep Landfill Improvements	6.29	ICB	04/9/19	Q2 2020	7.06
4	TIIGP2-CAM-C01	Project Management and Civil Engineering Support	1.35	NCB	Q 4 2018	29/6/19	1.70
5	TIIGP2-CAM-C02	International Tourism Specialist/ Co-Team Leader	0.40	ICS	Q1 2019	1/5/19	0.412
6	TIIGP2-CAM-C05	National Tourism Specialist/ Deputy Team Leader	0.14	ICS	Q1 2019	1/5/19	0.123
7	TIIGP2-CAM-C08	National Financial Management Specialist	0.10	ICS	Q1 2019	1/5/19	0.127
8	TIIGP2-CAM-G01	PCU, PMU and PIU vehicles (4 vehicles)	0.12	Shopping/NCB	Q1 2019	9/5/19 17/5/19	0.0524 0.0119
9	TIIGP2-CAM-C03	International Procurement Specialist	0.04	ICS	Q2 2020		
10	TIIGP2-CAM-C04	International Institutional Development Specialist	0.04	ICS	Q1 2020		
11	TIIGP2-CAM-C06	National Tourism Standards Specialist	0.05	ICS	Q4 2018	08/11/19	0.0446
12	TIIGP2-CAM-C07	National Gender Specialist	0.03	ICS	Q4 2018	08/11/19	0.0321
13	TIIGP2-CAM-C09	National Procurement Specialist	0.06	ICS	Q4 2018	04/11/19	0.0590 ¹
14	TIIGP2-CAM-C010	National Monitoring and Evaluation Specialist	0.04	ICS	Q4 2018	25/02/19	0.0457
15	TIIGP2-CAM-G04	Kep landfill management equipment	0.72	NCB	Q2 2021		
16	TIIGP2-CAM-C12	National Project Accountant	0.04	ICS	Q2 2020	1/06/20	0.047

¹ NPS resigned on 06/01/20

APPENDIX F

STATUS OF LOAN COVENANTS

STATUS OF LOAN COVENENTS
Second Tourism Infrastructure for Inclusive Growth Project Phase Two
As of 30 September 2020

Schedule	Para No.	Description	Remarks/Issues
5	1	<p>Implementation Arrangements</p> <p>The Borrower shall ensure that the Project is implemented in accordance with the detailed arrangements set forth in the PAM. Any subsequent change to the PAM shall become effective only after approval of such change by the Borrower and ADB. In the event of any discrepancy between the PAM and this Loan Agreement, the provisions of this Loan Agreement shall prevail.</p>	Being complied with
5	2	<p>Environment</p> <p>The Borrower shall ensure that the preparation, design, construction, implementation, operation and decommissioning of the Project and all Project facilities comply with (a) all applicable laws and regulations of the Borrower relating to environment, health and safety; (b) the Environmental Safeguards; and (c) all measures and requirements set forth in the IEE, the EMPs, and any corrective or preventative actions set forth in a Safeguards Monitoring Report.</p>	Being complied with
5	3	<p>Land Acquisition and Involuntary Resettlement</p> <p>The Borrower shall ensure that all land and all rights- of-way required for the Project are made available to the Works contractor in accordance with the schedule agreed under the related Works contract and all land acquisition and resettlement activities are implemented in compliance with (a) all applicable laws and regulations of the Borrower relating to land acquisition and involuntary resettlement; (b) the Involuntary Resettlement Safeguards; and (c) all measures and requirements set forth in the RP, and any corrective or preventative actions set forth in the Safeguards Monitoring Report.</p>	Being complied with
5	4	<p>Land Acquisition and Involuntary Resettlement</p> <p>Without limiting the application of the Involuntary Resettlement Safeguards or the RP, the Borrower shall ensure that no physical or economic displacement takes place in connection with the Project until: (a) compensation and other entitlements have been provided to affected people in accordance with the RP; and (b) a comprehensive income and livelihood restoration program has been established in accordance with the RP.</p>	Being complied with
5	5	<p>Indigenous Peoples</p> <p>The Borrower shall ensure that the Project does not have indigenous peoples impacts, within the meaning of ADB's Safeguard Policy Statement (2009). In the event that the Project does have any such impact, the Borrower shall take all steps required to ensure that the Project complies with the applicable laws and regulations of the Borrower and with ADB's Safeguard Policy Statement.</p>	Being complied with

Schedule	Para No.	Description	Remarks/Issues
5	6	<p>Human and Financial Resources to Implement Safeguards Requirements</p> <p>The Borrower shall make available necessary budgetary and human resources to fully implement the EMPs, the RP and the IPP (as applicable).</p>	Being complied with
5	7	<p>Safeguards - Related Provisions in Bidding Documents and Works Contracts</p> <p>The Borrower shall ensure that all bidding documents and contracts for Works contain provisions that require contractors to:</p> <p>(a) comply with the measures relevant to the contractor set forth in the IEE, the EMPs, the RP and the IPP (to the extent they concern impacts on affected people during construction), and any corrective or preventative actions set forth in a Safeguards Monitoring Report</p> <p>(b) make available a budget for all such environmental and social measures;</p> <p>(c) provide the Borrower with a written notice of any unanticipated environmental, resettlement or indigenous peoples risks or impacts that arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP (as applicable);</p> <p>(d) adequately record the condition of roads, agricultural land and other infrastructure prior to starting to transport materials and construction; and</p> <p>(e) reinstate pathways, other local infrastructure, and agricultural land to at least their pre-project condition upon the completion of construction.</p>	Being complied with
5	8	<p>Safeguards Monitoring and Reporting</p> <p>The Borrower shall do the following:</p> <p>(a) submit semi-annual Safeguards Monitoring Reports to ADB and disclose relevant information from such reports to affected persons promptly upon submission;</p> <p>(b) if any unanticipated environmental and/or social risks and impacts arise during construction, implementation or operation of the Project that were not considered in the IEE, the EMPs, the RP and the IPP (as applicable), promptly inform ADB of the occurrence of such risks or impacts, with detailed description of the event and proposed corrective action plan; and</p> <p>(c) report any actual or potential breach of compliance with the measures and requirements set forth in the EMPs, the RP or the IPP (as applicable) promptly after becoming aware of the breach.</p>	Being complied with
5	9	<p>Prohibited List of Investments</p> <p>The Borrower shall ensure that no proceeds of the Grant are used to finance any activity included in the list of prohibited investment activities provided in Appendix 5 of the SPS.</p>	Being complied with
5	10	Labor Standards, Health and Safety	Being complied with

Schedule	Para No.	Description	Remarks/Issues
		<p>The Borrower shall ensure that the core labor standards and the Borrower's applicable laws and regulations are complied with during Project implementation. The Borrower shall include specific provisions in the bidding documents and contracts financed by ADB under the Project requiring that the contractors, among other things: (a) comply with the Borrower's applicable labor law and regulations and incorporate applicable workplace occupational safety norms; (b) do not use child labor; (c) do not discriminate workers in respect of employment, sex and occupation; (d) do not use forced labor; (e) allow freedom of association and effectively recognize the right to collective bargaining; and (f) disseminate, or engage appropriate service providers to disseminate, information on the risks of sexually transmitted diseases, including HIV/AIDS, to the employees of contractors engaged under the Project and to members of the local communities surrounding the Project area, particularly women.</p>	
5	11	<p>Labor Standards, Health and Safety The Borrower shall strictly monitor compliance with the requirements set forth in paragraph 10 above and provide ADB with regular reports.</p>	Being complied with
5	12	<p>Gender and Development The Borrower shall ensure that (a) the GAP is implemented in accordance with its terms; (b) the bidding documents and contracts include relevant provisions for contractors to comply with the measures set forth in the GAP; (c) adequate resources are allocated for implementation of the GAP; (d) progress on implementation of the GAP, including progress toward achieving key gender outcome and output targets, are regularly monitored and reported on quarterly basis to ADB; and (e) key gender outcome and output targets include (i) appointment of gender focal point in the PCU, IPMU and each PIU; and (ii) disaggregation of all monitoring and evaluation data by sex and ethnicity.</p>	Being complied with
5	13	<p>Further Disbursement The Borrower through MEF shall disburse the Loan proceeds to the PCU upon the establishment of the financial management team within the PCU comprising a financial controller and a chief accountant.</p>	Being complied with
5	14	<p>Counterpart Support The Borrower shall (a) through the Project Executing Agency, ensure counterpart funds for Project implementation are available on time; (b) ensure that the Project Executing Agency has sufficient funds to satisfy its liabilities arising from any Works, Goods and Consulting Services contract; and (c) finance through budget allocation any shortfall in the operation and maintenance of the Project facilities within each Participating Province.</p>	Being complied with

Schedule	Para No.	Description	Remarks/Issues
5	15	The Borrower shall through the Project Executing Agency cause each Participating Provinces, prior to their physical completion, prepare and adopt a plan for achieving full cost recovery of the operation and maintenance expenditures of the Project facilities within their province.	
5	16	Consultation with Stakeholders The Borrower shall ensure that consultation with the Project stakeholders takes place during Project implementation, in accordance with the stakeholder communication strategy set out in the PAM.	Being complied with
5	17	Governance and Anticorruption The Borrower shall (a) comply with ADB's Anticorruption Policy (1998, as amended to date) and acknowledge that ADB reserves the right to investigate directly, or through its agents, any alleged corrupt, fraudulent, collusive or coercive practice relating to the Project; and (b) cooperate with any such investigation and extend all necessary assistance for satisfactory completion of such investigation.	Being complied with
5	18	Governance and Anticorruption The Borrower shall ensure that the anticorruption provisions acceptable to ADB are included in all bidding documents and contracts, including provisions specifying the right of ADB to audit and examine the records and accounts of the executing and implementing agencies and all contractors, suppliers, consultants, and other service providers as they relate to the Project.	Being complied
Article IV		Section 4.01. In the carrying out of the Project and operation of the Project facilities, the Borrower shall perform, or cause to be performed, all obligations set forth in Schedule 5 to this Loan Agreement.	Being complied with
Article IV		Section 4.02. (a) The Borrower shall (i) maintain separate accounts and records for the Project; (ii) prepare annual financial statements for the Project in accordance with financial reporting standards acceptable to ADB; (iii) have such financial statements audited annually by independent auditors whose qualifications, experience and terms of reference are acceptable to ADB, in accordance with auditing standards acceptable to ADB; (iv) as part of each such audit, have the auditors prepare a report, which includes the auditors opinion(s) on the financial statements and the use of the Loan proceeds, and a management letter (which sets out the deficiencies in the internal control of the Project that were identified in the course of the audit, if any); and (v) furnish to ADB, no later than 6 months after the end of each related fiscal year, copies of such audited financial statements, audit report and management letter, all in the English language, and such other information concerning these documents and the audit thereof as ADB shall from time to time reasonably request.	Being complied with
Article IV		Section 4.02.	Being complied with

Schedule	Para No.	Description	Remarks/Issues
		<p>(b) ADB shall disclose the annual audited financial statements for the Project and the opinion of the auditors on the financial statements within 14 days of the date of ADB's confirmation of their acceptability by posting them on ADB's website.</p> <p>(c) The Borrower shall enable ADB, upon ADB's request, to discuss the financial statements for the Project and the Borrower's financial affairs where they relate to the Project with the auditors appointed pursuant to subsection (a)(iii) herein above, and shall authorize and require any representative of such auditors to participate in any such discussions requested by ADB. This is provided that such discussions shall be conducted only in the presence of an authorized officer of the Borrower, unless the Borrower shall otherwise agree.</p>	
Article IV		<p>Section 4.03 The Borrower shall allow ADB's representatives to inspect the Project, the Goods and Works, Borrower shall enable ADB's representatives to and any relevant records and documents.</p>	Being complied with