



MINISTRY OF TOURISM
Project Coordination Unit

KINGDOM OF CAMBODIA
Nation Religion King



ASIAN DEVELOPMENT BANK
GMS TIIG ADB Loan No. 3701-CAM (COL)

No:035.....PCU/MOT

Phnom Penh 12. May2020

Mr. Yasushi Negishi
Country Director
Lao PDR Resident Mission
Vientiane, Lao PDR

Subject: ADB Loan No.3701-CAM (COL): Greater Mekong Sub-region Tourism Infrastructure for Inclusive Growth - **Submission of 5th Quarterly Progress Report, 01 January to 31 March 2020**

Reference: Project Administration Manual (PAM)

Dear Ms. Sunniya Durrani-Jamal,

On behalf of HE. Tith Chantha, Project Director of the GMS TIIG II No.3701-CAM, I would like to express my sincere thanks and appreciation to you and ADB for your supported and ongoing assistance and support for tourism infrastructure related development and capacity building through GMS TIIG II Project.

With this regard, I am pleased to submit the attached copy of the 5th Quarterly Progress Report for the period from 1 January 2020 to 31 March 2020 with attachments and appendices for your perusal and review as attached herewith.

Once again, on behalf of the Executing Agency and Project Coordination Unit, Ministry of Tourism, I would like to thank you for your kind support and assistance.

Sincerely yours,

Sok Sokun,
For Project Director,
GMS TIIG II No. 3701-CAM(COL)

CC: Mr Yi Sokhearith, Director of OMCI, DCDM, MEF
Mr Non Wattanak, Deputy Director of OMCI, DCDM, MEF
Mr. Nida Ouk, Senior Project Officer, CARM
Mr. Steven Schipani, Unit Head, VRM



MINISTRY OF TOURISM
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ASIAN DEVELOPMENT BANK
ADB Loan No. 3701-CAM (COL)

MINISTRY OF TOURISM

PROJECT COORDINATION UNIT

**SECOND GREATER MEKONG SUBREGION TOURISM
INFRASTRUCTURE FOR INCLUSIVE GROWTH**

ADB LOAN No. 3701-CAM (COL)

QUARTERLY PROGRESS REPORT NO. 5

1st January to 31st March 2020

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ABBREVIATIONS & ACRONYMS

AP	Affected Person
ADB	Asian Development Bank
BD	Bidding Document
BER	Bid Evaluation Report
BOO	Build-Own-Operate
BOQ	Bill of Quantities
BOT	Build-Operate-Transfer
CDC	Council for the Development of Cambodia
CDP	Capacity Development Plan
CS	Construction Supervisor
DED	Detailed Engineering Design
DMO	Destination Management Organization
DMP	Destination Management Plan
DMF	Design and Monitoring Framework
DOT	Department of Tourism
EIA	Environmental Impact Assessment
EA	Executing Agency
EM	External Monitoring
EMP	Environmental Management Plan
FAM Trip	Familiarization Trip
FS	Feasibility Study
GAP	Gender Action Plan
GCA	Government Contracting Agency
GMS	Greater Mekong Subregion
IA	Implementing Agency
ICB	International Competitive Bidding
IEE	Initial Environmental Examination
IEC	Information, Education and Communication
IEIA	Initial Environmental Impact Assessment
LOC	Law on Concessions
LOA	Letter of Agreement
M&O	Maintenance and Operations
MTF	Mekong Tourism Forum
M&E	Monitoring and Evaluation
MSE	Micro-Small Enterprises
MEF	Ministry of Economy and Finance
MLMUPC	Ministry of Land Management, Urban Planning and Construction
MOT	Ministry of Tourism Cambodia
MPWT	Ministry of Public Works and Transportation
MRF	Materials Recovery Facility
NCB	National Competitive Bidding
NPSC	National Project Steering Committee
NSDP	National Strategic Development Plan
NGOs	Non-governmental Organizations
ODA	Official Development Assistance
OMU	Operations and Maintenance Unit
PAM	Project Administration Manual

ABBREVIATIONS & ACRONYMS (continued)

PCU	Project Coordination Unit
PDPWT	Provincial Department of Public Works and Transportation
PIU	Project Implementation Unit
PMCES	Project Management and Civil Engineering Support
PPMS	Project Performance Monitoring System
PPP	Public-Private Partnership
PRC	Procurement Review Committee
PSA	Poverty and Social Assistance
PWMA	Provincial Wastewater Management Authority
QBS	Quality Base Selection
QPR	Quarterly Progress Report
RGC	Royal Government of Cambodia
RP	Resettlement Plan
SOE	Statement of Expenditure
TOR	Terms of Reference
TIIG	Tourism Infrastructure for Inclusive Growth
TNA	Training Needs assessment
TOR	Terms of Reference

The fiscal year of the Royal Government of Cambodia – 1 January 1 to 31 December

In this report "\$" refer to US Dollars

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth (TIIG-2)

Project Coordination Unit

Quarterly Progress Report No. 5

1st January to 31st March 2020

A. INTRODUCTION AND BASIC DATA

Table 1: Basic Project Data

ADB Loan Number	3701-CAM (COL)
Project Title	Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth (TIIG)
Executing Agency:	Ministry of Tourism
Implementing Agencies:	Provincial Departments of Kep and Sihanoukville) Ministry of Public Works and Transport (Phnom Penh and Provincial Departments of Kep and Sihanoukville)
Loan Amount	USD 30.00 million
RGC Contribution	USD 0.89 million
Estimated Project Cost	USD 30.89 million
Loan Approval Date	31 August 2018
Loan Signing Date	24 October 2018
Loan Effectiveness Date	25 December 2018
Closing Date	30 June 2024
Project Implementation Period	25/12/2018 – 30/06/2024 (66 months)
Time Elapsed Since Loan Approval	27.14 % (19 of 70 months from loan approval date)
Overall Implementation Progress (%) ¹	15.56%
Date of last Review Mission	November 18 to 25 2019 and VC 19 March 2020
ADB “eOps” performance monitoring criteria	“On track”

B. UTILIZATION OF PROJECT FUNDS

1. At this stage there is an indication that budget reallocations may be required based on the projected costs of output 1 “Urban-rural Access Infrastructure and Urban Environmental Services Improvements” and detailed cost estimates are being completed at this time of writing. The total additional cost for output 1 is estimated at \$2 million based on the current subproject designs. In terms of overall utilization of project funds, tables 2 and 3 provide a summary of funds utilized to 31 March 2020.

Table 2: Disbursements, Contract Awards and RGC Counterpart Contributions

Cumulative to Date	Contract Awards	Disbursement by ADB	RGC In-kind Contribution	Total Project Expenditure
MOT	1,061,792.43	372,526.93		372,526.93
MPWT	1,771,947.47	616,621.07		616,621.07
Interest	-	3,772.13		3,772.13
Advance account at MEF	-	700,000.00		700,000.00
Total In US Dollars	2,833,739.90	1,692,920.13	-	1,692,920.13
RGC counterpart contributions (MOT)			131,475.00	
RGC counterpart contributions (MPWT)			30,000.00	
RGC counterpart contributions Total			161,475.00	
Total Project Utilization of Funds				1,854,395.13

Table 3. Utilization of Funds ADB GLFIS (As of 31 March 2019).

Cat. Ref.	Cat. Code	Category Name	Allocation	Contracts	Disb. Total	Undisb. Balance
1	301	WORKS	19,076,000.00	-	-	19,076,000.00
2	1501	EQUIPMENT	1,250,000.00	201,958.40	201,958.40	1,048,041.60
3	2101	CONSULTING SERVICES	2,344,000.00	2,525,373.50	442,328.66	1,901,671.34
4	2701	PROJECT MANAGEMENT	392,000.00	44,604.62	44,604.62	347,395.38
5	2702	CAPACITY BUILDING	1,193,000.00	30,703.62	30,703.62	1,162,296.38
6	2703	RECURRENT COSTS	923,000.00	31,099.76	31,099.76	891,900.24
7	6901	INTEREST CHARGE	796,000.00	-	3,872.13	792,127.87
8	9301	UNALLOCATED	4,026,000.00	-	-	4,026,000.00
99	9901	ADVANCE ACCOUNT-MEF	-	-	700,000.00	(700,000.00)
TOTAL			30,000,000.00	2,833,739.90	1,454,567.19	28,545,432.81

C. PROJECT PURPOSE AND IMPLEMENTATION PROGRESS

Introduction and Project Scope

2. **Status of Project Scope and Implementation Arrangements** has changed slightly with the cancelation of the Preah Sihanouk Seaside Access and Environmental Improvements and Preah Sihanouk-Koh Rong Passenger Pier Improvements.² The cancelation of these subprojects has not affected output 2 and 3 and implementation arrangements remain the same. However, there is no longer the need for an infrastructure PIU at Preah Sihanouk. MOT and MPWT have agreed on replacement subprojects which will be located in Kep province and will be of similar scope and cost to those planned for Sihanoukville.

3. **Project Outcome and Outputs** remain on track and there are no indications at this time that these will not be achieved. The MPWT PMU, PMCES and MOT's PCU quickly identified new candidate subprojects in Kep that are equal to or exceed the output targets specified for Sihanoukville.

4. **Key Risks** that could impact on the outcome and output 1 for new subprojects proposed at Kep include environmental and social safeguards, however this is unlikely. The IEE and RP for new

² MEF Letter dated 16/10/19 to ADB confirming cancelation of six ADB funded projects in Preah Sihanouk, including TIIG-P2 subprojects TIIGP2-CAM-W01 (Preah Sihanouk beachside access improvements) and TIIGP2-CAM-W02 (Preah Sihanouk-Koh Rong passenger pier improvements).

candidate subprojects will need to be prepared once these subprojects are confirmed in writing by MEF. Safeguards due diligence reports shall be completed as soon as detailed designs and consultations are completed. The selected subprojects are aimed at limiting and avoiding involuntary resettlement and adverse environmental impacts to minimize the risk of failure to achieve outcomes for output 1 subprojects.

5. **Other Developments** that have set back the implementation schedule for output 1, is the cancelation of subprojects in Preah Sihanouk. However, the cancelation of these subprojects occurred early in the life of the project, delays are not expected to be significant as detailed design had not yet commenced.

Implementation Progress

Table 4: Summary of Implementation Progress

Item	Assigned Weight %	Weighted Progress %	Calculated Progress %
Total Implementation Progress	100		16.75
Output 1 Infrastructure	61.00	6.85	11.23
Output 2 ASEAN Standards	13.00	2.00	15.38
Output 3 DMOs	17.00	1.30	7.65
Management Activities	9.00	5.41	60.11

6. **Output 1: Urban-rural Access Infrastructure and Urban Environmental Services Improvements** Progress for this subproject is estimated at 11.72% and overall contribution is 61% of the total work to be completed by the project. MPWT completed the recruitment of the Project Management and Civil Engineering Support consultants (PMCES) on 26/06/19. The PMCES contract was signed with Renardet S.A. of Switzerland in association with local consultant SBK Research and Development on 26/06/19 and the contract amount was \$1,700,481. The PMCES firm mobilized its International Senior Civil Engineer, and national consultants between 23/07/19 to 19/08/19 and the firm submitted its inception report to ADB through MPWT on 29/08/19. On 16 October MEF officially communicated to ADB that the planned subprojects in Sihanouk were cancelled because these improvements would be absorbed by the urgent rehabilitation project undertaken by the Government of Cambodia in Sihanoukville.

7. Immediately after MEF's formal notification of cancelation of Preah Sihanouk subprojects to ADB, MOT and MPWT identified alternative infrastructure projects in Kep Province of a similar nature and scope to those in Preah Sihanouk. The proposed subjects which have been identified for assessment include: (i) the improvement of 12.4 kms of coastal road that will connect Kep city to the village of Angkol Beach including a short link road to provincial road 1332³ and (ii) a new pier Koh Tonsai (Rabbit Island), including a 800 meter walkway and improved water and electricity supply.⁴ The mainland pier located in Kep which provides outbound tourist passenger services to Koh Tonsai was initially included, however, the project was advised that renovation of this existing pier will now being undertaken by

³ Tourist infrastructure will be included adjacent to the coastal road at Angkol beach including car parking, restrooms, pathways, beach picnic shelters and possibly a small landing for tourist excursions to the mangrove forests.

⁴ Other supporting infrastructure will also be considered including waste management and recycling collection facility. GGII in association with Borda, a German Engineering NGO, has approval from the Kep Provincial Governor's office to install a decentralized waste water treatment plant and has completed preliminary designs and is seeking \$135,000 to provide this system to the 181 bungalows at Koh Tonsai.

MPWT using RGC funding.

8. Preliminary site investigations were conducted in Kep in early in the third week of October 2019 ahead of the ADB project review mission fielded from 18-25 November. Further site visits and community consultations were held on 3-4 March at Kep, Koh Tonsai and Angkol Beach with provincial, local authorities and local communities. Based on these consultations MPWT is assessing the two new subprojects. PMCES has completed preliminary designs and cost estimates for the coastal road and Koh Tonsai subprojects. Based on the preliminary designs, estimates for the coastal road improvement is \$10.84 million and the Koh Tonsai pier subproject is \$1.2 million. The total cost for Kep landfill (\$7.1 million) coastal road improvement and Koh Tonsai equals \$19.14 million against the original estimated cost of output 1 of \$17.3 million. Additional funds may need to be drawn from contingencies and the unallocated category to cover the potential shortfall for funding output 1.

9. Kep Landfill Subproject. Inception activities including additional investigations of potential subproject sites in Kep completed up until 31 March 2020 included; (i) revision of the final bidding documents by the PMCES with the final version approved by ADB on 20 August 2019 (ii) revision of the detailed design for Kep landfill to include revision of the BOQ from one to four cells equal to 700,000 m³ and increasing leachate treatment capacity (iii) advertising of bidding documents for Kep landfill on 21 August, (iv) extension of the bid closing date from 04 October to 18 October 2019 (v) submission of W03 BER to ADB on 22 November (vi) updating the project's IEE which was submitted to ADB on 15 November 2019 and updating and submission of the Kep landfill DDR to ADB on 12 December 2019. The ADB provided its conditional approval and acceptance of the BER and signing the civil works contract, pending the MOE's issuance of the environmental license for the Kep landfill. The IESIA (initial Environmental and Social Impact Assessment) report which is the basis for MOE issuance of the environmental license for the Kep landfill was prepared and submitted to MOE on 07 January 2020. The Inter-ministerial standing committee chaired by MOE discussed the IESIA on 20 February and provided its comments on 23 March. The revised IESIA report was resubmitted and approved by MOE on 27 March. The MOE will issue the environmental license for the Kep landfill on 10 April 2020. The contract for the civil works and equipment for the Kep Landfill will be signed in late April or early May 2020 after the IEE has been harmonized with the IESIA and the conditions of the environmental license for the Kep landfill.

10. Kep-Angkol Beachside Road Improvements As mentioned above, MPWT and MOT organized consultations and initial field investigations in Kep province to identify suitable replacements using the criteria specified in the PAM from 20 October to 11 November 2019. A second site visit was held between 11-13 February and further consultations were held with Kep provincial authorities, local district governors and local residents from 3 to 4 March to discuss the proposed subprojects. Local authorities and residents expressed strong support for the new subprojects. The proposed road improvement project will provide a coastal road link between Kep city and Angkol beach village and terminate at provincial road No. 1332. This will provide a main road link between Kep and the Vietnamese border and the coastal city of Ha Tien. The main benefit of the road will be to connect Kep township to Angkol village beach and surrounding districts which will support new infrastructure and economic development under the evolving Angkol Tourism Development Plan (ATDP).⁵ The Basic Design was completed on 28 February 2020 and it was presented to MPWT PMU and officials from MEF and MOT. No objections or comments were received and the Detailed Design and IEE will start as soon as the Basic Design is approved in principle by ADB.

⁵ The Angkol Tourism Development Plan is being integrated into the Kep Destination Management Plan 2019-2023.

Table 4: Kep Angkol Beach Road Improvement Sub Project

Kep- Angkol Coastal Road Improvements	
Location	Kep Province, starts in Kep town near the existing Pier, reaches the Angkol Village and then connect to the Provincial Road PR 133A.
Main Design features	Total length 12.4 km; Road width 9m, with 2 lanes 3.5m wide+ 2 shoulders 1.m; Road pavement by bituminous concrete 12 cm thick; drainage works include 1 major bridge 40m span, two small bridges 10-12 m span, 18 culverts.
Complementary works	Includes sidewalks and bicycle track of 11.6 km, parking area, tourist facilities and seafood market at Angkol Beach, landscape and mangrove plantation along the coast.
Preliminary Cost Estimate	US\$ 11.2 Million
Expected Benefits	Tourism and economic developments of the under developed coastal area, fast and direct access to the Angkol Beach enhancing tourism development of the coastal area, fast and direct connection between Kep and the border with Vietnam; creation of job opportunities and road access to 6 communities and the Angkol Village; increase of land value along new and improved roads. The road link to Angkol beach will benefit seven local communities comprising of 459 households and 2,087 residents (F/1,510). The larger Angkol beach area comprises of an additional 1,609 households with 6,530 residents (F/3,230), Total potential beneficiaries is calculated at 2,69 households and 8,617 residents. it is expected that the economic benefits as a result of the coastal road improvement subproject and the proposed Angkol Beach subproject will be highly significant.

Figure 1: Kep Province Planning Map of Province Road Network

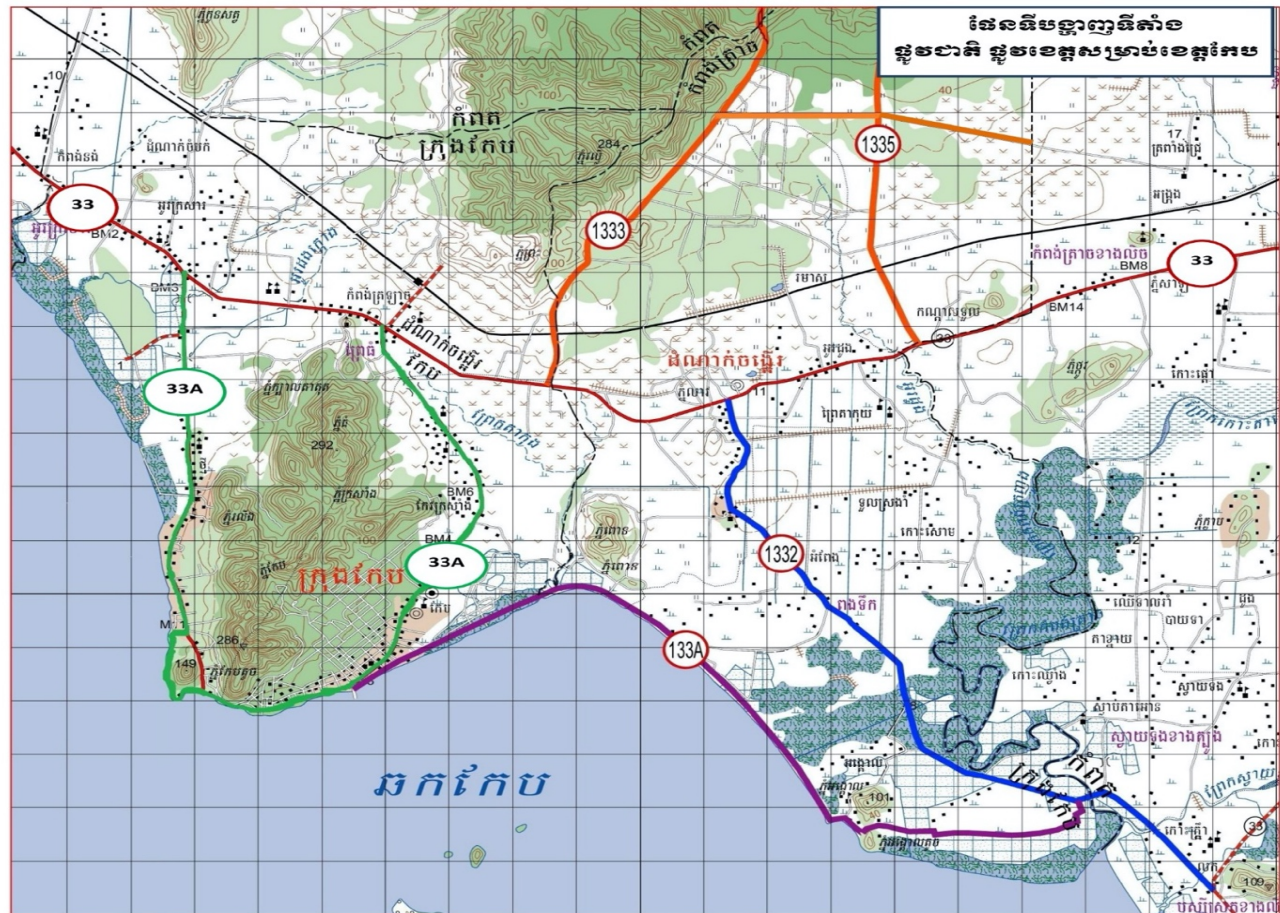


Figure 2: Proposed Kep Coastal to Angkol Beach Road



Refer to road sections: Initial section 1.2 km (red), main section 6.5 km (white) new section 1.46 km (blue), connection to PR 1332 2 km (green and access road to Angkol Beach and village 2.7 km (yellow)

11. Construction of a New Pier and Touristic Facilities at Koh Tonsai. Tourism development on Koh Tonsai is expected to increase significantly over the next three years. Increased investment activity is currently being driven by both government and private sector investments with a number of new resorts planned and under development on the island. Presently there is no tourist pier on Koh Tonsai and boats land directly on the main beaches which is problematic in rough weather and potentially dangerous when tourists are swimming. The Basic Design was completed on 28 February 2020 and it was presented to MPWT PMU and officials from MEF and MOT. No objections or comments were received. The Detailed Design and IEE will start as soon as the Basic Design is approved in principle by ADB.

Table 5: Koh Tonsai Infrastructure Improvements

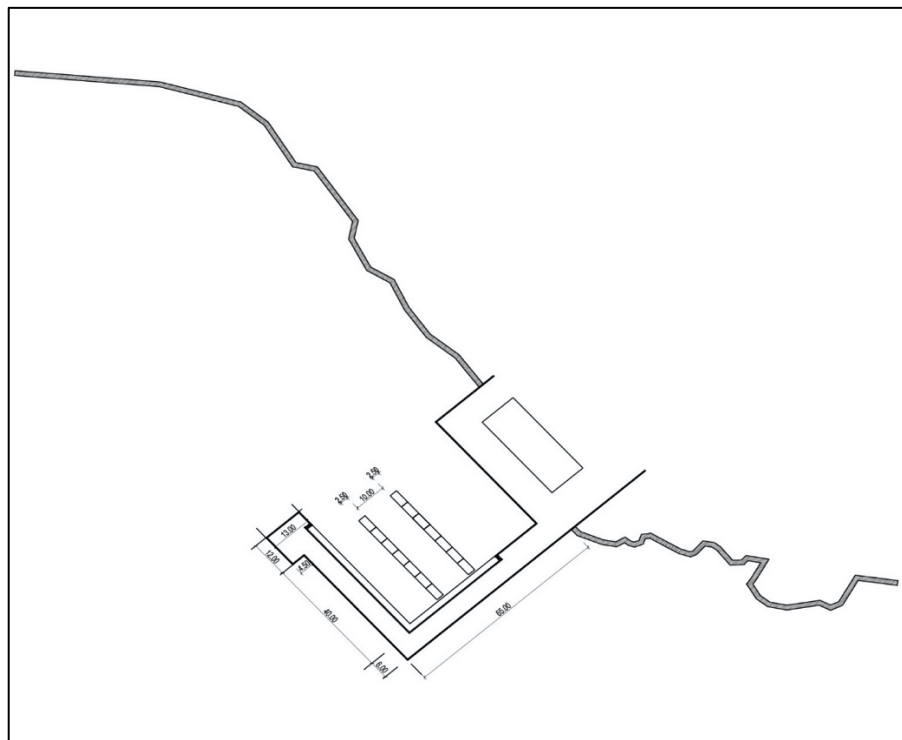
K3 Koh Tonsai Infrastructure Improvements	
Location	Construction of pier, tourist facilities on the North western side of Koh Tonsai.
Main Design Features	The Koh Tonsai proposed new Pier includes a protection dyke about 125m long, 75 m of floating pontoons, construction of an offshore platform with 600 sqm area built on rockfill embankment to accommodate the new tourist facilities.
Complementary Works	The new pier on Rabbit Island includes new tourist facilities including: ticketing office, tourism information desk, indoor waiting room and outdoor shaded waiting area. The pier shall be connected to all resorts existing on the beach by a beach seaside walkway about 900 m long, 3 m wide and paved, with lighting and drainage works. Solid waste management collection and storage will also be addressed and local residents have expressed keen interest in a shared solar electricity and fresh water supply which is viable and for which residents would be happy to fund on a user pays basis. Global Green Growth Initiative (GGGI) has submitted a separate proposal to Kep provincial governor's office to install a decentralized waste water treatment system to service the 81 bungalows. The proposal has been accepted by Kep governor's office and GGGI are now seeking funding of \$135,000 to install this system. Informally, PMCES has reviewed the initial design and there are some technical improvements and positioning of the main trunk lines and waste water treatment facility that will require revision. The installation of the system will need to be coordinated with PMCES to ensure there is no

K3 Koh Tonsai Infrastructure Improvements	
	conflict with proposed infrastructure including the main pathway, culverts, storm water drainage and other utilities which are being considered.
Preliminary Cost Estimate	US\$ 1.2 Million
Expected Benefits	The proposed pier improvement will permit a safer and more pleasant transport of tourists and goods between Kep and Koh Tonsai. The new pier will allow the operation of more tourist boats to meet the increased demand and possibly larger vessels to dock at Koh Tonsai. There are 7 families who operate clusters of bungalows and restaurants along the main beach and 16 boat operators (nine of which are owned by families that also own bungalows) equal to 80 persons. The number of tourists traveling to Koh Tonsai for day and overnight trips was 54,379 represented by 38,006 national and \$16,373 international tourists.

Figure 3: Proposed Location of the Proposed new Pier at Koh Tonsai



Figure 4: Proposed New Pier Design at Koh Tonsai



12. Planned Activities for Q2 2020 for output 1 include the PMCES (i) following up the release of the construction license for the Kep landfill; (ii) through an experienced subcontractor, complete the topographic survey and geotechnical investigations; (iii) review the landfill leachate treatment plant and revise the design to increase its capacity to treat the entire leachate produced by the 4 cells; (iv) design the works for the cells 2, 3 and 4 and related drainage and gas recovery pipe works; (v) review and approval of the contractor's mobilization arrangements, work plan and CEMP; (vi) undertake topographic geotechnical surveys for the design of the coastal road and tourist facilities on the mainland and the pier on Koh Tonsai (vii) prepare the detailed designs for the two new Kep subprojects with the related quantity and cost estimates and the Bidding Documents; (viii) provide oversight for IEE studies which will be undertaken on the basis of the completed Basic Designs; and (ix) provide oversight for updating resettlement plans completed on the basis of the Detailed Engineering Designs (DED) and submitted to MOE, MEF and ADB.

Table 6 Schedule of Activities Planned Target Dates as of 31 March 2020

ACTIVITY DESCRIPTION	KEP SOLID WASTE LANDFILL SUB-PROJECT CW01	KEP COASTAL ROAD SUB-PROJECT CW02	KOH TONSAY PIER SUB-PROJECT CW03
Basic Design completed	2017	29 Feb 2020	29 Feb 2020
MEF approval	2017	31 March 2020	31 March 2020
ADB approval of subproject	Feb 2019	5 April 2020	5 April 2020
Detailed Design completed	Dec 2018	15 July 2020	30 June 2020
IEE & RP completed and approved by ADB	25 Aug 2019	31 July 2020	15 July 2020
Bidding advertised	26 Aug-2019	27 Aug 2020	15 Aug 2020
IEIA approved by MOE	April 2020	01 Dec 2020	16 Dec 2020
Selection of best bidder sent to ADB	20 Nov 2019	15 Nov 2020	31 October 2020
Construction license	April 2020	15 Dec 2020	15 Jan 2021
Contract signed	April 2020	27 Dec 2020	31 Jan 2021
Completion of works	31 Dec 2021	31 Dec 2022	31 July 2022

13. Challenges.

(i) At this time of writing the MEF has not yet officially approved the two new proposed Kep Sub-projects in writing and submitted its notification to ADB. The Basic Designs for these subprojects were submitted to MEF on 29 February 2020.

(ii) The PMCES contract required modifications in order to include the scopes and service related to the technical surveys and DEDs of the new subprojects. These changes were included in CVO-1 which has not yet been approved by MEF and ADB as of 31 March 2020. This situation is affecting the schedule of PMCES operations which could potentially delay project implementation.

14. Solutions and Progress

(i) MEF is expected to submit its letter of notification to ADB confirming the two new subprojects at Kep in early April.

(ii) PMCES expects that PMCES CVO-1 could be approved in mid-April which will allow PMCES to undertake several activities that have been included in the variation namely topographical, geographical, field and surveys, treatment plant design revision, resettlement and end environmental safeguards revisions and updates.

15. Output 2: Capacity to Implement ASEAN Tourism Standards Strengthening. Progress for this output is estimated at 15.38% and overall contribution is 13% of the total work to be completed by the project. The National ASEAN Standards Specialist (NATSS) contract was signed on 25 November 2020 for an amount of \$44,670.60 for intermittent inputs totalling 12 person months until 2023. Based on advice from the project's ATSS, MOT's Tourism PCU-PMU, the following five standards will be implemented over the course of the project with priority being given to Green Hotel, Clean City and Homestay standards. These three standards are included in the project's DMF and have specific targets which will be achieved. The Community Based Tourism Standard will be implemented concurrently with the Homestay Standard and the Public Toilet Standard will also be included. The PCU and all DOTs have nominated ATS focal point to assist the ATSS coordinate implementation of the standards. ATS will be implemented in partnership with provincial Governor's Offices, MPWT and PDPWT, the Cambodian Hotels Association, CBTs, tourist guides, tour agencies and homestay operators. As detailed in table 4 below, the five standards are implemented and approved by three MOT departments namely; (i) the Department of Tourism Industry (ii) the Department of Product Development and (iii) the clean city Assessment Department. Table 4 provides the status of output 2 ATS as of 31 March 2020.

Table 4: Status of ATS Standards

Standard	Green Hotel Standard	Clean City Standard	Public Toilet Standard	Homestay Standard	CBT Standard
Responsible Agency	Tourism industry Mgt Dept.	Clean city Assessment Dept.		Products development Dept.	
ASEAN Standards Translated to from English to Khmer	Yes	Yes	Yes	Yes	Yes
ASEAN Standards Adaption to Cambodia context	Yes	Under revision	Yes	Yes	Yes
Adapted Cambodian ASEAN Standards Translated to English	Not as Yet	Not Yet	Not Yet	Not Yet	Not Yet
Approval of adapted ASEAN standards for Cambodia (Kh)	Approved	Updating and revising	In progress	Approved	Approved
Establishment of National and provincial certification bodies	Not Yet	Established	Not Yet	Not Yet	Not Yet

16. During March the NATSS made considerable progress and completed the following activities which has established the ATS program for 2020.

- (i) Completed a detailed analysis of existing documents on the tourism standards adopted by ASEAN and Cambodia
- (ii) Worked closely with PCU to review the ATS and verify the concern departments, who are implementing the standards in MOT and discuss on the draft work plan
- (iii) Met with concern departments to introduce the project, seek the recommendations, and find the ways forward to implement the standard in the National and regional level
- (iv) Facilitated two meeting with PCU, in Kep and Phnom Penh, to review the ATS progress and recommendation from PCU and DOTs
- (v) Worked closely with concern department to establish the yearly work plan for each standard (50% completed)

(vi) From 17-20 March provided an intensive coaching session to the PCU ATS focal point Mr. Pheakdey and TID team, at Kep and Kampot to fully understand background, context, and progress of ATS implementation in ASEAN and Cambodia

17. All standards have been translated from English to Khmer and four out of five standards have been adapted to the Cambodian context. Once adapted the standards will be translated back to English which is process step which was not included in the ATS program as outlined in the PAM. This is an important step so that the Cambodian standards can be universally understood and adopted by non-Khmer speaking stakeholders and users of the standards.

18. **Challenges.** There are currently no challenges at the present time with the implementation of ATS under output 2.

19. **Output 3: Institutional Arrangements for Tourism Destination Management and Infrastructure O&M Strengthening.** Progress for this output is estimated at 7.65% and overall contribution is 17% of the total work to be completed by the project. Good progress has been made in the March quarter and described below under the relevant headings.

20. Developing Destination Management Plans.⁶ The PCU continues to assist DMOs develop and update their DMPs for the period 2019-2023. During March the draft DMPs were finalized in Khmer language and translation to English has commenced. This is an important development as it will enable peer review and further inputs from international stakeholders. Integration of the project's work plan and program for output will form the core of DMP activity plans for the next four years. Once translated to English, development partners and investors will be able to identify specific areas of support relating to the overall implementation of the DMP. In March the Preah Sihanouk PIU presented an activity plan to Preah Sihanouk DMO for endorsement and approval.

21. Royal University of Phnom Penh (RUPP) Capacity Building for Destination Management.⁷ In order to create sustainable long term institutional strengthening for all four coastal DMOs, the PCU initiated and continued discussions with the Royal University of Phnom Penh, Tourism Department to develop the scope of work for implementation of a four year Destination Management (DM) training and capacity building program that will develop of a Cambodian specific DM curriculum, courses and modules. The program will provide MOT, DMOs, DMO TWG secretariats (Technical Working Groups), DOTs, private sector and CBTs with a platform for delivering standardised knowledge and training for DM. The DM training program will be adapted and translated from USAID DM management theoretical and field research case studies, and technical manuals. The project has received approval from USAID to reproduce its materials and translate these to Khmer language. The program will include leadership training for DMO and TWGs to effectively manage their organizations and to implement their DMPs. Training to conduct tourism specific surveys, including exit surveys will enable DMOs to further develop DMP strategic and marketing plans based on reliable provincial data from both national and international tourists. Training modules will also include analysis of statistical data for MOT, DOTs, DMOs and their TWGs. Regularly updated DMPs will be published and disseminated under the auspices of RUPP. On 30 March PCU held final discussions with RUPP to review the proposed training plan and budget. RUPP is scheduled to submit the revised proposal, budget and training plan by mid-April, 2020. On final agreement and approval of the program PCU will request MEF's approval and ADB's no objection to directly recruit RUPP and update the project's procurement plan accordingly.

⁶ Work plan reference 3.2.1.1-a "Through the DMO mechanism and in consultation with other stakeholders, draft new/updated DMPs, including actions plans, identification of roles and responsibilities of public and private sectors and resource requirements and sources" and 3.2.1.1-c "Translate and disseminate DMPs to all members and online".

⁷ Work plan reference 3.1.2 "Conduct training for DMO members on destination management international good practice"

22. Master Planning.⁸ The current National Tourism Development Strategy 2012-2020 ends this year and the project supports the development of the new 2021-2030 year strategy through DMO mechanisms to ensure that the development of the coastal zone is well represented. The project director and PCU will support MOT to form a multi stakeholder committee to oversee development of the new plan and this process commenced in March. The project has a budget allocation to support the development of the plan and input from RUPP is included in the terms of reference for the university's tourism department. As soon as the multi stakeholder committee is formed PCU, through DMO mechanisms and TWGs can provide input into the plan and support its development.

23. Angkol Tourism Development Plan:⁹ In order to support Kep tourism development plan 2019-2023, Project Director requested CBS National Tourism Specialist to write a plan for developing Angkol Beach Tourism zone to become a new and significant tourism site for tourists visiting Kep. The purpose of developing Angkol Tourism Plan is to diversify Kep tourism products and to provide a complimentary destination to the Kep Crab market and Kep beaches especially during weekend and national holidays. The MOT's Tourism Investment Department will promote this plan to investors to seek investment for the Angkol Beach Zone. The Angkol Tourism Development Plan was conceptualized and the content developed by the end of the March quarter. The next step is to conduct stakeholder consultations and develop the draft plan as soon as the COVID-19 situation improves and public meetings can be convened. This model to create functional DMO-TWGs in the southern coastal provinces can be replicated in other tourist hubs and centers in throughout Cambodia to create a sustainable national DMO model for replication.

24. Tourism Marketing and Branding:¹⁰ The draft TOR for resource persons has been developed and PCU aims to complete recruitment and in the June quarter.

25. Branding and Promotion.¹¹ Sihanouk DMO in consultation with PIU starting filming a video for tourism promotion of Sihanouk Ville province in March. The DMO plans to release the video in June 2020.

24. Challenges

(i) The main issue is the translation of all four costal DMPs from Khmer to English and the International Tourism Specialist's ability to provide advice of how to integrate of project supported activities into these plans and mobilize resources

(ii) The Sihanoukville PIU's capacity to implement project activities and its agreed work plan is very limited. The PCU has provided multiple trainings and onsite support to the PIU over the past 12 months to strengthen and build capacity for project management. Part of the problem is the high turnover PIU staff and change in PIU directors.

(iii) The COVID-19 Pandemic has caused a significant disruption to implementation in the provinces due to government social distancing restrictions. Planned consultations and larger stakeholder meetings have been cancelled.

25. Solutions and Progress

(i) Translate DMPs to English language so that these stakeholders can provide support for DMP activity plans.

(ii) PCU is planning more refresher training on overall project management for Sihanoukville PIU director and staff

⁸ Work plan reference 3.3.3.1-a and 3.3.3.1-a

⁹ Work plan reference 3.2.1.1-b "Angkol Tourism Development Plan for Kep"

¹⁰ Work plan reference 3.4.1.1 "Through the DMO structure, conduct destination-specific market research and analysis, including collection and analysis of destination-specific tourism statistical data, and disseminate results to DMO members and other industry stakeholders"

¹¹ Work plan reference 3.4.2.2 "DMOs conduct promotion campaigns using print and on-line media (websites, social media) and familiarization programs for tour operators and the media"

(ii) PCU is looking at new ways to work with PIUs online and working with small groups such as Angkol green tourist city plan, tourism destination management training and tourism marketing and branding

26. Project Management Activities. Progress for project management is estimated at 60.11% and the overall contribution of this output to the total work completed under the project is 9.00%. The main activities completed this quarter included (i) working with PMU to finalize the Kep infrastructure sub projects and providing support for community consultations at Kep, Koh Tonsai and Angkol beach (ii) VC with PMU and ADB to discuss Kep subprojects (iii) providing support to SHV PIU to understand and implement their work plan (iv) revising and developing a simplified M&E tool for PCU and PIUs to accurately record project supported training and events and DMF and GAD targets (v) PCU led planning meeting with all DOT directors and PIU staff from all four coastal provinces to understand the role of DMO and TWGs to implement output 2 and 3 PCU GAP capacity building program and planning meeting with NGS (vi) submission of December 2019 QPR and PPMS to ADB and (vii) submission of monthly reports to MEF.

27. Challenges and issues

(i) The COVID-19 pandemic and associated lockdown has significantly hampered physical implementation in the provinces, however, there is an opportunity for PCU and PIUs to prepare for the period when restrictions are lifted. For PCU the opportunity to undertake planning and meetings with potential implementation partners, coordination with the private sector, writing TORs for resource persons and preparation for recruitment, recruiting of the vacant NPS position, capacity building for gender, ATS and DMO focal points and to hold meetings at MOT with policy, statistics and product development departments who will be ideally positioned to deliver support for DMO and DMPs in the future. The translation of DMPs to English language is an important task which needs to be completed so that these plans can be peer reviewed and further developed by English speaking stakeholders and specialists and posted on DOT and the project website would provide the required access.

28. Social Safeguards, Gender Action Plan. The project is categorized as Effective Gender Mainstreaming (EGM) and there are 23 targets and 9 activities. The project will be evaluated as successful if 80% (17 out of 23) of targets and 80% (8 out of 11) of activities are completed.¹² As of **Table 5 Status of GAP Actions and Targets**

Actions-Targets	Achieved	On-going	Not yet achieved
9 Actions	2 (22%)	2 (22%)	5 (56 %)
23 Targets	3 (13%)	2 (9%)	18 (78 %)

Achieved: Target No. 1 (two public consultations)¹³, Target No. 15 (30% of PCU-PIU positions occupied by women) Target No. 16 (at least 30% of PCU and PIU staff that attend technical and project management training are women) actions No. 7 (gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities) and actions No. 8 (PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits)

Not Yet Achieved - Off track Target No. 14 is off track with no women holding project director and deputy director positions (target is .02%), Target 17 DMO managers comprise at least 30% women and Target 18 Women comprise at least 35% of total DMO membership (2017 baseline 30%) is also off-track. These items will need to be reviewed and addressed by PCU management directly with DMO

¹² New ADB Gender targets introduced in Q4 2019, now set the minimum at 80% for both targets and actions for the project to achieve a successful rating.

¹³ Target 2 is also included in the DMF Output 1 (f.) At least 50% of people consulted to optimize project infrastructure design inclusiveness and gender responsiveness are women the third consultation held in March did not achieve this target.

executives in each of the four provinces. The NGS will need to develop improved capacity to monitor and support PCU to implement GAP targets and actions and provide inputs into quarterly reports in respect to the progress against those targets and actions which have not been achieved and are off track to ensure that these indicators are achieved prior to the mid-term review.

29. Environmental Safeguards, Environmental Management Plan The EMP for Kep landfill was completed in January 2018 and completed as a part of the Initial Environmental Examination (IEE) for all three subprojects (Kep, Preah Sihanouk and Koh Rong). A further update of the IEE will be required once Kep substitute subprojects including the new road, piers and tourist facilities have been identified. The MPWT PMCES consulting firm's NES updated the Kep IEE in September 2019 and MPWT submitted this to ADB for comment and review on 14 November 2019. ADB approved the updated IEE on 10 December 2019. ADB requested the IEE to be updated again after the Finalization of IESIA in order to be consistent with the said document and to the EMP approved by MOE. The Kep IESIA (initial environmental and social impact assessment) report was prepared by an accredited national firm (through SBK Research and Development) and the Ministry of Environment (MOE) EIA Department and MPWT has reviewed the IESIA report. The inter-ministerial meeting to consider the report and the MOE's license to construct Kep landfill is expected to be issued in early April 2020. MPWT also submitted an updated involuntary resettlement due diligence report (DDR) to ADB on 12 December 2019. MPWT advised that on the basis of this updated DDR there were no involuntary resettlement impacts identified for the Kep landfill subproject during project preparation, approval, or detailed design stages. ADB provided conditional its approval on 10 February for signing of the Kep landfill construction contract on the conditions that the ESIA report is approved by MOE and the IEE submitted and updated in accordance with the ESIA.

30. Good Governance. The contracts for supply of consultants, goods and civil works contain ADB's Code of Ethical Conduct and specific contract clauses dealing with corruption and transparency. MOT will provide a Complaints Handling Mechanism which will be uploaded to the project's website once the website comes online. Contract awards will be uploaded for disclosure and along with procurement opportunities will be posted on the project's website.

31. Project Performance Monitoring System (PPMS) and M&E. The PCU mobilized the National Monitoring and Evaluation specialist (NMES) in mid-May to commence work on the project's M&E system. The M&E specialist conducted M&E and PPMS training for PCU and PIUs on 23-24 September, 2019. The M&E specialist submitted the draft PPMS for PCU review on 10 October, 2019 and PCU requested that the report be revised to include appendices that were consistent with the project's reporting templates. The PPMS was accepted by PCU and submitted to ADB on 21 December 2019. The NMES was scheduled to complete a review of baseline indicators in April, however this has been delayed until further notice. The PCU and PIUs M&E and gender focal points require further M&E training to ensure that project supported activities are captured in the project's M&E tracking tool which is the basis for monitor and reporting against DMF and GAP targets. The project's M&E system requires strengthening and PCU has requested that the NM&E specialist provide additional capacity building for M&E during the June quarter.

32. Project Implementation Arrangements have been implemented in accordance with the PAM and the most recent ADB review found that these arrangements are functional and satisfactory. MOT and MPWT have established the PCU, infrastructure and tourism PMUs and PIUs. In late December MOT and PIUs hired external staff to supplement PCU, and PIU government counterpart staff. There are no issues in respect to funding project offices, facilities or utilities.

33. The EA's Internal Operations are functioning well and there are no issues that are impacting on implementation arrangements or project progress at this stage.

Assessment of Progress for Each Project Activity

34. MOT Recruitment of Consultants and Performance The PCU has recruited all 7 Capacity Building Support (CBS) consultants including (i) International Tourism Specialist/Co-team leader (ii) National Tourism Specialist/Deputy Team Leader (iii) National Financial Management Specialist (iv) National M&E Specialist (v) National ASEAN Tourism Standards Specialist (NATSS), National Gender Specialist (NGS) and National Procurement Specialist (NPS). On 6 January the NPS resigned and ADB approved the PCU to invited the third ranked consultant for contract negotiations as the contract period was less than 12 months. At this time of writing PCU is awaiting PRC approval to move forward with negotiations.

35. MPWT PMCES Consultants. During the March quarter PMCES had prepared CVO-1 and for which the following experts would be recruited and mobilized in the June quarter; International experts (Renardet) (i) water treatment expert (ii) road design engineer (iii) hydraulic engineer (iv) structural engineer (v) maritime works engineer (vi) contracts expert. National experts (SBK); (vii) structural design engineer (viii) electrical engineer (ix) road engineer and (x) architect. Performance of PMCES, team leader and consultants is considered highly satisfactory.

36. Procurement of Goods and Works. As mentioned above, ADB provided conditional no-objection on 10 February 2020 for PMWT to sign the Kep landfill construction contract on the condition that the ESIA report is approved by MOE and the IEE submitted and updated in accordance with the ESIA.

37. Performance of Contractors and Suppliers, The supplier of the project vehicles was RMA Cambodia Co., Ltd and their performance was rated satisfactory.

38. Project Implementation Schedule. The MOT and MPWT has readjusted the original five-year implementation schedule so that project years now align with calendar years; given that the project becoming effective on 25 December 2018. The EA is likely to adjust the existing implementation schedule in Q2 2020 as the time line for output 1 replacement sub-components in Kep need to be extended.

D. Compliance with Covenants

39. The Borrower's Compliance with Loan Covenants. The MEF and MOT are fully compliant with Loan Covenants.

41. The Borrowers Compliance with Financial Loan Covenants. The MEF and MOT are fully compliant with Financial Loan Covenants

41. The Borrowers Compliance with Project Specific Loan Covenants. The EA is fully compliant with implementing the project in accordance with the arrangements Specified in the Loan Agreement and in the PAM sections VII Safeguards and VIII Gender and Social Dimensions. Further, MOT and MPWT has provided counterpart funding, office facilities, equipment and established project coordination unit (PCU) and project implementation units (PIU) in Kep and Preah Sihanouk to effectively execute the project. The National Project Steering Committee (NPSC) for oversight of the project has been formally appointed. All procurement undertaken by the project is being executed in compliance with ADB procedures for goods, civil works and consulting services. The GAP is being implemented and monitored and DMF indicators have been integrated into the project's 2020 work plan.

E. Major Issues and Problems

42. There are no major issues affecting or likely to affect implementation progress, compliance with covenants, achievement of project outputs and outcome, or issues related to procurement. The only issue in respect to delay in implementation is related to the cancelation of civil works projects at Preah Sihanouk which has been addressed by the MEF, MOT and MPWT as discussed above.

APPENDIX A

2020 WORK PLAN

(as of 31 March 2020)

Ministry of Tourism

Project Coordination Unit

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project GMSTIIGP2

ADB Loan No. 3701-CAM (COL)

Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened

Activity - Sub Activity	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Output Targets Achieved 2019			Quantitively Targets 2020		
					No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved
National ASEAN Tourism Standards adaptation												
Translation												
Translate ASEAN Tourism Standards into national language	Q1- Q2	National	PCU ATSS	0	5	ASEAN Tourism Standards (ATS) are available in Khmer language	4	ASEAN Tourism Standards (ATS) are available in Khmer language	100%	2	ASEAN Tourism Standards are available in Khmer language	0%
Adaptation												
Adapt ASEAN Tourism Standards to national context	Q1-Q2	National	PCU ATSS	0	5	ASEAN Tourism Standards are adapted to national context	3	ASEAN Tourism Standards are adapted to national context	100%	3	ASEAN Tourism Standards are adapted to national context	0%
Meetings with public and private stakeholders, and ASEAN Secretariat and lead-countries as needed	Q1-Q4	National	PCU ATSS	0	4	Meetings	0	Meetings	0%	4	Meetings	0%
Approval												
Facilitate official approval of adapted standards	Q1-Q2	National	PCU ATSS	0	5	Approvals of adapted ATS ASEAN Tourism Standards	0	Approvals of adapted ATS ASEAN Tourism Standards	0%	5	Approvals of adapted ATS ASEAN Tourism Standards	0%
Establishment of certification bodies and processes												
Establishment of national and provincial certification bodies												
Organize meetings related to formation of national and provincial certification bodies	Q1-Q3	National Coastal zone	PCU ATSS	20,000	5	ATS National and provincial certification bodies are formally established	0	ATS National and provincial certification bodies are formally established	0%	5	ATS National and provincial certification bodies are formally	0%
Procure equipment for certification bodies	Q1-Q3	National Coastal zone	PCU NPS	20,000	5	Packages	0	Packages	0%	5	Packages	0%
Review, updating and preparation of national guidelines and manuals for certification processes												
Organize meetings to review existing and develop approaches for new guidelines and manuals and to develop and agree on sustainable financing mechanisms for ongoing assessment and certification	Q1-Q4	National	PCU ATSS	8,000	5	ATS guidelines, manuals and assessment tools for certification published. Sustainable financing mechanisms established	0	ATS guidelines, manuals and assessment tools for certification published. Sustainable financing mechanisms established	0%	0	ATS guidelines, manuals and assessment tools for certification published. Sustainable financing mechanisms established	0%
Prepare and facilitate approval of guidelines and manuals	Q1-Q4	National	PCU NCBs	5,000	5	ATS guidelines and manuals approved	0	ATS guidelines and manuals approved	0%	0	ATS guidelines and manuals approved	0%
Create paper-based and/or online assessment and reporting tools	Q1-Q4	National	NCB ATSS	5,000	5	Sets of assessment and reporting tools	0	Sets of assessment and reporting tools	0%	0	Sets of assessment and reporting tools	0%
Publish (in print and online) guidelines and manuals	Q4	National	PCU ATSS	8,000	5	Sets of guidelines and manuals	0	Sets of guidelines and manuals	0%	0	Sets of guidelines and manuals	0%

Activity - Sub Activity	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Output Targets Achieved 2019			Quantitively Targets 2020		
					No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved
Capacity building for certification bodies												
Design training program on certification processes for national and provincial certification bodies	Q4	National	NCB ATSS	5,000	5	Certification bodies managing processes for all selected ATS	0	Certification bodies managing processes for all selected ATS	0%	0	Certification bodies effectively managing processes for all selected ATS	0%
Conduct training on certification processes for national and provincial certification bodies	Q4	National	ATSS	18,000	5	Sets of training modules for certification bodies	0	Sets of training modules for certification bodies	0%	0	Sets of training modules for certification bodies	0%
Assessor training												
Training program design												
Design comprehensive standard-specific training packages for: (i) national and provincial master trainers; (ii) national and provincial trainers; and (iii) national and provincial assessors		National	NCB ATSS	8,000	15	Comprehensive training packages developed	0	Comprehensive training packages developed	0%	0	Comprehensive training packages developed	0%
Training program implementation												
Implement standard-specific training programs for national and provincial master trainers	2021	National	NCB ATSS	18,000	5	Groups of national and provincial master training established and trained for ATS	0	Groups of national master training established and trained for ATS	0%	0	Groups of national master training established and trained for ATS	0%
Implement standard-specific training programs for national and provincial trainers, including master-trainer supervised on-site trial assessments	2021	National & Coastal Zone	NCB ATSS	22,000	5	National and provincial trainers are trained for all selected ATS	0	National and provincial trainers are trained for all selected ATS	0%	0	National and provincial trainers are trained for all selected ATS	0%
Implement standard-specific training programs for national and provincial assessors, including trainer supervised on-site trial assessments	2021	National & Coastal Zone	NCB ATSS	30,000	5	National and provincial assessors can implement assessments	0	National and provincial assessors can implement assessments	0%	0	National and provincial assessors can implement assessments	0%
ASEAN Tourism Standards promotion												
Preparation of promotional materials												
Produce print and electronic promotional materials for selected ASEAN Tourism Standards targeting public sector, private sector and communities	2021	National	NCB ATSS PCU	15,000	5	Sets of ATS promotional materials prepared and disseminated to the public	0	Sets of ATS promotional materials prepared and disseminated to the public	0%	0	Sets of ATS promotional materials prepared and disseminated to the public	0%
Promotional activities												
Conduct promotional activities targeting national and/or provincial authorities, tourism business associations and other service provider networks	2021	National Coastal Zone	NCB ATSS PCU, PIUs	15,000	12	Public, private sector and communities are aware of the benefits of acquiring ATS	0	Public, private sector and communities are aware of the benefits of acquiring	0%	0	Public, private sector and communities are aware of the benefits of acquiring	0%
Establishment of an online resource center												
Establish an ASEAN Tourism Standards website containing general information about the standards, promotional materials, downloadable versions of the adapted standards and detailed, step-by-step instructions about how to apply for certification, in Khmer and English	Q3-Q4	National	NCB ATSS PCU, PIUs	10,000	1	ASEAN Tourism Standards website established and populated with relevant content in Khmer and English	0	ASEAN Tourism Standards website established and populated with relevant content in Khmer and English	0%	0	ASEAN Tourism Standards website established and populated with relevant content in Khmer and English	0%
Implement ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards												
Preparation of detailed implementation plans												

Activity - Sub Activity	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Output Targets Achieved 2019			Quantitively Targets 2020		
					No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved
Support DMOs and other relevant authorities to jointly prepare implementation plans for ASEAN Tourism standards, identifying for each activity required public and private sector investment (ASEAN Clean City Standard and ASEAN Public	2021	National & Coastal Zone	DMOs, NCB ATSS, PCU, PIUs	10,000	5	Detailed plans for the implementation of selected ATS in specific tourism destinations and sites	0	Detailed plans for the implementation of selected ATS in specific tourism destinations and sites	0%	0	Detailed plans for the implementation of selected ATS in specific tourism destinations and sites	0%
Implementation support												
Support to relevant government departments to implement actions identified in the plans requiring public sector investment, including assessing service providers	2021	National & Coastal Zone	DMOs, NCB ATSS, PCU, PIUs	100,000	0	Public inputs included in implementation plans	0	Public inputs included in implementation plans	0%	0	Public inputs included in implementation plans	0%
Equipment for actions identified in the plans requiring public sector investment	2021	National & Coastal Zone	DMOs, NCB ATSS, NPS	400,000	5	Equipment packages	0	Equipment packages	0%	0	Equipment packages	0%
Support the running of the biennial ASEAN Sustainable Tourism Awards	2021	National & Coastal Zone	NCB ATSS, PCU, PIUs	25,000	5	Biannual ATS awards organized	0	Biannual ATS awards organized	0%	0	Biannual ATS awards organized	0%

Ministry of Tourism

Project Coordination Unit

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project_GMSTIGP2

ADB Loan No. 3701-CAM (COL)

Output 3: Institutional Capacity for Tourism Destination Management and Infrastructure O&M Strengthened

T2 2020 WP OP3

Activity Budget Code	Activities - Sub-activities	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Quantitative Targets 2019			Quantitative Targets 2020			Cumulative Total 31/12/19	
						No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved	No.	Percentage Achieved
3.1	Destination Management Organization Institutional Strengthening														
3.1.1	Establishment of DMOs														
3.1.1.1-a	Organize meetings with public and private sector stakeholders to form (or reinvigorate existing) destination management organizations (DMOs), establish taskforces and DMO secretariats as needed	Q1	National/Coastal Zone	DMOs, PCU, PIUs	35,000	5	DMOs and TWGs established, operational, equipped and sustainably financed	1	DMOs and taskforces established, operational, equipped and sustainably financed for Kampot	100%	3	DMOs and taskforces established, operational, equipped and sustainably financed	0%	1	20%
3.1.1.1-b	DMO Coastal Zone bi-annual planning and review meetings	Q2-Q4	Coastal Zone	Coastal DMO - PCU		8	Coastal DMO management meetings	0	DMO management meetings	100%	2	Coastal DMO management meeting	0%	0	0%
3.1.1.1-c	DMO DMP four monthly review meetings	Q1-Q4	Coastal Zone	DOTs Coastal DMOs		58	DMO management meetings	2	DMO management meetings	100%	8	DMO management meetings	0%	2	3%
3.1.1.1-d	TWG quarterly meetings	Q1-Q4	Coastal Zone	All Coastal DMOs TWGs-PIUs		66	TWG Meetings	2	TWG Meetings	100%	12	TWG Meetings	0%	2	3%
3.1.1.2	Procure equipment for DMO & TWGs	Q2-Q3	Coastal Zone	PCU, NPS	15,000	5	Packages procured and delivered	0	Packages procured and delivered	0%	4	Packages procured and delivered	0%	0	0%
3.1.2	Capacity building of DMO members														
3.1.2.1	Conduct training for DMO members on destination management international good practice	Q3-Q4	Coastal Zone	RUPP & PCU	25,000	4	Annual combined training for DMO-TWG members	0	Combined training for DMO-TWG members	0%	1	Combined training for DMO-TWG members	0%	-	-
3.2	Destination Management Plan Preparation														
3.2.1	Review and updating of existing and prepare new DMPs														
3.2.1.1-a	Through the DMO mechanism and in consultation with other stakeholders, draft new/updated DMPs, including actions plans, identification of roles and responsibilities of public and private sectors and resource requirements and sources	Q1-Q2	Coastal Zone	DMO, TWGs, PCU, PIUs, RUPP	42,000	8	Destination Management Plans	3	Updated DMP Kep, KMP & KKG	100%	1	Updated DMP SHV	0%	3	38%
3.2.1.1-b	Angkol Tourism Development Plan for Kep	Q1- Q4	Kep	DMO, TWGs, PCU, PIUs,	0	4	Planning and consultation meetings for Angkol Tourism Development Plan	0	Planning and consultation meetings for Angkol Tourism Development Plan	0%	4	Planning and consultation meetings. Angkol Tourism Development Plan	0%	0	0%
3.2.1.1-c	Translate and disseminate DMPs to all members and online	Q2	Coastal Zone	DMO, TWGs, PCU, PIUs, RUPP	0	8	DMPs translated and disseminated 2019-2023	0	Kep, Kampot and Kep DMPs translated and disseminated (2019-2023)	100%	4	DMPs translated and disseminated (2019-2023)	0%	0	0%
3.3	Policy, Regulation and Master Planning Support														
3.3.1	Policy intervention														
3.3.1.1-a	Support DMO policy task force meetings and research to identify policy issues affecting the tourism industry	Q3-Q4	Coastal Zone	PCU - RUPP - RP	25,000	4	DMO policy/research meetings	0	DMO policy/research meetings	0%	4	DMO policy/research meetings	0%	-	-
3.3.1.1-b	DMO-TWGs prepare proposals to relevant authorities for policy change	2021	Coastal Zone	DMO TWGs RUPP	0	4	DMO policy proposals	0	DMO policy proposals	0%	0	DMO policy proposals	0%	-	-
3.3.2	Industry standards and regulations														
3.3.2.1-a	DMO alignment and with technical support from international tourism standards and certification systems,	Q3-Q4	National	DMO-NATSS	30,000	4	Combined meetings to agree and develop national tourism industry standards	0	Combined meetings to agree and develop national tourism industry standards	0%	1	Combined meeting to agree and develop national tourism industry standards	0%	-	-
3.3.2.1-b	Translate, print and distribute national tourism industry standards (for specific types of tourism activities and services not covered by the ASEAN Tourism Standards)	Q3-Q4	National	DMO-NATSS	30,000	4	4 standards	0	Standards	0%	1	Standard	0%	-	-

Activity Budget Code	Activities - Sub-activities	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Quantitative Targets 2019			Quantitative Targets 2020			Cumulative Total 31/12/19	
						No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved	No.	Percentage Achieved
3.3.2.2	Through DMO draft, review, finalize, translate, print and disseminate national and provincial tourism industry regulations for specific tourism activities and services in line with ASEAN and national tourism standards	Q3-Q4	National	DMO-NATSS	45,000	4	DMO provincial regulations	0	DMO provincial regulations	0%	1	DMO provincial regulations for Kampot	0%		-
3.3.3 Master planning															
3.3.3.1-a	Through the DMO mechanisms, review existing national tourism strategic development plans, prepare updated/new, approve, translate, print and disseminate tourism master plans for Draft National Tourism Strategy 2021-2030	Q1-Q4	National	MOT, DMO, (RUPP & Donor)	100,000	1	Draft National Tourism Strategy and 2021-2030 disseminated for stakeholder review and comment	0	Draft National Tourism Strategy and 2021-2030 disseminated for stakeholder review and comment	0%	1	National Tourism Strategy and 2021-2030 disseminated for stakeholder review and comment	0%		-
3.3.3.1-b	Through the DMO mechanisms, review existing national tourism strategic development plans, prepare updated/new, approve, translate, print and disseminate tourism master plans for Final National Tourism Strategy 2020-2030	2021	National	MOT, DMO, (RUPP Donor)	0	1	Final National Tourism Strategy and 2021-2030 approved and disseminated	0	Final National Tourism Strategy and 2021-2030 approved and disseminated	0%	0	National Tourism Strategy and 2020-2030 approved and disseminated	0%		-
3.4 Destination Marketing and Promotion Support															
3.4.1 Market research															
3.4.1.1	Through the DMO structure, conduct destination-specific market research and analysis, including collection and analysis of destination-specific tourism statistical data, and disseminate results to DMO members and other industry stakeholders	Q2-Q4	Coastal Zone	RUPP - Market Research Specialist	25,000	2	DMO Market research report	0	DMO Market research report	0%	1	DMO Market research report for Coastal zone which will include DMO destination marketing plans	0%		-
3.4.2 Branding and promotion															
3.4.2.1-a	DMOs create/update destination branding	Q4	Coastal Zone	Branding Specialist	15,000	5	Destination brands	0	Destination brands	0%	5	Destination brands	0%		0%
3.4.2.1-b	Provincial branding and promotional materials	Q4	Coastal Zone	Branding Specialist	0	5	Comprehensive sets of promotional materials	0	Comprehensive sets of promotional materials	0%	5	Comprehensive sets of promotional materials	0%		0%
3.4.2.1-c	Provincial brand awareness is integrated into DMPs and disseminated	Q4	Coastal Zone	DMOs-TWGs	0	5	Marketing and branding details and targets are contained in DMPs	0	Marketing and branding details and targets are contained in DMPs	0%	5	Marketing and branding details and targets are contained in DMPs	0%		0%
3.4.2.2	DMOs conduct promotion campaigns using print and on-line media (websites, social media) and familiarization programs for tour operators and the media	Q4	Coastal Zone	DMO-TWGs, MTCO, PATA, CATA	70,000	16	Annual promotional programs	0	Annual promotional programs	0%	4	Annual promotional programs	0%		0%
3.4.3 Tourism forums and trade events															
3.4.3.1	DMOs facilitate participation in relevant tourism forums and trade events	Q4	Coastal Zone	DMO, TWGs, MOT	35,000	20	DMO delegations participate tourism forums and trade events	4	DMO delegations participate tourism forums and trade events	100%	4	DMO, TWG & DOT delegations participate tourism forums and trade events	0%	4	20%
3.4.3.2	DMOs organize and host tourism forums and trade events in the target destinations	Q4	Coastal Zone	DMO, TWGs, MOT	50,000	4	DMOs tourism forums and trade events	1	DMOs tourism forums and trade events	0%	1	DMOs tourism forums and trade events	0%	1	25%
3.4.4 Training															
3.4.4.1	Organize training for MOT and DOT staff on the collection, analysis, presentation and dissemination of tourism statistical data for destinations	Q3-Q4	National	RUPP/MOT Statistics Dept	0	10	Trainings for destination market research and analysis	0	Trainings for destination market research and analysis	0%	5	Trainings for destination market research and analysis	0%		-
3.4.4.2	Training for MOT and DOT marketing staff on the production of print and electronic promotional materials	Q3-Q4	National	RUPP/MOT Statistics Dept	15,000	16	Training for content production for websites	0	Training for content production for websites	0%	4	Training for content production for websites	0%		-
3.5 Heritage Interpretation Support															
3.5.1 Heritage interpretation planning															

Activity Budget Code	Activities - Sub-activities	Quarter	Location	Lead Support Agencies	Total Budget Allocation	Output Targets 2019-2024		Quantitative Targets 2019			Quantitative Targets 2020			Cumulative Total 31/12/19	
						No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved	No.	Percentage Achieved
3.5.1.1	Prepare focused destination cultural and/or natural heritage interpretation plans, including opportunities for public-private partnerships for the delivery of interpretation programs, for Kep town, Kep Archipelago, Sihanoukville Town and Koh Rong	Q3-Q4	Coastal Zone	PCU - PIU	30,000	4	Destination heritage/cultural/natural interpretation plans prepared	0	Destination heritage/cultural/natural interpretation plans prepared	0%	1	Destination heritage/cultural/natural interpretation plans prepared	0%	-	-
3.5.2	Implementation of heritage interpretation programs														
3.5.2.1	DMO-TWGs Implement interpretation activities identified in the cultural and/or natural heritage interpretation plan	2021-2023	Coastal Zone	PCU - PIU	70,000	4	Implementation of heritage/cultural/natural interpretation activities packages	0	Implementation of heritage/cultural/natural interpretation activities packages	0%	1	Implementation of heritage/cultural/natural interpretation activities packages	0%	-	-
3.5.2.2	Procure and install equipment for cultural and/or natural heritage interpretation	2021-2023	Coastal Zone	PCU NPS	100,000	4	Equipment packages	0	Equipment packages	0%	1	Equipment packages	0%	-	-
3.6	Tourism-related MSE development														
3.6.1	Support SMEs to implement DMP actions														
3.6.1.1-a	<u>Support for DMO-endorsed MSE development activities identified in DMPs</u> , including: (i) business planning, management and marketing training; (ii) hospitality services training; (iii) support for product diversification, quality and safety enhancement; and (iv) support for public-private tourism marketing and business networking.	Q2-Q4	Kep SHV	DMOs-TWGs, MSE business and Training Specialist, CJCC	80,000	500	MSE Participants representatives attend training programs, courses, seminars and networking events	0	MSE Participants representatives attend training programs, courses, seminars and networking events	0%	125	MSE Participants representatives attend training programs, courses, seminars and networking events	0%	-	-
3.6.1.1-b	Materials for product diversification, quality and safety enhancement	2021	Kep SHV	PCU NPS	20,000	1	Package procured	0	Package procured	0%	1	Package procured	0%	-	-
3.7	Information and education campaigns														
3.7.1	Information and education campaigns														
3.7.1.1	Support DMOs to develop and implement, with local partners as appropriate, IECs targeting community residents on: (i) HIV/AIDS prevention; (ii) boat safety; (iii) child safe tourism and anti-human trafficking; and (iv) solid waste management at tourist sites.	Q2-Q4	Coastal Zone	PIUs & Provincial Gov Departments	40,000	64	Seminars and awareness programs	0	Training events/programs, courses and seminars	0%	16	Training events/programs, courses and seminars	0%	-	-
3.8	Establish and Maintain Internet-based Tourism Knowledge Repositories														
3.8.1	Establish and maintain internet-based DMO tourism knowledge repositories														
3.8.1.1	DMO-TWGs establish and regularly update website for the publication of information relevant to DMO members and other tourism stakeholders	Q4	Provincial	DOT Websites	10,000	64	Quarterly website updates	0	Quarterly website updates	0%	16	Quarterly website updates	0%	-	-
3.9	Develop infrastructure O&M plans with sustainable finance mechanisms														
3.9.1	Preparation of O&M Plans														
3.9.1.1	Prepare operation and maintenance (O&M) plans for all infrastructure included in Output 1 subprojects	Q1 2022	KEP	MPWT Infrastructure O&M and PPP consultants	24,000	4	Infrastructure plans (Roads, Piers, Pathways and public spaces and, tourist facilities)	0	Infrastructure plans (Roads, Piers, Pathways and public spaces and, tourist facilities)	0%	0	Infrastructure plans (Roads, Piers, Pathways and public spaces and, tourist facilities)	0%	0	0
3.10	Facilitate Public-Private Partnerships for operations and maintenance														
3.10.1	Public-Private Partnership (PPP) Facilitation														
3.10.1.1	Preparation of feasibility studies for private operation of public tourist facilities and ancillary services	Q1 2022	PHN, Kep	MPWT Infrastructure O&M and PPP	6,000	2	Feasibility studies	0	Feasibility studies	0%	0	Feasibility studies	0%	0	0
3.10.1.2	Procurement of PPP contracts (tendering and contracting)	Q1 2020	PHN, Kep	MPWT Infrastructure O&M and PPP	9,000	0	PPPs contracts	0	PPPs contracts	0%	0	PPPs contracts	0%	0	0
3.11	Infrastructure O&M training														

Ministry of Tourism

Project Coordination Unit

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project_GMSTIIGP2

ADB Loan No. 3701-CAM(COL)

Output PMA: Others Activities

T2 2020 WP PM

Activity Budget Code	Activities- Sub-activities	Quarter	Location	Lead Agency Support	Total Budget Allocation	Output Targets 2019-2024		Quantative Targets 2019			Quantative Targets 2020			
						No.	Activity	No.	Activity	Percentage Achieved	No.	Activity	Percentage Achieved	
Project Management Activities & Others														
PMA-C2	Gender and social dimension (excl. consulting services)													
PMA-C2.5	Gender Action Plan													
	Meeting/Training/Workshop	Q1-Q4	National Coastal Zone	PCU - NGS	6,000	2	Gender training and capacity building	0	Gender training and capacity building		2	Gender training and capacity building		-
PMA-C2.6	Consultation and Participation Plan													
	Meeting/Training/Workshop	Q1	National Coastal Zone	PCU	8,000	1	Dissemination workshop	0	Dissemination workshop		1	Dissemination workshop		-
PMA-C3	Project planning, monitoring, evaluation, reporting and communication													
PMA-C3.6	Biannual Project Review and Planning Meetings													
	Meeting/Training/Workshop	Q1 & Q4	National Coastal Zone	PCU	10,500	34	Review and planning meetings	2	Review and planning meetings		8	Review and planning meetings		-
PMA-C3.7	Baseline, mid-term and end-of-project performance data collection													
	Meeting/Training/Workshop	Q2	National Coastal Zone	PCU-NM&ES	4,000	4	Dissemination of baseline, DMF and GAD targets to implementers and stakeholders	1	Dissemination of baseline, DMF and GAD targets to implementers and stakeholders		1	Dissemination of baseline, DMF and GAD targets to implementers and stakeholders		-
	Survey and consultation		National Coastal Zone	PCU	8,000	3	Surveys	0	Survey activities		1	Survey activities		-
PMA-C3.8	Stakeholder Communication Strategy													
	Meeting/Training/Workshop	Q2	National Coastal Zone	PCU	3,000	1	Stakeholder meeting	0	Stakeholder meeting		1	Stakeholder meeting		-
PMA-C3.9	Financial management and procurement training													
	Meeting/Training/Workshop	Q1	National Coastal Zone	PCU - NFS	2,000	8	Trainings	2	Training	100%	2	Training		-
PMA-C3.10	External Audit	Q2	National	PCU - NFS	0	5	Annual Audit	0	Annual Audit			Annual Audit		-

APPENDIX B

PHYSICAL PROGRESS INDICATOR

SECOND TOURISM INFRASTRUCTURE FOR INCLUSIVE GROWTH PROJECT

APPENDIX B

ADB LOAN No. 3701-CAM (COL)

Percentage of Project Progress by Weighted Activity as of 31 March 2020

ACTIVITY		Assigned Weight (a)	Actual Progress (b)	Weighted Progress (a) x (b)
1	Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved			
1.1	Prepare detailed civil works design and bidding documents	10.00%	39.00%	3.90%
1.2	Safeguards document approval (IEE & RP)	2.00%	35.00%	0.70%
1.3	Complete land acquisition and resettlement if necessary	1.00%	60.00%	0.60%
1.4	Civil works procurement	5.00%	33.00%	1.65%
1.5	Civil works completed, and equipment supplied	43.00%	0.00%	0.00%
	Total Output 1: Overall Progress: 11.23%	61.00%		6.85%
2	Output 2: Capacity to Implement ASEAN Tourism Standards Strengthened.			
2.1	Adaptation of ATS to National context	2.00%	80.00%	1.60%
2.2	Establishment of certification bodies and processes	2.00%	20.00%	0.40%
2.3	Assessor training (Design and implementation)	2.00%	0.00%	0.00%
2.4	ATS promotion activities and online resource center	2.00%	0.00%	0.00%
2.5	Implement ATS and ATS Awards	5.00%	0.00%	0.00%
	Total Output 2: Overall Progress: 15.38%	13.00%		2.00%
3	Output 3: Institutional Capacity for Tourism Destination Management and Infrastructure O&M Strengthened.			
3.1	DMO Institutional Strengthening	1.00%	25.00%	0.25%
3.2	Destination management plan prepared	1.00%	55.00%	0.55%
3.3	Policy, regulation and master plan support	3.00%	0.00%	0.00%
3.4	Destination marketing and promotion support	2.00%	20.00%	0.40%
3.5	Heritage interpretation support	2.00%	0.00%	0.00%
3.6	Tourism related SME development	2.00%	0.00%	0.00%
3.7	Information and education programs	1.00%	5.00%	0.05%
3.8	Establish and maintain internet based tourism knowledge repositories	1.00%	5.00%	0.05%
3.9	Develop infrastructure O&M plans with sustainable finance mechanisms	1.00%	0.00%	0.00%
3.10	Facilitate public-private partnership for operation and maintenance	1.00%	0.00%	0.00%
3.11	Infrastructure O&M training	2.00%	0.00%	0.00%
	Total Output 3: Overall Progress: 7.65%	17.00%		1.30%
B	Management Activities			
1	Establish project supervision and management structure	1.00%	100.00%	1.00%
2	Mobilize consultants and procure PCU/PIU equipment	1.00%	80.00%	0.80%
3	Establish financial management arrangements	1.00%	100.00%	1.00%
4	Financial management and procurement training	1.00%	65.00%	0.65%
5	Finalize monitoring arrangements and establish the project web-site	1.00%	92.00%	0.92%
6	Conduct project planning, monitoring, evaluation and reporting	2.00%	30.00%	0.60%
7	Implementation of environmental, social safeguards and the gender action plan	2.00%	22.00%	0.44%
	Total Management: Overall Progress: 60.11%	9.00%		5.41%
Total		100.00%		15.56%

APPENDIX C

MAJOR CONTRACTS

STATUS OF MAJOR CONTRACTS

As of 31 March 2020

No.	Package	Description	Estimated Value (\$m)	Method	Date Advertised	Date Awarded	Contract Amount (\$ m)
1	TIIGP2-CAM-W01	Preah Sihanouk Seaside Access and Environmental Improvements	7.31	ICB	Cancelled		
2	TIIGP2-CAM-W02	Preah Sihanouk-Koh Rong Passenger Pier Improvements	5.48	ICB	Cancelled		
3	TIIGP2-CAM-W03	Kep Landfill Improvements	6.29	ICB	04/9/19	Q2 2020	
4	TIIGP2-CAM-C01	Project Management and Civil Engineering Support	1.35	NCB	Q 4 2018	29/6/19	1.70
5	TIIGP2-CAM-C02	International Tourism Specialist/ Co-Team Leader	0.40	ICS	Q1 2019	1/5/19	0.412
6	TIIGP2-CAM-C05	National Tourism Specialist/ Deputy Team Leader	0.14	ICS	Q1 2019	1/5/19	0.123
7	TIIGP2-CAM-C08	National Financial Management Specialist	0.10	ICS	Q1 2019	1/5/19	0.127
8	TIIGP2-CAM-G01	PCU, PMU and PIU vehicles (4 vehicles)	0.12	Shopping/NCB	Q1 2019	9/5/19 17/5/19	0.0524 0.0119
9	TIIGP2-CAM-C03	International Procurement Specialist	0.04	ICS	Q2 2020		
10	TIIGP2-CAM-C04	International Institutional Development Specialist	0.04	ICS	Q1 2020		
11	TIIGP2-CAM-C06	National Tourism Standards Specialist	0.05	ICS	Q4 2018	08/11/19	0.0446
12	TIIGP2-CAM-C07	National Gender Specialist	0.03	ICS	Q4 2018	08/11/19	0.0321
13	TIIGP2-CAM-C09	National Procurement Specialist	0.06	ICS	Q4 2018	04/11/19	0.0590 ¹
14	TIIGP2-CAM-C010	National Monitoring and Evaluation Specialist	0.04	ICS	Q4 2018	25/02/19	0.0457
15	TIIGP2-CAM-G04	Kep landfill management equipment	0.72	NCB	Q2 2021		

Note: About 50 small shopping and resource person contracts are in procurement plan. Additional rows with details to be added following the award of each contract.

¹ NPS resigned on 06/01/20

APPENDIX D

DESIGN AND MONITORING FRAME WORK

DESIGN AND MONITORING FRAMEWORK

Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project (3701-CAM)

31 March 2020

Impacts the Project is Aligned with: Sustainable, inclusive, and more balanced tourism development achieved. (ASEAN Secretariat. ASEAN Tourism Strategic Plan 2015–2025. Jakarta.)	
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Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 March 2020	Results Since Previous Reporting Period
Outcome: Tourism competitiveness of secondary towns in Cambodia	By 2025					
	a. Cambodia of ASEAN international visitor arrivals increased (2016 baseline)	4.3% 5,012,000	4.5% 7,976,000	a-c. Government tourism statistics reports and project completion report	To be surveyed in and March 2024	On advice of M&E specialist re-surveys in April 2020, MTR and April 2024
	b. Annual international visitor arrivals in project areas increased	0.458 m	0.731 m		To be surveyed in April 2022 and 2024	On advice of M&E specialist re-surveys in April 2020, MTR and April 2024
	c. Aggregate annual visitor expenditure in project areas increased	0.318 m	0.186 m		To be surveyed in April 2020 and March 2024	On advice of M&E specialist re-surveys in April 2020, MTR and April 2024
d. Women comprise at least 55% of tourism workers in project areas	54% 533,628	55%	To be surveyed in April 2022 and March 2024		On advice of M&E specialist re-surveys in April 2020, MTR and April 2024	
Outputs	By 2024:					
1. Urban-rural access infrastructure and urban environmental services improved	1a. 10.4 km of access roads to tourist sites improved (Kep 3 km, SHV-7.4 km)	0	10.4 km	1a-f. Project progress reports and project completion report	Draft basic design completed on 29 January 2020	Preliminary site investigation of existing coastal road improvements 14 kms in length from the existing Kep-Koh Tonsai pier (mainland) was completed from 20 October to 11 November 2019 and revised in January to March 2020.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 March 2020	Results Since Previous Reporting Period
	1b. 2 ferry ports constructed	0	2		Draft basic design completed on 29 January 2020 for Koh Tonsai Tourist Pier	Preliminary site investigations were conducted to inspect the existing Kep-Koh Tonsai pier (mainland) and site for a new pier at Koh Tonsai was also completed from 20 October to 11 November 2019 and revised in January to March 2020.
	1c. 15 m3/day wastewater treatment capacity constructed	0 m3/day	13.70 m3/day		To be implemented	To be verified from an examination of the Kep landfill detailed designs
	1d. Flood protection and drainage constructed for 0.5-hectare catchment	0 ha	0.5 ha		To be implemented	To be verified once pier and tourist facilities are agreed and preliminary designs are completed.
	1e. Solid waste management services improved for 1,460 households and 147 businesses	822 147	1,460 147		To be implemented	No. of home will be re-surveyed at MTR.
	1 f. At least 50% of people consulted to optimize project infrastructure design inclusiveness and gender responsiveness are women (2017 baseline: 0)	0			4 consultations conducted. Three prior meetings with communities and stakeholders in Preah Sihanouk and Kep. Data currently being collected by NGS.	Consultation meeting held with provincial and district officials and local communities at Kep, Koh Tonsai and Angkol Beach to discuss in principle support for subprojects at these locations.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 March 2020	Results Since Previous Reporting Period
2. Capacity to implement ASEAN tourism standards strengthened	2a. 1 national ASEAN tourism standard assessment frameworks and certification boards established with at least 30% women board members	0	1	2a-d. Project progress reports and project completion report	To be implemented	Planned for 2020
	2b. 43 hotels in target provinces ASEAN Green Hotel Standard certified (Total hotels is 86 as of 2016)	16 (18.6%)	43 (50%)		To be implemented	ATSS has advised certification could commence in late 2020 early 2021.
	2c. 35 homestays ASEAN Homestay Standard certified (Total 47 in 2016)	15 (32%)	35 (74%)		To be implemented	ATSS has advised certification could commence in late 2020 early 2021.
	2d. At least 3 towns ASEAN Clean City Standard certified including Kampot and SHV (Baseline, Kep)	1	3		To be implemented	ATSS has advised certification could commence in late 2020 early 2021.

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 March 2020	Results Since Previous Reporting Period
3. Institutional capacity for tourism destination management and infrastructure O&M strengthened	3a. 60 public works and tourism site managers (at least 30% women) reporting increased knowledge on developing and implementing tourism management and infrastructure O&M plans (Kep and Sihanouk)	0	60	3a-e. Project progress reports and project completion report	To be implemented	To be implemented
	3b. 5 destination management plans implemented (Baseline - Kep and National DMO)	2	5		3 existing DMPs in Kep, Kampot and Koh Kong for the period 2014-2018 being updated to cover 2019-2023.	3 existing DMPs in Kep, Kampot and Koh Kong for the period 2019-2023 have been updated and in the process of translating to English
	3c. At least 2,000 residents and tourism workers (50% women) participated in destination management training and awareness-raising activities Kep and Preah Sihanouk	0	2,000		(i) Capacity building for tourism stakeholder as to the legal requirements to operate tourism business (ii) The Safety needs for Boat and ferry operator from Mainland of SHV to Koh Rong Cumulative 114 participants (F32/28%).	No change. Programs will be rolled out throughout 2020
	3d. At least 500 entrepreneurs (60% women) received SME support services (2017 baseline:0)	0				

Result Chain	Performance Indicators	Baseline 2016	Targets	Data Source	Cumulative Results 31 March 2020	Results Since Previous Reporting Period
	3e. 1 internet-based tourism knowledge repositories developed (2017 baseline)	0	1		Project website has been established. Additional websites will be identified to disseminate tourist data and information.	ATS uploaded to project website.

APPENDIX E

GENDER ACTION PLAN MATRIX

SECOND TOURSIM INFRASTRUCTURE FOR INCLUSIVE GROWTH PROJECT
GENDER ACTION PLAN IMPLEMENTATION STATUS
(31 March 2020)

Summary Implementation Status

Actions Targets	Achieved	On-going	Not Yet Achieved
9 Actions	2 (22%)	2 (22%)	5 (56 %)
23 Targets	3 (13%)	2 (9 %)	18 (78%)

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved.		
<p>Target 1: Two consultations held during detailed design of each infrastructure subproject to optimize inclusiveness, gender responsiveness, and employment opportunities during and after construction. <u>Achieved</u></p>	<p>Two consultations held during 2018 Kep landfill design (target achieved but need to be verified) and one consultation in Kep, Koh Tonsai and Angkol Beach in January 2020</p>	<p>Meeting agenda and attendance records are being verified by NGS to verify the Kep landfill consultation meetings. Additional consultation meeting were held on 3-4 March. Additional consultations will be held in Q2-Q3 when PMCES consulting firm completes detailed designs for the coastal road and Koh Tonsai Pier. Kep PIU should aim for a target of at least 50% female participation.</p>
<p>Target 2: At least 50% of people consulted are women. <u>Not yet achieved</u></p>	<p>Attendance records are required to verify these meetings for Kep landfill. Consultation meeting were held on 3-4 March with Kep, Koh Tonsai and Angkol Beach residents with 28 participants (F10/36%).</p>	<p>Participation of 50% women was not achieved despite support from PCUs NGS.</p>
Promote women's economic employment and safety		

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
<p>Target 3: At least 500 entrepreneurs (60% women) receive SME support services (2017 baseline:0) <u>Ongoing</u></p>	<p>To be implemented through provincial business networking events, specific training for business management, branding and marketing and product development courses provided by CJCC (for example). In March Impact Hub Tourism Incubator supported by MEF submitted a proposal to PCU for consideration to provide business support for tourism start-ups.</p>	<p>There is a need to change SME to MSE as the target is too high for the project to be successful. The definition of Small and Medium Enterprises in Cambodia is +50 for small and +500 for medium sized enterprises. MSE is achievable (micro is defined as 10 or less) and will allow the project to provide knowledge to homestay, CBTs, women led MSEs and other DMO supported businesses that contribute to provincial DMPs. ADB suggests that this target can be reassessed at the time of the mid-term review.</p>
<p>Target 4: At least 10% of unskilled workers hired for works construction are local women (2017 baseline: ~10%). <u>Not yet achieved</u></p>	<p>To be implemented</p>	<p>PCU has alerted IPMU and IPIU to work closely with civil works contractors so this target can be achieved</p>
<p>Activity 1: Contractors ensure separate access to water and sanitation facilities for women and men in construction sites and separate quarters, as well as suitable worker safety training, equipment, and clothing. <u>Not yet achieved</u></p>	<p>To be implemented</p>	<p>PCU has alerted IPMU and IPIU to work closely with civil works contractors so this action can be achieved</p>
<p>Activity 2: Contractors provide gender-responsive HIV/AIDS, STI, human trafficking, and child labor exploitation prevention information to all workers. <u>Not yet achieved</u></p>	<p>To be implemented</p>	<p>PCU's NGS will work with IPMU and IPIU so that contractors are aware of this requirement</p>
<p>Improve gender design features of tourism facilities to support economic empowerment.</p>		
<p>Target 5: All women vendors return to improved market space after construction (2017 baseline: ~80%) <u>Not yet achieved</u></p>	<p>To be implemented</p>	<p>Baseline percentage needs to be sourced and verified</p>

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
Target 6: At least 80% of newly constructed shop owners/operators are women. <u>Not yet achieved</u>	To be implemented	
Activity 3: Infrastructure subproject gender design features include suitable road shoulders, access for people with disabilities, public lighting, separate male and female toilets, lockable kiosks, road safety instruction, and others identified during consultations. <u>Ongoing</u>	Completed for Kep Landfill Improvements.	Required for road, pier and tourism facilities.
Activity 4: Infrastructure user charges (e.g. market stall rent and waste collection fees) are affordable to male and female users. <u>Not yet achieved</u>	To be implemented	
Ensure women's equal participation in gender-sensitive IEC programs to mitigate tourism's social risks.		
Target 7: 50% of IEC facilitators trained by the project are women. <u>Not yet achieved</u>	To be implemented	
Target 8: At least 50% of people reached by gender-sensitive IEC campaigns are women (2017 baseline: 30% women). <u>Not yet achieved</u>	To be implemented	
Activity 5: IEC materials are gender-sensitive (i.e. without gender bias/stereotypes) and published for each topic covered, e.g. (i) traffic and boating safety, (ii) HIV/AIDS prevention, (iii) human trafficking prevention and (iv) solid waste management. <u>Not yet achieved</u>	To be implemented	
Output 2: Capacity to implement ASEAN Tourism Standards strengthened		
Promote women's leadership.		
Target 9: At least 30% of ASEAN tourism standards certification board members and assessors are women (2017 baseline: 0). <u>Not yet achieved</u>	To be implemented	
Target 10: At least 35% of ASEAN tourism standards trainers are women (2017 baseline: 0) <u>Not yet achieved</u>	To be implemented	
Target 11: At least 45% of ASEAN tourism awards selection panel members are women (2017 baseline: 0). <u>Not yet achieved</u>	To be implemented	

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
Promote equal access to ASEAN tourism standards training and information		
Activity 6: ASEAN tourism standards manuals translated to Khmer language. <u>Achieved</u>	All five standards have been translated including Green Hotel, Clean City and Homestay standards, CBT and Public Toilet Standards	
Target 12: At least 40% of participants in ASEAN tourism standards training for businesses are women. <u>Not yet achieved</u>	To be implemented	
Output 3: Institutional arrangements for tourism destination management and infrastructure O&M strengthened		
Promote gender balanced project management.		
Target 13: Women comprise at least 2 of the project's steering committee members (2017 baseline: 2 women) <u>Not yet achieved</u>	Steering committee appointed and female membership to be verified	PCU and NGS will confirm the names, positions and gender of PSC members so that this target can be assessed
Target 14: Women hold 20% of project director and deputy director positions (2017 baseline: 0%). <u>Off Track Not yet achieved</u>	No progress on this target to date	MOT and MPWT will need to address this imbalance and ensure director and deputy director positions are held by women
Target 15: At least 30% of overall PCU and PIU staff positions are held by women (2017 baseline: 26%). <u>Achieved</u>	13 women of 41 staff currently engaged. Women hold 32% of overall PCU and PIU staff positions.	
Target 16: At least 30% of PCU and PIU staff that attend technical and project management training are women. <u>Achieved</u>	June – Sep 2019 4 technical training events (i) inception workshops (ii) Introduction to gender and M&E workshop (iii) Project planning and (iv) gender focal point training (v) gender mainstreaming and (vi) gender technical working group training Total participants 330 (F167/51%)	

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
Promote women's representation in destination management and infrastructure O&M entities.		
Target 17: DMO managers comprise at least 30% women (2017 baseline ~30%). <u>Off-track Not yet achieved</u>	No progress on this target to date Off Track	Gender of DMO managers to be confirmed and action to support DMOs to be determined by MOT
Target 18: Women comprise at least 35% of total DMO membership (2017 baseline 30%) <u>Off-track Not yet achieved</u>	No progress on this target to date Off Track	Membership of DMOs to be confirmed and action to support DMOs to be determined by MOT
Target 19: At least 30% of public works and tourism site managers (60 Cambodian) are women, with skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&M (2017 baseline: 0) <u>Not yet achieved</u>	To be implemented	
Target 20: Community tourism groups involving women and youth (at least 40% women and girl's membership) are established or strengthened in all sites with community-managed tourist attractions. <u>Not yet achieved</u>	To be implemented	
Target 21: At least 50% of participants in tourism-related service training are women (2017 baseline: ~70%). <u>Not yet achieved</u>	To be implemented	
Improve gender mainstreaming capacity to implement and monitor the GAP and report gender impacts.		
Target 22: 50% of 8 gender focal persons appointed to PCUs, PMUs, and PIUs are men. <u>Ongoing</u>	Partially achieved Tourism PCU/PMU and Tourism PIUs have appointed GFPs	IPMU and IPIU have not yet appointed and confirmed gender focal points.
Activity 7: Gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities. <u>Achieved</u>	Gender Action Plan targets and actions have been presented to PCU and PIUs in four meetings during 2019. Gender technical groups have been established in Kep and SHV PIUs and KMP and KKG DOTs. 3 Separate trainings were held in January and February 2020 (i)	

Gender Action Plan Activities, Indicators and Targets, Timeframe and Responsibility	Cumulative Progress to Date (as of 31 March 2019)	Issues and Challenges
	effective gender mainstreaming (ii) 2 workshops to establish PIU Gender Technical Working groups	
Activity 8: GAP targets and actions are reflected in annual project work plans and reported in quarterly progress reports. <u>Ongoing</u>	Achieved for Quarterly progress Reports.	NGS will work with Gender technical working groups to ensure gender targets are included in annual work plans and individual PIU activities.
Activity 9: PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits. <u>Achieved</u>	PCU has developed a simplified M&E tracking form which can provide data on individual targets. This has been set up and is now in use.	PCU has experienced issues with PIU implementing the M&E and sex-disaggregated tracking form. The PCU NGS and NTS are now managing the simplified M&E form on a monthly basis
Target 23: At least 3 human impact stories on GAP implementation, including women's understanding of, and satisfaction with project design, and improved economic opportunities are documented for publication. <u>Not yet achieved</u>	To be implemented	