



MINISTRY OF TOURISM
Project Coordination Unit

KINGDOM OF CAMBODIA
NATION RELIGION KING



ASIAN DEVELOPMENT BANK
ADB Loan No. 3194-CAM (SF)

MINISTRY OF TOURISM

PROJECT COORDINATION UNIT

**SECOND GREATER MEKONG SUBREGION TOURISM
INFRASTRUCTURE FOR INCLUSIVE GROWTH**

ADB LOAN No. 3701-CAM (COL)

QUARTERLY PROGRESS REPORT NO. 1

25th December 2018 to 31th March 2019

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ABBREVIATIONS & ACRONYMS

ABR	Aerobic Baffle Reactor (wastewater management device)
AP	Affected Person
ADB	Asian Development Bank
BD	Bidding Document
BER	Bid Evaluation Report
BOO	Build-Own-Operate
BOQ	Bill Of Quantities
BOT	Build-Operate-Transfer
CDC	Council for the Development of Cambodia
CDP	Capacity Development Plan
CS	Construction Supervisor
DED	Detailed Engineering Design
DMO	Destination Management Organization
DMP	Destination Management Plan
DMF	Design and Monitoring Framework
DOT	Department of Tourism
EIA	Environmental Impact Assessment
EA	Executing Agency
EM	External Monitoring
EMP	Environmental Management Plan
EPZ	Export Processing Zone
FAM Trip	Familiarization Trip
FS	Feasibility Study
GAP	Gender Action Plan
GCA	Government Contracting Agency
GMS	Greater Mekong Subregion
IA	Implementing Agency
ICB	International Competitive Bidding
IEE	Initial Environmental Examination
IEC	Information, Education and Communication
IEIA	Initial Environmental Impact Assessment
KDC	Khmer Décor Construction
LOC	Law on Concessions
LOA	Letter of Agreement
M&O	Maintenance and Operations
MTF	Mekong Tourism Forum
M&E	Monitoring and Evaluation
MSE	Micro-Small Enterprises
MEF	Ministry of Economy and Finance
MLMUPC	Ministry of Land Management, Urban Planning and Construction
MOT	Ministry of Tourism Cambodia
MPWT	Ministry of Public Works and Transportation
MRF	Materials Recovery Facility
NCB	National Competitive Bidding
NPSC	National Project Steering Committee
NSDP	National Strategic Development Plan
NGOs	Non-governmental Organizations
ODA	Official Development Assistance
OMU	Operations and Maintenance Unit
PAM	Project Administration Manual

ABBREVIATIONS & ACRONYMS (continued)

PCU	Project Coordination Unit
PDPWT	Provincial Department of Public Works and Transportation
PIU	Project Implementation Unit
PMCES	Project Management and Civil Engineering Support
PPMS	Project Performance Monitoring System
PPP	Public-Private Partnership
PRC	Procurement Review Committee
PSA	Poverty and Social Assistance
PWMA	Provincial Wastewater Management Authority
QBS	Quality Base Selection
QPR	Quarterly Progress Report
RGC	Royal Government of Cambodia
RP	Resettlement Plan
SLEDP	Strategic Local Economic Development Plan
SOE	Statement of Expenditure
TOR	Terms of Reference
TIIG	Tourism Infrastructure for Inclusive Growth
TNA	Training Needs assessment
TOR	Terms of Reference

The fiscal year of the Royal Government of Cambodia – 1 January 1 to 31 December
In this report “\$” refer to US Dollars

**Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth
Project Coordination Unit**

Quarterly Progress Report No. 1

25th December 2018 to 31st March 2023

1. PROJECT OVERVIEW

Table 1 Basic Project Data

ADB Loan Number	3701-CAM (COL)
Project Title	Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth (TIIG)
Executing Agency:	Ministry of Tourism
Implementing Agencies:	Ministry of Tourism (Phnom Penh and Provincial departments of Kep and Sihanoukville) Ministry of Public Works and Transport (Phnom Penh and Provincial departments of Kep and Sihanoukville)
Loan Amount	USD 30.00 million
RGC Contribution	USD 0.89 million
Estimated Project Cost	USD 30.89 million
Loan Approval/signing date	24 October 2018
Date of Loan Effectiveness	25 December 2018
Project Implementation Period	25/12/2018 – 30/06/2024 (66 months)
Time Elapsed Since Loan Effectiveness	7.35% (5 of 68 months loan signing date)
Overall Implementation Progress (%)	14.80%
Date of First ADB Review Mission	Inception mission scheduled for June 2019

Table 2 Utilization of Funds (ADB Loan and Counterpart Funds)

Cumulative to Date	Estimated Cost	Actual Expenditure
EA Contract awards (CA)	\$ 00.00	\$ 689,024.60
EA Disbursements	\$ 00.00	\$ 00.00
RGC counterpart contributions	\$ 890,000.00	\$ 28,320.00
Total Accumulative Disbursements & CAs	\$ 00.000	\$ 717,344.60

2. PROJECT DESCRIPTION AND IMPLEMENTATION ARRANGEMENTS

2.1. Introduction and Project Scope

1. Introduction. The “Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth” 3701-CAM (COL) is a USD 30 million-dollar loan funded by the Asian Development Bank (ADB). The project is being executed by the Cambodian Ministry of Tourism (MOT) and implemented by the MOT and MPWT in Phnom Penh and in Kep and Preah Sihanouk provinces. The project is designed to help transform secondary GMS central and southern corridor towns into economically inclusive, competitive

international tourism destinations by improving road and water transport infrastructure, urban environmental services, and capacity to sustainably manage tourism growth. It will boost trade in services and deepen regional cooperation and integration among the GMS and Association of Southeast Asian Nations (ASEAN). About 44,000 residents in Cambodia are expected to directly benefit from climate-resilient infrastructure development and increased access to economic opportunities. The project's Design and Monitoring Framework (DMF) baseline data is attached as [Appendix A](#).

2. Project Impact: The project impact is sustainable, inclusive, and more balanced tourism development for the four provinces in the Southern Coastal Corridor including Kep, Kampot, Preah Sihanouk and Koh Kong.

3. Project Outcome: The outcome is tourism competitiveness of secondary towns in Cambodia increased. By 2025, Cambodia share of ASEAN's international visitor arrivals will increase in project areas increases from 0.458 to 0.731 million. This will increase aggregate annual visitor expenditure from \$0.186 billion to \$0.318 billion.¹

4. Attainment of the project's development objectives will be achieved through the following outputs:

5. Output 1: Urban-rural access infrastructure and urban environmental services improvements which includes Kep landfill development and seaside access and environmental improvements in Preah Sihanouk City. These include road rehabilitation, pedestrian walkways, public toilets and new 2 sets of new passenger ferry piers from Sihanoukville to Koh Rong.

6. Output 2: Capacity to implement ASEAN tourism standards strengthening will be implemented in the four target project provinces of Kep, Kampot, Preah Sihanouk and Koh Kong. The standards include (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Public Toilet Standard; (iii) ASEAN Green Hotel Standard; (iv) ASEAN Spa Service Standard; (v) ASEAN Homestay Standard; and (vi) ASEAN Community-based Tourism Standard. The project will assist the cities of Kep, Kampot, Koh Kong and Preah Sihanouk attain the ASEAN Clean Tourist City Standard and the ASEAN Public Toilet Standard.

7. Output 3: Institutional arrangements for tourism destination management and infrastructure O&M strengthening. Destination management will build on the work initiated under TIIG-P1 including strengthening Designation Management Organizations (DMOs) to continue to prepare and implement destination management and marketing plans in cooperation with the private sector. O&M strengthening for tourism infrastructure will include development of O&M management, maintenance and financing plans and implementation of PPP contracting arrangements for passenger pier O&M.

2.2 Project Organization and Management

8. Implementation Arrangements. The project's supervision, coordination and implementation are undertaken at both national and provincial levels. The implementation structure includes a multi-ministry National Project Steering Committee (NPSC), a MOT lead Project Coordination Unit (PCU) and two Project Management Units (PMUs) to manage infrastructure and tourism outputs. MOT and MPWT PMUs will support two Project Implementation Units (PIUs); one in Kep and the other in Preah Sihanouk City. Each PIU will be provide two technical teams; one for tourism and one for infrastructure that will be imbedded in the Provincial Department of Tourism (PDOT) and Provincial Department of Public Works and Transport (PDPWT).

9. GMS Tourism Working Group. The GMS Tourism Working Group will coordinate joint marketing and regional tourism standards activities through its development coordination taskforce. Officials representing MOT, Ministry of Information, Culture and Tourism, Lao PDR, and Ministry of Culture,

¹ Targets based on 2016 baseline data

Sports and Tourism, Viet Nam will report project progress at semi-annual steering committee meetings that are joined by all GMS countries. The Mekong Tourism Coordinating Office will be the meetings Secretariat.

10. National Project Steering Committee (NPSC). The National Project Steering Committee (NPSC) will provide policy guidance and oversight. It will be chaired by MOT and comprise national and provincial stakeholders, including senior officials from MOT, Ministry of Public Works and Transport (MPWT), Ministry of Economy and Finance (MEF), Ministry of the Environment, Ministry of Land Management and Construction, Ministry of Women's Affairs, the National Development and Management of the Coastal Area Committee, Kampot, Kep, Koh Kong and Preah Sihanouk DOTs, Kep and Preah Sihanouk Departments of Public Works and Transport (DPWT), as well as Kep Municipality. The NPSC will meet at least once per year. The Project Coordination Unit (PCU) will act as the NPSC Secretariat. The NPSC has not been formally established at this time.

11. Ministry of Economy and Finance as the Borrower is tasked with supervising the project's advance account administration and oversight for financial management of the project. The PCU has one MEF staff member to provide direct support for financial management.

12. Project Coordination Unit (PCU) The EA has appointed a combined PCU team of 14 counterpart staff (F6/43%) to manage and coordinate implementation of the project. Members of the PCU are contained in Appendix A.² The EA has provided office space for PCU counterpart staff and seven Capacity Building Support consultants (CBS). Four CBS consultants that have been recruited this quarter to support the PCU and include; (i) International Tourism Specialist/Co-team leader (ii) National Tourism Specialist/Deputy Team Leader (iii) National Financial Management Specialist and (iv) National Monitoring and Evaluation Specialist. Three CBS consultants will be recruited during the June quarter and include; (i) National Procurement Specialist; (ii) National Standards Specialist and a (iii) National Gender Specialist. The PCU is responsible for overall project management including annual work planning, management, coordination, procurement, financial control, safeguards monitoring and reporting.

13. Project Management Units (PMU) The EA will use its PCU technical staff based at the Tourism Investment Department (TID) to directly support PIUs implement outputs 2 and 3. The PCU has not established a separate PMU for implementation of tourism activities as all PCU management, financial and technical staff operate out of the same office. The PCU ASEAN Standards and capacity building for tourism destination management technical teams will comprise of a tourism specialist, tourism standards coordinator, destination management training coordinator, tourism planning coordinator, and a tourism marketing coordinator. These specialists will directly with the PIU tourism teams in Kep and Preah Sihanouk and ASEAN Tourism Standards Focal Points in Kampot and Koh Kong. Additional staff will be hired in the June quarter to support PCU administrative and accounting functions. The MPWT will establish an Infrastructure PMU within the Ministry of Public Works and Transport (MPWT) General Department of Public Works to supervise and lead output 1 subprojects. The infrastructure PMU will include a civil works supervisor, three engineers, procurement officer, and a surveyor, and will work closely with the PIU infrastructure teams who will be supported by PMCES consultants. Infrastructure PIUs will be based in Kep and Preah Sihanouk City. As of 31 March 2019, the MPWT has not provided the EA with the names and designation of the MPWT PMU.

14. Project Implementation Units (PIUs). As described above tourism and infrastructure teams will be imbedded in the Provincial Department of Tourism (PDOT) and Provincial Department of Public Works and Transport (PDPWT) in Kep and Preah Sihanouk provinces. The PDOT PIU has been appointed with 7 members each for Kep and Preah Sihanouk City. Additional staff will be hired in the

² The EA PCU is led by H.E. Tith Chantha MOT Permanent Secretary of State and supported by Project Manager H.E. Thong Rathasak and Deputy Project Manager H.E. Sok Sokun.

June quarter to support PIU administration and accounting. The names and positions of PDOT are attached as Appendix A. As of 31 March 2019, the MPWT has not provided the EA with the names and designation of the MPWT PMU. The current appointments for the EA's PCU and PIU are attached as [Appendix B](#).

15. Destination Management Organizations. Existing Provincial Tourism Development and Management Committees (PTDMC) will coordinate provincial destination management strengthening activities in the four coastal provinces. In Kep, a Tourism Technical Working Group has been established with support from TIIG-1 and in Kampot the PDOT has established a Tourism Industry Marketing Working Group (TIMWG) with support from Swisscontact. Both these technical working and marketing groups will effectively act as secretariats for their respective PTDMCs. The project aims to establish additional TTWGs for Koh Kong and Preah Sihanouk City.

16. Project Gender Focal Points

Each PCU, PMU, and PIU will appoint female and male counterpart gender focal points to manage day-to-day GAP activities. GAP implementation status reports will be included in the project's quarterly progress reports reviewed by ADB and project steering committees. ADB will conduct in-depth GAP reviews as part of the project's mid-term and final evaluations. The updated GAP is attached as [Appendix C](#).

17. Local Focal Points (LFP). To ensure that there is good coordination between the PCU, PMUs, PIUs and project beneficiaries LFPs will be established in community-based organizations (CBO), village development committees, community tourism groups and industry associations. LFPs will be appointed by community leaders and confirmed by PIUs.

2.3 Assumptions, Risks and Impacts

18. Major Changes Affecting Scope & Implementation Arrangements. There are no major deviations from the agreed scope and implementation arrangements and no major changes have been made or recommended at this stage. However, the EA will further discuss the composition of the infrastructure PMU and procurement review committees and clarify responsibility for safeguards compliance. Communication protocols between the EA and MPWT also need to be properly established and maintained to ensure smooth implementation, monitoring and reporting.

19. EA's Internal Operations - Impact on Implementation Arrangements. The EA has no issues in respect to internal operations at this stage.

20. Changes in Key Assumptions & Risks Assumptions of Key Risks. Currently there are no changes in key assumptions and risks that are perceived to affect the attainment of project's development objectives.

3. SUMMARY AND ASSESSMENT OF IMPLEMENTATION PROGRESS

3.1 Project Effectiveness and Loan Covenants

21. This quarterly progress report summarizes the EAs implementation activities from 25 December 2018 to 31 March 2019. The loan agreement was signed on 24 October 2018 for an amount of USD \$30 million with Royal Government Cambodia Contribution of \$890,000. The total project cost is estimated at USD \$30.89 million.

22. **Project Term.** The project became effective on 25th December 2018 and physical completion is scheduled for 31 December 2023 and project closing is scheduled for 30 June 2024. The project term is 66 months and elapsed time since project effectiveness is 3 months (4.5%).

23. Project Implementation Schedule. The PCU has updated and revised the project implementation schedule based on the following assumptions; (i) Output 1: the progress and outputs made by TA 9090 REG for Kep landfill, the completion and approval of safeguards documents and the bidding/construction time estimates provided in the baseline information and assumptions attached as appendix G of the Project Administration Manual (PAM) (ii) Output 2: the progress already made by the MOT in terms of the translation of ASEAN Tourism Standards and MOT's expertise in implementing a number of the standards in the southern coastal corridor (iii) Output 3: there is seamless cross over for capacity building for DMOs and destination management activities between GMSTIIG phase one and phase two (iv) Project Management Activities: The EA and the MPWT has made reasonable progress in respect to procurement of CBS and PMCES consultants and procurement of project vehicles. The MEF has also established a passthrough account at the National Bank of Cambodia and the EA has established an imprest account at ACLEDA bank. The EA has also facilitated opening of two sub accounts at Kep and Preah Sihanouk City PDOTs. The EA has submitted A WA for an initial advance and funds are expected to flow to EA accounts by the end of April which will allow for commencement of outputs 2 and 3.

24. Implementation Progress. Implementation progress is estimated at 14.80% and is summarized in table 3 below. The better than expected performance is based on completion of the detailed engineering designs and bidding documents for the Kep landfill produced by TA 9090 REG and MPWT advertising and recruitment for the PMCES and procurement of project vehicles.³ The project's weighted progress indicator is attached as [Appendix D](#).

Table 3: Summary of Implementation Progress

Item	Assigned Weight %	Actual Progress %	Percentage of Weighted Target %
Total Implementation Progress	100	14.80	
Output 1 Infrastructure	61.00	13.00	21.31
Output 2 ASEAN Standards	13.00	0.00	00.00
Output 3 DMOs	17.00	0.00	00.00
Management Activities	9.00	1.80	20.00

3.2 Summary of Progress by Output

25. Output 1: Urban-rural Access infrastructure and Urban Environmental Services Improvements. Progress for this sub project infrastructure output is estimated at 13% and overall contribution is 61% of the total work to be completed by the project. The subproject will transform the existing Kep solid waste dump site (about 9.3 ha) into a managed landfill. It will include: (i) perimeter runoff interceptor drainage system; (ii) cells (about 225,000 m³) with impermeable liners, leachate collection/treatment system and a landfill gas recovery system; (iii) small materials recovery facility for waste separation and recycling and a medical waste treatment area; (iv) septage treatment facility; (v) site office, toilets, and fencing; (vi) 3km access road; and (vii) waste collection trucks, waste handling bulldozer, and vacuum trucks for septage collection. Advanced Actions were launched in early 2017 when ADB and the Nordic Development Fund provided TA support for refinement of detailed engineering design (DED) and bidding documents for the Kep landfill under TA 9090 REG. The TA was completed in two phases, the first phase undertaken by Project Management International Limited

³ TA 9090 REG was funded by ADB at to complete design and bidding documents for civil works for the Second GMSTIIG project.

(Irish Republic) in Association with Key Consultants Cambodia (KCC) and the second phase by Norconsult AS with local company CADTIS Cambodian from May 2019 to December 2018. The Final Interim Report (FIR) for the DED was submitted to the EA on 31 October 2018 and the Final Bidding Documents on 27 December 2018. The FBD included draft bidding documents for the civil works and equipment contracts for the Kep Landfill. Since these documents were submitted to the EA, the MPWT have commenced the recruitment of Project Management and Civil Engineering Support (PMCES) consultant firm to support implementation of the civil works under this component. The PMCES firm is expected to be mobilized by end of May 2019 and the recruitment process and key dates are included in the procurement section of this report below. In summary the ADB/EA advanced actions completed for this subproject up until 31 March 2019 include; (i) project DMF baseline data compiled and documented in the PAM (100%) (ii) preparation of detailed design for Kep landfill (100%) (iii) approval of safeguard documents (100%) (iv) completion of land acquisition and resettlement (100%); (v) bidding documents for Kep civil works and equipment completed (100%) and (v) recruitment of PMCES consulting firm (75%).

26. Planned Output 1 Activities for June 2019 Quarter. Based on the revised and expanded implementation schedule, the main activities for the June quarter include; (i) sign contract with PMCES consulting firm (ii) mobilize PMEC consultants to assist MPWT to advertise civil works bidding documents (iii) review output 1 implementation schedule (iv) provide inputs to June QPR (v) work with EA to launch the MPWT infrastructure PMU and formally appoint PMU and PIU counterpart staff (vi) PCU's CBS and PMCES Co-team leaders and other CBS consultants will support the EA and MPWT to implement communication systems for financial, progress reporting and safeguards reporting and (vii) conduct project inception missions in Kep and Preah Sihanouk and mobilize PIUs, gender and community focal points and (viii) prepare for the ADB inception mission scheduled for June.

27. Output 2: Capacity to Implement ASEAN Tourism Standards Strengthening. Progress for this sub project infrastructure output is estimated at 0% as the initial advance to the EAs imprest account is yet to be and the National Tourism Standards Specialist had not been recruited by the end of this quarter. However, good progress will be made in the June and September quarters as MOT and PDOT has partially implemented a number of activities under this output under GMS TIIG-1 and through its own programs of implementing the 6 ASEAN standards included under Output 2. The standards to be directly implemented by the project include; (i) ASEAN Clean Tourist City Standard; (ii) ASEAN Public Toilet Standard; (iii) ASEAN Green Hotel Standard; (iv) ASEAN Spa Service Standard; (v) ASEAN Homestay Standard; and (vi) ASEAN Community-based Tourism Standard. MOT also has substantial in-house technical expertise to successfully implement this Output not only in the project's coastal provinces but throughout Cambodia. The main activities under this output include; (i) national ASEAN Tourism Standards adaptation (ii) establishment of certification bodies and processes. (iii) assessor training (iv) ASEAN Tourism Standards promotion and (v) Implement ASEAN Tourism Standards and the ASEAN Sustainable Tourism Awards.

28. Planned Output 2 Activities for June 2019 Quarter. The EA will recruit a National ASEAN Standards Specialist (NATSS) and also establish and mobilize an ASEAN Standards Team (AST) within the PCU-PIU. The PCU's standards team leader will work closely with the NATSS to produce a five-year program which elaborate the design and schedule activities for Output 2. With support from PCU, PIU and CBS consultants, the ATS team will complete the 2019 schedule of workplan activities during the June quarter and prior to the ADB inception mission scheduled for June 2019.

29. Output 3: Institutional Arrangements for Tourism Destination Management and Infrastructure O&M Strengthening. Progress for this Output is estimated at 0% as funds to launch new activities and provide ongoing support for will not be deposited into the EA's imprest account until April-May 2019. As soon as funds are available, additional resources will be applied to roll out

destination management activities which include; (i) Destination Management Organization (DMO) institutional strengthening (ii) preparation of Destination Management Plans (DMP) (iii) policy, regulation and master planning support (iv) destination research marketing, branding and promotion support (v) heritage interpretation support and (vi) tourism related SME-development. Support for destination management activities has been considered in detail in the PAM and allows for clear programming and scheduling over the next five years. There is also good overlap and harmonization of DMO related activities between TIIG-1 which will be completed this year and the start-up of this project. A five-year program and the 2019 workplan of DMO related activities will be completed by the PCU-PIU and CBS tourism specialists during the June quarter. The O&M component of Output 3 will not commence until the third quarter of 2020 and will be implemented by the MPWT and PDPWT teams with support from PMCES and CBS consultants.

30. Planned Output 3 Activities for June 2019 Quarter will include five-year programming, and development of the 2019 workplan. Initial activities include; (i) establishing DMO implementation arrangements between the project in Preah Sihanouk (ii) reaffirming project support for DMOs in Kep, Kampot and Koh Kong through an exchange of letters of MOU (iii) ongoing support for DMOs develop their individual destination management plans 2019-2023 (iv) visitor surveys in all four provinces and (v) initial coordination activities between the project, DMOs in the four project provinces and the national tourism development committee for the coastal zone.

31. Project Management Activities. Progress for project management is estimated at 1.80% and the PCU and MPWT have built on the momentum of advanced actions under TA 99 REG and ADB start up support. Main activities for project management include; (i) establish the project supervision and management structure (ii) mobilize consultants and procure equipment (iii), establish project financial management arrangements, (iv) conduct financial management and procurement training (v) finalize monitoring arrangements and establish project website and (vi) implementation of social and environmental safeguards and GAP monitoring. EA activities that have commenced and are ongoing include during the March quarter include; (i) recruitment and mobilization of four out seven PCU CBS consultants (60%); (ii) establishment of the EA's imprest account and sub accounts for Preah Sihanouk and Kep PIUs (100%); (iii) submission of the first WA for the EAs initial advance based on 6 month estimate of expenditure (100%); (iv) appointment of PCU and PIU teams (v) revision of the project's implementation plan (100%); (vi) revision of the project's procurement plan (100%); (vii) establish of the EAs financial management system (100%); (viii) scheduling project management tasks for the inception phase January to June 2019; (ix) establishing management, administration, tourism and technical teams (50%); and (x) drafting first quarterly progress report (75%).

32. Planned Project Management Activities for June Quarter. The PCU has created a schedule of management tasks for the period January to June 2019 and these activities will be initiated or ongoing for the June Quarter. The EA aims to complete all inception task as well as host an ADB inception mission by the end of June 2019. The activities for the June quarter include; (i) finalizing appointment of the NPSC (ii) receiving the EA's initial advance from the MEF loan account to enable disbursement (iii) processing payments for CBS consultants, government counterpart staff and PCU-PIU office equipment (iv) recruiting the remaining three nation CBS consultants (gender, procurement and ASEAN standards), procuring PCU-PIU office and IT equipment (v) commence financial management and procurement training for PIUs in Kep and Preah Sihanouk (vi) conduct inception missions to Kep and Preah Sihanouk (viii) host the ADB inception mission and (ix) agree on the composition and establish the infrastructure PMU and procurement committees. A schedule of inception tasks activities is contained in Appendix E

4. FINANCE

33. The total project expenditure for the reporting period was \$28,320.00 represented by government in-kind contributions including; (i) government counterpart project staff and utilities \$16,800.00 and (ii)

office rental and operational costs \$11,520. As of 31 March, the EA and MPWT had submitted WAs for initial advances for their respective imprest accounts. The value of the EA's initial advance based on 6-month estimate of expenditures was \$413,000 and the funds are expected to be deposited in the EA's imprest account in late April 2019. The EA-PCU has opened an imprest account and sub-accounts with ACLEDA bank.

34. The value of contract awards was \$689,024.60 for four CBS consulting contracts signed by the EA in February.

35. Projected expenditure for the June quarter 2019 is projected to be \$250,000 represented by ADB loan disbursement of 221.680 and government in-kind contributions amounting to \$28,320. Data for the quarterly report for March 2019 is not available at the time of writing, however, the standard quarterly financial statement will be included in the June 2019 QPR.

5. PROCUREMENT

36. **Procurement Plan.** The project's approved procurement plan dated 24 May 2018 allocates responsibility for procurement between MOT and MPWT. All civil works packages under Output 1, and goods and equipment for these works, project vehicles and recruitment PMCES consulting firm will be undertaken by MPWT. Both MOT and MPWT will procure the various goods and equipment packages required for the project. MOT will recruit seven PCU CBS consultants, PCU and PIU office equipment, equipment for ASEAN Tourism Standards and Destination Management activities. The project's approved procurement plan is in Appendix F.

37. **Civil works:** Civil works bidding documents for the Kep landfill development were completed by Norconsult SA and submitted to the EA on 27 December 2018 as the final output of TA 9090 REG. The bidding documents for the project will be separated into four packages; (i) Preah Sihanouk Seaside Access and Environmental Improvements \$7,306,200 (ii) Preah Sihanouk- Koh Rong Passenger Pier Improvements \$5,477,504 (iii) Kep Solid Waste Management Improvements (Access Road) \$1,500,000 and (iv) Kep Solid Waste Management Improvements (Landfill) \$2,580,000. The estimated cost for all civil works is \$16,863,704. According to the MPWT schedule the time frame for bidding Preah Sihanouk seaside access improvements will see the completion of design by 25 November and advertising 28 December 2019. The Bid Evaluation report is scheduled for submission to ADB on 19 March 2020 and contract award on 5 April 2020. For Preah Sihanouk - Koh Rong Passenger Pier Improvements advertising will commence on 27 January 2020 with the BER submitted to ADB on 18 April 2020 and contract signed on 5 May 2020. The estimated construction period is 18 months for both subprojects in Preah Sihanouk and Koh Rong. For the Kep Solid Waste Management Improvements (Access Road) advertising was scheduled for 20 January, submission of the BER on 15 March 2019 and signing of the contract on 1 April 2019. For the Kep landfill improvements advertising is scheduled for 20 June, submission of the BER on 13 August and signing of the contract on 30 August 2019. The estimated construction period is also 18 months for completion of all of the works at the Kep landfill.

38. **Goods.** The MPWT has initiated the procurement of a project vehicles estimated at \$120,000. Bidding documents were completed on 20 February and submitted to ADB on 1 March 2019. The ADB provided its NOL on 13 March and the MPWT commenced advertising on 13 March 2019. The BER is scheduled for submission to ADB on 12 April and signing the contract in the last week of May 2019. For Kep landfill improvements the scheduled advertising date was 3 February, the BER submitted to ADB on 24 April and signing the contract on 12 May 2019.

Consultant Services

39. **EA Recruited Consultants.** The EA recruited three out of seven CBS consultants including; (i) International Tourism Specialist/Co-team leader (ii) National Tourism Specialist/Deputy Team Leader and (iii) National Financial Management Specialist. The recruitment of the National Standards Specialist, Gender Specialist and Procurement Specialist will be completed by the end of the next quarter. A table of consultant time utilization will be included in the June 2019 QPR.

40. **MPWT PMCES Consultants.** The MPWT is in the process of recruiting the Project Management and Civil Engineering Support Consultants (PMCES) package using the ADB/MEF Quality and Costed Based Selection (QCBS) method. The process commenced on 30 June 2018 with completion of the draft Request for Expressions of Interest (REIO), advertising on 30 July, submission of bids on 29 August, completion and approval of shortlisted firms by ADB on 13 November 2018. RFPs were sent to shortlisted and qualified firms on 27th November and the firms shortlisted submitted proposals on 10 January 2019 with MPWT opening technical bids the same day. The Procurement Review Committee (PRC) of MPWT evaluated technical proposals and submitted the TER to the ADB for NOL on 12 March. The MPWT received NOL from ADB on 25 March and on 27 March invited the first ranked firm to submit its financial proposal which the firm submitted on 29 March 2019. Evaluation of the first ranked firm's financial proposal will be completed by mid-April and providing negotiation are successful. A table of consultant time utilization will be included in the June 2019 QPR.

6. MONITORING AND EVALUATION

41. **Project Performance Monitoring System (PPMS).** The PCU will mobilize the National M&E specialist in April-May to commence work on the draft PPMS, train PCU and PIU for impact monitoring of the MDF, provide and train PCU and PIUs with a system for recording training, capacity building and awareness raising data and provide input to the June 2019 QPR. The PCU disaggregated the DMF data for Cambodia based on the baseline data provided in Appendix G of the PAM. There is no need for a baseline household study in this project however, baseline information will be collected for DMOs, CSOs, CBTs and a small cohort of MSE to measure the micro-economic and social impacts of the project on men and women in the tourism sector in the project's target areas.

7. SOCIAL AND ENVIRONMENTAL SAFEGUARDS

42. **Social Safeguards - Gender Action Plan.** The project is categorized as Effective Gender Mainstreaming (EGM) and there are 23 targets and 9 activities. The project will be evaluated as successful if 75% (17 out of 23) of targets and 70% (8 out of 11) of activities are completed. As of 31 March 2019, 1 target has been achieved with 41% of PCU-PIU positions taken up by women (target 15). Target 14 which stipulates that women hold 02% of project director and deputy director positions (1 woman) will need to be rectified by engaging at least one woman as director or deputy director in the PCU, PMU and PIUs. As soon as the National Gender Specialist is mobilized the PCU will initiate capacity building for EGM to ensure that the project is well prepared to achieve the targets and activities specified in the GAP.

43. **Social Safeguards – Resettlement Plan.** A resettlement plan was prepared for Preah Sihanouk Seaside Access and Environmental Improvements in January 2018 and the classification for involuntary resettlement is Category B. The categorization was based on the results of Inventory of Loss (IOL) carried out by Ministry of Tourism (MOT), General Department of Resettlement (GDR) and PPTA consultants in July 2017. The number of affected households for all locations within the subproject demarcated boundaries encompassing the Ochheuteal and Otres beach areas is 23 households and the number of affected persons is 76. Of these households the number of small businesses and shops that will be partially of and fully impacted by civil works is 15. The total indicative cost of Subproject land acquisition and resettlement is estimated at \$64,175.55 and will be financed by the Royal Government of Cambodia (RGC) from its national budget. The resettlement budget will

be updated when updating the RP following the results of DMS, RCS and additional consultations with affected households.

44. Social Safeguards - Resettlement Monitoring. Responsibility for monitoring resettlement impacts will be the Preah Sihanouk PIU, while the GDR will be responsible for the monitoring and reporting of the implementation of the Land Acquisition and Resettlement (LAR). While the MOT is the EA for implementation of the overall project, it will be the GRD that will take direct responsibility for land acquisition and resettlement activities for all infrastructure subprojects. The role of MOT is minimal and is only related to the compilation of the reporting requirements for the Subproject and reporting to GDR of any bottlenecks posed by resettlement during the construction phase of the Subproject. The Preah Sihanouk Provincial Department of Tourism (DOT) will establish a PIU with a focal person for resettlement and will establish a Resettlement Committee (RC) at the provincial level comprised of concerned provincial departments to attend to and support the GDR and PIU in resettlement plan updating, implementation and monitoring. At the village level, the Community Tourism Group (CTG) will be organized to support the PIU in the monitoring of the safeguards plans (RP and EMP) as well as the GAP. The grievance redress committee composition will follow Cambodia's Expropriation Law (2010). All monitoring and reporting on the preparation and implementation of the updated RP will be carried out by the GDR (Department of Internal Monitoring and Data Management) in accordance with the principles agreed under the Subproject. The PIU under the Preah Sihanouk Provincial DOT will also perform of internal monitoring jointly with the GDR and prepare and submit to ADB semi-annual safeguards monitoring reports that incorporate/reflect progress made on land acquisition and resettlement implementation. Since the project is not deemed to have significant impacts and is categorized B, external monitoring is not required.

45. Initial Environmental Examination (IEE) A combined Initial Environmental Examination (IEE) for all three subprojects Kep, Preah Sihanouk and Koh Rong was prepared in January 2018. Two separate Environmental Management Plans (EMPs) were prepared; one for the Kep landfill and one combined EMP for Preah Sihanouk Seaside Access and Environmental Improvement subproject and the Preah Sihanouk City–Koh Rong Passenger Piers Improvements subprojects at the same time. The classification for all three subprojects is classified Category B for environment pursuant to ADB's 2009 Safeguard Policy Statement and recent ADB good practice sourcebook. A category B project will have potential adverse impacts that are less adverse than those of a Category A project, are site-specific, largely reversible, and can be mitigated with effective implementation of an environmental management plan (EMP). A such an Environmental Management Plan (EMP) was prepared in tandem with the IEE for the Kep landfill development based on the detailed design and demarcation of land boundaries at the site in January 2018.

8. COMPLIANCE WITH LOAN COVENANTS

46. Government and the EA Compliance with Financial Loan Covenants. The EA is fully compliant with the policy and procedures stipulated by the RGC, the ADB and in accordance with the auditor's requirements for externally funded projects in Cambodia. The project financial statements are fully compliant with the ADB guidelines and no anomalies exist in the project's financial management and recording system at this time. The project has established and is operating an imprest account for the purpose of disbursing project funds for eligible expenditures. The MEF has established a pass-through/holding account with the National Bank of Cambodia (NBC) and the EA has established an imprest account with ACLEDA bank; in accordance with the PAM and conditions of the Loan Agreement (LA). Two PIU sub-account has been established in Kep and Preah Sihanouk City at ACLEADA Bank Plc to facilitate disbursement of project related expenditures certified by the PIUs. Project expenditure is being liquidated and disbursed in accordance with the ADB *Loan Disbursement Handbook* (January 2012) and the RGC's Sub-decree on the use of *Standard Operating Procedures*, (2012).

47. Government and the EA Compliance with Project-Specific Loan Covenants Associated with Implementation, Environment, and Social Dimensions. The EA is fully compliant with implementing the project in accordance with the arrangements described in the PAM and LA. The EA has provided counterpart funding, office facilities, equipment and established project coordination unit (PCU) and project implementation units (PIU) in Kep and Preah Sihanouk to effectively execute the project. The EA is in the process of facilitating the formation of the National Project Steering Committee (NPSC) for oversight of the project. All procurement undertaken by the project is being executed in compliance with ADB procedures for goods, civil works and consulting services.

9. OTHER ISSUES

48. Other issues that require clarification during the ADB forthcoming inception mission include; (i) composition and operation of the Infrastructure PMU (ii) agreement on reporting and communication protocols between MOT, MPWT, MEF, MOE, and ADB (iii) management and implementation of safeguards monitoring system, establishment of GRDs and appointment of safeguards and M&E officers at PCU, PMU and PIUs and (iv) composition and operation of procurement committee for minor, general and major procurement which under MEF SOPs is led by the EA. Because the project is being implemented by multiple government agencies, the EA requires dedicated focal points in each agency to facilitate the free flow of information for reporting purposes and to enable the timely resolution of project related issues as they arise from time to time. The EA wishes to confirm and review the roles, responsibilities and mechanisms for each government agency involved in monitoring safeguards and confirm that there are sufficient qualified government counterpart staff to monitor safeguards. Similarly, the EA requests clear delineation of its responsibilities in respect to oversight of procurement and implementation of the project's procurement plan.

10. LIST OF APPENDICES

- A Design Monitoring Framework Baseline for Cambodia
- B List of EA PCU and PIU Counterpart Staff
- C Gender Action Plan
- D Percentage of Project Progress by Weighted Activity
- E Schedule of EA's Inception Activities
- F Approved Procurement Plan

I. Project Coordination Unit/MOT

1.	H.E Tith Chantha	Project Director
2.	H.E Thong Rothasak	Project Manager
3.	H.E Sok Sokun	Deputy Project Manager
4.	Mr. Yin Nat	Financial Controller Officer
5.	Mr. Chan Socheat	Procurement Officer
6.	Mr. Prak Thearith	Safeguards Coordinator
7.	Mr. Khut Kim Hout	Chief Accountant
8.	Mrs. Chey Poly	Tourism Officer
9.	Ms. Un Solida	Tourism Coordinator
10.	Ms. Choun Socheat	Training Coordinator
11.	Mr. Sou Soneath	Tourism Planning Coordinator
12.	Ms. Nea Likeang	Tourism and Marketing Development Officer
13.	Mrs. Khun Pichthida	Financial Coordinator
14.	Ms Leng Sreyleap	Finance Coordinator MEF

II. Project Implementation Unit/Kep Province (PIU/Kep)

1.	Mr. Som Chantha	PIU Manager
2.	Mr. Pok Teang	Deputy Manager
3.	Mrs. Soun Bunna	Financial Officer
4.	Ms. MOUNG Somavatthey	Tourism Coordinator
5.	Mr. Seng Meng Orr	Tourism Training Coordinator
6.	Mr. Kun Sidoeurn	Tourism Planning Officer
7.	Ms. Kong Sorya	Marketing and Tourism Development Specialist Officer

III. Project Implementation Unit/Preah Sihanouk Province (PIU)

1.	Mr. Taing Sochet Krisna	PIU Manager
2.	Mr. Oeu Vibol	Deputy Manager
3.	Mrs. Chheng Phary	Financial Officer
4.	Mr. Sok Seyha	Tourism Coordinator
5.	Ms. Oum Vanna	Tourism Training Coordinator
6.	Mr. Seng Leng	Tourism Planning Officer
7.	Mr. Seng Sovan Borey	Tourism and Marketing Development Officer

GENDER ACTION PLAN MONITORING TABLE

Date of Update: 31 March 2019

Project Title: Second GMS Infrastructure for Inclusive Growth Project**Country:** Cambodia**Project No.:** 49387**Type of Project (Loan):** ADB COL**Approval date.** 24 October 2019**Project Implementation Duration:** 25 December 2018 to 30 June 2024**Gender Category:** Effective Gender Mainstreaming**Mission Leader:** Steven Schipani**Project Impact:** The project impact is sustainable, inclusive, and more balanced tourism development achieved.**Project Outcome:** The outcome is tourism competitiveness of secondary towns in Cambodia increased. By 2025, Cambodia share of ASEAN's international visitor arrivals will increase in project areas increases from 0.458 to 0.731 million. This will increase aggregate annual visitor expenditure from \$0.186 billion to \$0.318 billion.¹**Status of GAP implementation:**

	Achieved	On-going	Not achieved
9 Activities	0 (0 %)	9 (100 %)	0 (0 %)
23 Targets	1 (4 %)	22 (96 %)	0 (0 %)

¹ Targets based on 2016 baseline data

Second GMS Tourism Infrastructure for Inclusive Growth Project

ADB LOAN No. 3701-CAM (COL)

<p align="center">Gender Action Plan (GAP) (GAP Activities, Indicators and Targets, Timeframe and Responsibility)</p>	<p align="center">Progress to date (as of 31 March 2019) (This should include information on period of actual implementation, sex-disaggregated quantitative updates (e.g. number of participating women, women beneficiaries of services, etc.), and qualitative information. However, some would be on-going - so explain what has happened so far towards meeting the target.</p>	<p align="center">Issues and Challenges (Please include reasons why an activity was not fully implemented, or if targets fall short, or reasons for delay, etc., and provide recommendations on ways to address issues and challenges)</p>
<p>Output 1: Urban-Rural Access Infrastructure and Urban Environmental Services Improved.</p>		
<p>1. Strengthen women's voice in project design.</p>		
<p>Target 1: Two consultations held during detailed design of each infrastructure subproject to optimize inclusiveness, gender responsiveness, and employment opportunities during and after construction.</p>	<p>Partially implemented</p>	<p>ADB/EA held extensive stakeholder consultations, household surveys and community dialogue in October 2017</p> <p>The EA through the PMECS will conduct consultations that will respond target requirements</p>
<p>Target 2: At least 50% of people consulted are women.</p>	<p>Not yet implemented</p>	<p>Sex disaggregated attendance data from TA consultations will be acquired</p>

<p>2. Promote women's economic employment and safety.</p>		
<p>Target 3: At least 500 entrepreneurs (60% women) receive SME support services (2017 baseline:0)</p>	Not yet implemented	
<p>Target 4: At least 10% of unskilled workers hired for works construction are local women (2017 baseline: ~10%).</p>	Not yet implemented	
<p>Activity 1: Contractors ensure separate access to water and sanitation facilities for women and men in construction sites and separate quarters, as well as suitable worker safety training, equipment, and clothing.</p>	Not yet implemented	
<p>Activity 2: Contractors provide gender-responsive HIV/AIDS, STI, human trafficking, and child labor exploitation prevention information to all workers.</p>	Not yet implemented	
<p>3. Improve gender design features of tourism facilities to support economic empowerment.</p>		
<p>Target 5: All women vendors return to improved market space after construction (2017 baseline: ~80%)</p>	Not yet implemented	
<p>Target 6: At least 80% of newly constructed shop owners/operators are women.</p>	Not yet implemented	
<p>Activity 3: Infrastructure subproject gender design features include suitable road shoulders, access for people with disabilities, public lighting, separate male and female toilets, lockable kiosks, road safety instruction, and others identified during consultations.</p>	Not yet implemented	
<p>Activity 4: Infrastructure user charges (e.g. market stall rent and waste collection fees) are affordable to male and female users.</p>	Not yet implemented	
<p>4. Ensure women's equal participation in gender-sensitive IEC programs to mitigate tourism's social risks.</p>		
<p>Target 7: 50% of IEC facilitators trained by the project are women.</p>	Not yet implemented	
<p>Target 8: At least 50% of people reached by gender-sensitive IEC campaigns are women (2017 baseline: 30% women).</p>	Not yet implemented	

<p>Activity 5: IEC materials are gender-sensitive (i.e. without gender bias/stereotypes) and published for each topic covered, e.g. (i) traffic and boating safety, (ii) HIV/AIDS prevention, (iii) human trafficking prevention and (iv) solid waste management.</p>	Not yet implemented	
Output 2: Capacity to implement ASEAN Tourism Standards strengthened		
5. Promote women's leadership.		
<p>Target 9: At least 30% of ASEAN tourism standards certification board members and assessors are women (2017 baseline: 0).</p>	Not yet implemented	
<p>Target 10: At least 35% of ASEAN tourism standards trainers are women (2017 baseline: 0)</p>	Not yet implemented	
<p>Target 11: At least 45% of ASEAN tourism awards selection panel members are women (2017 baseline: 0).</p>	Not yet commenced	
6. Promote equal access to ASEAN tourism standards training and information		
<p>Activity 6: ASEAN tourism standards manuals translated to Khmer language.</p>	Partially completed	MOT has translated ASEAN Tourism Standards (ATS) to Khmer language but require validation and review by MOT ATS team and Standards Specialist
<p>Target 12: At least 40% of participants in ASEAN tourism standards training for businesses are women.</p>	Not yet implemented	
Output 3: Institutional arrangements for tourism destination management and infrastructure O&M strengthened		
7. Promote gender balanced project management.		
<p>Target 13: Women comprise at least 2 of the project's steering committee members (2017 baseline: 2 women)</p>	Not yet established	
<p>Target 14: Women hold 02% of project director and deputy director positions (2017 baseline: 0%).</p>	Off-track	PCU will need to appoint at least one additional female as PIU

		director/deputy in PIUs to achieve this target
Target 15: At least 30% of overall PCU and PIU staff positions are held by women (2017 baseline: 26%).	Target achieved overall female staff is 41%	MOT PCU 13 (F6/43%) Kep PIU 7 (F3/43%) Sihanouk PIU 7 (F2/29%)
Target 16: At least 30% of PCU and PIU staff that attend technical and project management training are women.	Not yet implemented	
8. Promote women's representation in destination management and infrastructure O&M entities.		
Target 17: DMO managers comprise at least 30% women (2017 baseline: ~30%).	Not yet fully implemented	
Target 18: Women comprise at least 35% of total DMO membership (2017 baseline: ~30%).	Not yet fully implemented	
Target 19: At least 30% of public works and tourism site managers (60 Cambodian) are women, with skills, equipment, and budget needed to effectively develop and implement tourism management plans and infrastructure O&M (2017 baseline: 0)	Not yet implemented	
Target 20: Community tourism groups involving women and youth (at least 40% women and girls membership) are established or strengthened in all sites with community-managed tourist attractions.	Not yet implemented	
Target 21: At least 50% of participants in tourism-related service training are women (2017 baseline: ~70%).	Not yet implemented	
9. Improve gender mainstreaming capacity to implement and monitor the GAP and report gender impacts.		
Target 22: 50% of 8 gender focal persons appointed to PCUs, PMUs, and PIUs are men.	Not yet implemented	
Activity 7: Gender specialists and social development consultants provide gender equality training and GAP implementation training to all project supervision, management, and coordination entities.	Not yet implemented	
Activity 8: GAP targets and actions are reflected in annual project work plans and reported in quarterly progress reports.	Not yet implemented	
Activity 9: PPMS includes sex-disaggregated indicators and templates to track GAP progress, implementation, and project benefits.	Not yet implemented	
Target 23: At least 3 human impact stories on GAP implementation, including women's understanding of, and satisfaction with project design, and improved economic opportunities are documented for publication.	Not yet implemented	

SECOND GMS TOURISM INFRASTRUCTURE FOR INCLUSIVE PROJECT
ADB Loan No. 3701 - CAM (COL)
Percentage of Project Progress by Weighted Activity as of 31 March 2019

ACTIVITY		Assigned Weight (a)	Actual Progress (b)	Weighted Progress (a) x (b)
1	Output 1: Urban-Rural Access Infrastructure and Urban Environmental Service Improved			
1.1	Prepare detailed civil works design and bidding document	10.00%	100.00%	10.00%
1.2	Safeguards document approval (IEE & RP)	2.00%	100.00%	2.00%
1.3	Complete land acquisition and resettlement if necessary	1.00%	100.00%	1.00%
1.4	Civil works procurement	5.00%	0.00%	0.00%
1.5	Civil works completed, and equipment supplied	43.00%	0.00%	0.00%
	Total Output 1: Overall Progress: 21.31%	61.00%		13.00%
2	Output 2: Capacity to implement ASEAN Tourism Standards Strengthened			
2.1	Adaptation of ATS to National context	2.00%	0.00%	0.00%
2.2	Establishment of certification bodies and processes	2.00%	0.00%	0.00%
2.3	Assessor training (Design and implementation)	2.00%	0.00%	0.00%
2.4	ATS promotion activities and online resource center	2.00%	0.00%	0.00%
2.5	Implement ATS and ATS Awards	5.00%	0.00%	0.00%
	Total Output 2: Overall Progress: 0%	13.00%		0.00%
3	Output 3: Institutional Arrangements for DMO and Infrastructure O&M Strengthened			
3.1	DMO Institutional Strengthening	1.00%	0.00%	0.00%
3.2	Destination management plan prepared	1.00%	0.00%	0.00%
3.3	Policy, regulation and master plan support	3.00%	0.00%	0.00%
3.4	Destination marketing and promotion support	2.00%	0.00%	0.00%
3.5	Heritage interpretation support	2.00%	0.00%	0.00%
3.6	Tourism related SME development	2.00%	0.00%	0.00%
3.7	Information and education programs	1.00%	0.00%	0.00%
3.8	Establish and maintain internet based tourism knowledge repositories	1.00%	0.00%	0.00%
3.9	Develop infrastructure O&M plans with sustainable finance mechanisms	1.00%	0.00%	0.00%
3.10	Facilitate public-private partnership for operation and maintenance	1.00%	0.00%	0.00%
3.11	Infrastructure O&M training	2.00%	0.00%	0.00%
	Total Output 3: Overall Progress: 0.00%	17.00%		0.00%
B	Management Activities			20.00%
1	Establish project supervision and management structure	1.00%	80.00%	0.80%
2	Mobilize consultants and procure PCU/PIU equipment	1.00%	40.00%	0.40%
3	Establish financial management arrangements	1.00%	10.00%	0.10%
4	Financial management and procurement training	1.00%	10.00%	0.10%
5	Finalize monitoring arrangements and establish the project web-site	1.00%	10.00%	0.10%
6	Conduct project planning, monitoring, evaluation and reporting	2.00%	5.00%	0.10%
7	Implementation of environmental, social safeguards and the gender action plan	2.00%	10.00%	0.20%
	Total Management: Overall Progress: 20.00%	9.00%		1.80%
Total		100.00%		14.80%

IP No.	ACTIVITIES	Advanced Actions				Startup		Active Implementation	
		2018				2019			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	B. Management Activities								
4.1	Establish Project Supervision and Management Structure								
4.1.1	Conduct advance actions for recruitment and procurement MOT & MPWT								
4.1.2	Establish Project Steering Committee								
4.1.3	Establish MOT PCU-PMU & PIUs								
4.1.4	Engage PCU - PIU Office, finance, admin and support staff								
4.1.5	Establish project supervision and management teams								
4.1.6	Establish PMU tourism and infrastructure coordination group								
4.1.7	Mobilize TID staff to support specific implementation tasks								
4.1.8	Conduct project management inception meetings with PCU, TID, PMU & PIUs								
4.1.9	Establish PCU - PIU communications and reporting systems								
4.1.10	Launch and maintain stakeholder participation plan								
4.1.11	Launch and maintain stakeholder communication strategy								
4.1.12	Conduct inception meetings with Kep & SHV PIUs, private sector & stakeholders								
4.1.13	Prepare and participate in ADB review missions								
4.2	Mobilize Consultants and Procure Equipment								
4.2.1	Complete TA 9090 (DED & Bidding documents for Kep Landfill)								
4.2.2	MPWT Recruitment of Project Management and Civil Engineering Support Firm (PMCES)								
4.2.3	EA Recruit International CBS consultants ITS/CTL								
4.2.4	EA Recruit National CBS consultants NTS/DTL, NFMS, NM&ES,								
4.2.5	EA Recruit National CBS consultants NPS, NTSS, NGS								
4.2.6	Procure PCU-PMU & PIU vehicles								
4.2.7	Procure PCU-PMU & PIU office equipment								
4.3	Establish Financial Project Management Arrangements								
4.3.1	Establish Chart of Accounts and financial recording and reporting tools								
4.3.2	Open imprest account and secure initial advance								
4.3.3	Complete Supplementary Financial Management Manual (SFMM)								
4.3.4	Establish system for file storage (hardcopy and soft copy)								
4.3.6	Establish communications, reporting and cooperation arrangements between PCU, PMUs and PIUs								
4.3.7	Create SOP and systems for TIIG-2 project management								
4.4	Financial Management and Procurement Training								
4.4.1	Finance training for PCU - TID financial controller, chief accountant and administration								
4.4.2	Finance training for PMU and PIUs infrastructure teams SFMM								
4.4.3	Finance training for PMU and PIUs tourism teams SFMM								
4.4.4	Procurement training PCU procurement officer/s and staff								
4.4.5	Procurement training PIUs finance and admin officers								
4.5	Finalize Monitoring Arrangements and Establish Project Website								
4.5.1	Integrate stakeholder communication strategy into website design								
4.5.2	Review baseline information, DMF and GAD indicators and establish PPMS								
4.5.3	Harmonize PPMS with Quarterly/Annual Reporting formats								
4.5.4	Establish QPR reporting schedule, inputs from project teams and consultants								
4.6	Conduct project planning, monitoring, evaluation and reporting								
4.6.1	Update implementation plan								
4.6.2	Complete MDF Cam TIIG-P2								
4.6.3	Complete planning and completion of inception tasks until 30 June 2019								
4.6.4	Complete program planning for outputs 2 & 3 (5 years)								
4.6.5	Complete 2019 Workplan and integrate with TIIG-1 workplan								
4.6.6	Harmonize all M&E with QPR due dates and submit QPRs								
4.6.7	Submission of annual reports								
4.6.8	Midterm and of project review (PCR)								
4.7	Implementation of social and environmental safeguards and gender action plan								
4.7.1	Approval of Safeguards documents								
4.7.2	Mobilize and coordinate safeguards team								
4.7.3	Provide training for PCU, PMU and PIU safeguards coordinators								
4.7.4	Preparation of safeguards monitoring and scheduled monitoring program								
4.7.5	Meeting with MOE								
4.7.6	Establish Grievance Redress Mechanisms for Kep and SHV IRC-GRD								

PROCUREMENT PLAN

Basic Data

Project Name: Second Greater Mekong Subregion Tourism Infrastructure for Inclusive Growth Project	
Project Number: 49387	Approval Number: xxxxxx
Country: Cambodia	Executing Agency: Ministry of Tourism
Project Financing Amount: \$30.89 million	Implementing Agencies: Ministry of Tourism, Ministry of Public Works and Transport, Departments of Tourism of Kep and Preah Sihanouk Provinces
ADB Financing: \$30.00 million	
Non-ADB Financing: \$0.89 million	
Date of First Procurement Plan: 24 May 2018	Date of this Procurement Plan: 24 May 2018

A. Methods, Thresholds, Review and 18-Month Procurement Plan

1. Procurement and Consulting Methods and Thresholds

Except as the Asian Development Bank (ADB) may otherwise agree, the following process thresholds shall apply to procurement of goods and works.

Procurement of Goods and Works		
Method	Threshold	Comments
International Competitive Bidding (ICB) for Works	\$3,000,000 and above	
International Competitive Bidding for Goods	\$500,000 and above	
National Competitive Bidding (NCB) for Works	Beneath that stated for ICB, Works	
National Competitive Bidding for Goods	Beneath that stated for ICB, Goods	
Shopping for Works	Below \$100,000	
Shopping for Goods	Below \$100,000	

Consulting Services	
Method	Comments
Quality and Cost Based Selection (QCBS)	
Individual Consultant Selection (ICS)	

2. Goods and Works Contracts Estimated to Cost \$1 Million or More

The following table lists goods and works contracts for which the procurement activity is either ongoing or expected to commence within the next 18 months.

Package Number	General Description	Estimated Value ¹	Procurement Method	Review (Prior / Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
Works							
TIIGP2-CAM-W01	Preah Sihanouk Seaside Access and Environmental Improvements	\$7,306,200	ICB	Prior	1S1E	Q1/2020	No prequalification; Small works bidding documents; Procurement committee chaired and formed by MPWT
TIIGP2-CAM-W03	Kep Landfill Improvements	\$6,292,000	ICB	Prior	1S1E	Q2/2019	No prequalification; Small works bidding documents; Procurement committee chaired and formed by MPWT

1S1E = single stage-one envelope; ICB = international competitive bidding; MPWT = Ministry of Public Works and Transport; Q = quarter.

¹ Inclusive of taxes and duties.

3. Consulting Services Contracts Estimated to Cost \$100,000 or More

The following table lists consulting services contracts for which the recruitment activity is either ongoing or expected to commence within the next 18 months.

Package Number	General Description	Estimated Value ²	Recruitment Method	Review (Prior / Post)	Advertisement Date (quarter/year)	Type of Proposal	Comments
Firms							
TIIGP2-CAM-C01	Project Management and Civil Engineering Support	\$1,325,158	QCBS	Prior	Q3/2018	FTP	International and National. Total 142 p-m 80:20 Quality-Cost Ratio; Consultant selection committee chaired and formed by MPWT
Individual Consultants							
Institutional Capacity Building Support							
TIIGP2-CAM-C02	International Tourism Specialist/Co-Team Leader	\$403,601	ICS	Prior	Q3/2018	EOI+CV	International 28 p-m; by MOT
TIIGP2-CAM-C05	National Tourism Specialist / Deputy Team Leader	\$140,196	ICS	Prior	Q3/2018	EOI+CV	National 36 p-m; by MOT
TIIGP2-CAM-C08	National Financial Management Specialist	\$102,528	ICS	Prior	Q3/2018	EOI+CV	National 30 p-m; by MOT

CV = Curriculum Vitae; EOI = Expression of Interest; ICS = individual consultant selection; MOT = Ministry of Tourism; MPWT = Ministry of Public Works and Transport; p-m = person-months; Q = quarter; QCBS = quality and cost-based selection.

4. Goods and Works Contracts Estimated to Cost Less than \$1 Million and Consulting Services Contracts Less than \$100,000 (Smaller Value Contracts)

The following table groups smaller-value goods, works and consulting services contracts for which the activity is either ongoing or expected to commence within the next 18 months.

SS

² Exclusive of income tax on fees and VAT on reimbursable expenses and provisional sums.

Handwritten initials and a signature in blue ink.

Goods and Works								
Package Number	General Description	Estimated Value ³	Number of Contracts	Procurement Method	Review (Prior / Post)	Bidding Procedure	Advertisement Date (quarter/year)	Comments
Goods								
TIIGP2-CAM-G01	PCU, PMU and PIU vehicles (4 vehicles)	\$120,000	2	NCB	Prior	1S1E	Q3/2018	No prequalification; by MOT and MPWT
TIIGP2-CAM-G02	PCU office furniture and equipment	\$10,000	1	Shopping	Prior	Quotation	Q4/2018	No prequalification; by MOT
TIIGP2-CAM-G02a	PMU office furniture and equipment	\$10,000	2	Shopping	Prior	Quotation	Q4/2018	No prequalification; by MOT and MPWT
TIIGP2-CAM-G03	PIU office furniture and equipment (2 PIUs)	\$40,000	4	Shopping	Post	Quotation	Q1/2019	No prequalification; by MOT and MPWT
TIIGP2-CAM-G05	Equipment for ASEAN Tourism Standards certification bodies	\$20,000	5	Shopping	Post	Quotation	Q2/2019	No prequalification; by MOT
TIIGP2-CAM-G07	Equipment for DMO secretariats	\$15,000	3	Shopping	Post	Quotation	Q2/2019	No prequalification; by MOT

1S1E = single stage-one envelope; DMO = destination management organization; MOT = Ministry of Tourism; MPWT = Ministry of Public Works and Transport; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit.

Consulting Services								
Package Number	General Description	Estimated Value ⁴	Number of Contracts	Recruitment Method	Review (Prior / Post)	Advertisement Date (quarter/year)	Type of Proposal	Comments
Individual Consultants								
<u>Capacity Building Support</u>								
TIIGP2-CAM-C03	International Procurement Specialist	\$39,655	1	ICS	Prior	Q3/2018	EOI+CV	International 3 p-m; by MPWT
TIIGP2-CAM-C04	International Institutional Development Specialist	\$39,655	1	ICS	Prior	Q3/2018	EOI+CV	International 3 p-m; by MPWT
TIIGP2-CAM-C06	National Tourism Standards Specialist	\$46,796	1	ICS	Prior	Q3/2018	EOI+CV	National 12 p-m; by MOT
TIIGP2-CAM-C07	National Gender Specialist	\$34,240	1	ICS	Prior	Q3/2018	EOI+CV	National 10 p-m; by MOT
TIIGP2-CAM-C09	National Procurement Specialist	\$61,555	1	ICS	Prior	Q3/2018	EOI+CV	National 18 p-m; by MOT

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³ Inclusive of taxes and duties.

⁴ Exclusive of income tax on fees and VAT on reimbursable expenses and provisional sums.

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TIIGP2-CAM-C010	National Monitoring and Evaluation Specialist	\$43,852	1	ICS	Prior	Q3/2018	EOI+CV	National 12 p-m; by MOT
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CV = Curriculum Vitae; CQS = consultants' qualifications selection; EOI = Expression of Interest; ICS = individual consultant selection; MOT = Ministry of Tourism; MPWT = Ministry of Public Works and Transport; MSE = micro- and small-enterprise; p-m = person-months; PPP = public-private partnership; Q = quarter

B. Indicative List of Packages Required Under the Project

The following table provides an indicative list of goods, works and consulting services contracts over the life of the project, other than those mentioned in previous sections (i.e., those expected beyond the current period).

Goods and Works							
Package Number	General Description	Estimated Value (cumulative) ⁵	Estimated Number of Contracts	Procurement Method	Review (Prior / Post)	Bidding Procedure	Comments
Works							
TIIGP2-CAM-W02	Preah Sihanouk-Koh Rong Passenger Pier Improvements	\$ 5,477,504	1	ICB	Prior	1S1E	No prequalification; Small works bidding documents; Procurement committee chaired and formed by MPWT
Goods							
TIIGP2-CAM-G04	Keo landfill management equipment	\$715,000	1	NCB	Post	1S1E	No prequalification; Procurement committee chaired and formed by MPWT
TIIGP2-CAM-G06	Equipment for ASEAN Tourism Standards implementation (public sector)	\$400,000	8	Shopping	Post	Quotation	No prequalification; by MOT
TIIGP2-CAM-G08	Equipment for heritage interpretation	\$100,000	6	Shopping	Post	Quotation	No prequalification; by MOT

1S1E = single stage-one envelope; ICB = international competitive bidding; DMO = destination management organization; MOT = Ministry of Tourism; MPWT = Ministry of Public Works and Transport; MSE = micro- and small-enterprise; NCB = national competitive bidding; PCU = project coordination unit; PIU = project implementation unit

Consulting Services							
Package Number	General Description	Estimated Value (cumulative)	Estimated Number of Contracts	Recruitment Method	Review (Prior / Post)	Type of Proposal	Comments
Individual Consultants							
Institutional Capacity Building Support							
TIIGP2-CAM-C11	Tourism experts - various resource persons	\$150,000	30	SSS	Post	CV	International and national; by MOT

CV = Curriculum Vitae; CQS = consultants' qualifications selection; EOI = Expression of Interest; ICS = individual consultant selection; MOT = Ministry of Tourism; MSE = micro- and small-enterprise; p-m = person-months; PPP = public-private partnership; Q = quarter; QCBS = quality- and cost-based selection

C. List of Awarded and On-going, and Completed Contracts

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⁵ Inclusive of taxes and duties.

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The following tables list the awarded and on-going contracts and completed contracts.

1. Awarded and Ongoing Contracts

Goods and Works							
Package Number	General Description	Estimated Value	Contract Value	Procurement Method	Advertisement Date (quarter/year)	Date of ADB Approval of Contract Award	Comments

Consulting Services							
Package Number	General Description	Estimated Value	Contract Value	Recruitment Method	Advertisement Date (quarter/year)	Date of ADB Approval of Contract Award	Comments

2. Completed Contracts

Goods and Works								
Package Number	General Description	Estimated Value	Contract Value	Procurement Method	Advertisement Date (quarter/year)	Date of ADB Approval of Contract Award	Date of Completion	Comments

Consulting Services								
Package Number	General Description	Estimated Value	Contract Value	Recruitment Method	Advertisement Date (quarter/year)	Date of ADB Approval of Contract Award	Date of Completion	Comments

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D. National Competitive Bidding

1. General

7. The procedures to be followed for national competitive bidding shall be those set forth for the "National Competitive Bidding" method in the Government's Procurement Manual of May 2012 issued under Sub-Decree No. 74 ANK.BK dated 22 May 2012 with the clarifications and modifications described in the following paragraphs required for compliance with the provisions of the Procurement Guidelines.

2. Application

8. Contract packages subject to National Competitive Bidding procedures will be those identified as such in the project Procurement Plan. Any changes to the mode of procurement from those provided in the Procurement Plan shall be made through updating of the Procurement Plan, and only with prior approval of ADB.

3. Eligibility

9. Bidders shall not be declared ineligible or prohibited from bidding on the basis of barring procedures or sanction lists, except individuals and firms sanctioned by ADB, without prior approval of ADB.

4. Advertising

10. Bidding of NCB contracts estimated at \$500,000 or more for goods and related services or \$1,000,000 or more for civil works shall be advertised on ADB's website via the posting of the Procurement Plan.

5. Anti-Corruption

11. Definitions of corrupt, fraudulent, collusive and coercive practices shall reflect the latest ADB Board-approved Anti-Corruption Policy definitions of these terms and related additional provisions.

6. Rejection of all Bids and Rebidding

12. Bids shall not be rejected, and new bids solicited without ADB's prior concurrence.

7. Bidding Documents

13. The bidding documents provided with the government's Procurement Manual shall be used to the extent possible. The first draft English language version of the procurement documents shall be submitted for ADB review and approval, regardless of the estimated contract amount, in accordance with agreed review procedures (post and prior review). The ADB-approved procurement documents will then be used as a model for all procurement financed by ADB for the project and need not be subjected to further review unless specified in the procurement plan.

8. Member Country Restrictions

14. Bidders must be nationals of member countries of ADB, and offered goods, works and services must be produced in and supplied from member countries of ADB.